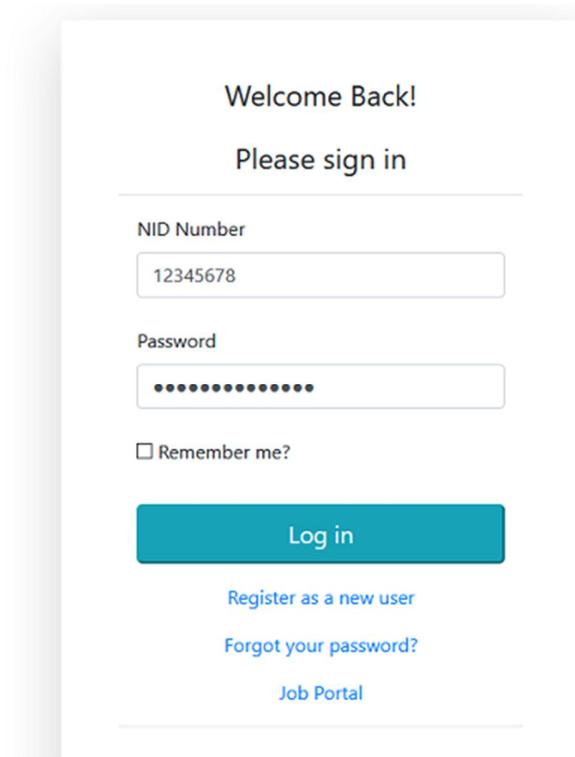


## STEPS FOR ACCESSING THE MATRICULATION EXAM

1. Go to [www.parliament.go.ke](http://www.parliament.go.ke)
2. On the main navigation menu, Click on **"Vacancies"**
3. Scroll down to the link **"Click to View Job-Portal"** to get to the job portal.
4. On the **Job Portal** click **"Log In"** and the following page will appear.



5. On the Job-Portal, click **"Log in"** to Access the your profile (Use your National ID number and password created during the registration)

A screenshot of a login form. At the top, it says "Welcome Back!" followed by "Please sign in". Below this is a horizontal line. The form contains two input fields: "NID Number" with the value "12345678" and "Password" with a masked password of ten dots. There is a checkbox labeled "Remember me?". A teal "Log in" button is positioned below the inputs. At the bottom, there are three links: "Register as a new user", "Forgot your password?", and "Job Portal".

- Next to your name is a small arrow, click on it to view your **Application Status**



## Application Status



- Below the progress of the vacancy applied for, click the link indicated “**Click here to attend the test**” as shown below..

Application Status

| 000001 - Principal Librarian                        |            |                       | 000002 - Deputy Director, Litigation And Compliance |            |                       |
|---|------------|-----------------------|---|------------|-----------------------|
| Stage   | Status     | Moved to status on    | Stage   | Status     | Moved to status on    |
| Application   | Completed  | 6/29/2020 12:44:58 PM | Application   | Completed  | 6/27/2020 11:22:50 AM |
| Long Listing  | Completed  | 7/2/2020 3:13:07 PM   | Long Listing  | Processing | 6/27/2020 11:22:50 AM |
| Short Listing                                       | Completed  | 8/25/2020 10:04:12 AM |   |            |                       |
| Interview   | Processing | 8/25/2020 10:04:12 AM |   |            |                       |
| Application   | Completed  | 6/10/2020 2:14:43 PM  |   |            |                       |
| Long Listing  | Completed  | 6/15/2020 11:35:23 AM |   |            |                       |
| Short Listing                                       | Completed  | 6/15/2020 11:37:52 AM |   |            |                       |
| Interview   | Completed  | 7/2/2020 9:24:06 AM   |   |            |                       |
| Candidate Conversion                                | Processing | 7/2/2020 9:24:06 AM   |   |            |                       |
| <a href="#">Click on here to attend to the test</a> |            |                       |   |            |                       |

8. Read the **instructions** given then click on the "**Start**" to start the exams.