

REPUBLIC OF KENYA



Enhancing Accountability

DATE: 01 MAR 2022		REV: TUE
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OF
THE AUDITOR-GENERAL

ON

**NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT FUND -
WAJIR EAST CONSTITUENCY**

**FOR THE YEAR ENDED
30 JUNE, 2020**



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND—WAJIR EAST
CONSTITUENCY**

REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2020**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) WAJIR
EAST CONSTITUENCY
Reports and Financial Statements
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I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

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Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NGCDF WAJIR EAST Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2019 and who had direct fiduciary responsibility were:

No.	Designation	Name
1.	A.I.E holder	Abdisalan Billow
2.	Sub-County Accountant	Rashid Ahmed
3.	Chairman NGCDFC	Hassan Kassai Ahmed
4.	Member NGCDFC	Amina Ahmed Adan

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF – WAJIR EAST Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NGCDF WAJIR EAST Constituency Headquarters

P.O. Box 417-70200
NGCDF Building
Along Wajir-Mandera Road
Wajir, KENYA

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(f) NGCDF WAJIR EAST Constituency Contacts

Telephone: (254) 0708581358

E-mail: ngcdfwajireast@ngcdf.go.ke

Website: www.ngcdfwajireast@ngcdf.go.ke

(g) NGCDF WAJIR EAST Constituency Bankers

Kenya Commercial Bank

P.O BOX 70200

Wajir, Kenya

(h) Independent Auditors

Auditor General

Office of the Auditor General

Anniversary Towers, University Way

P.O. Box 30084

GPO 00100

Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General

State Law Office

Harambee Avenue

P.O. Box 40112

City Square 00200

Nairobi, Kenya

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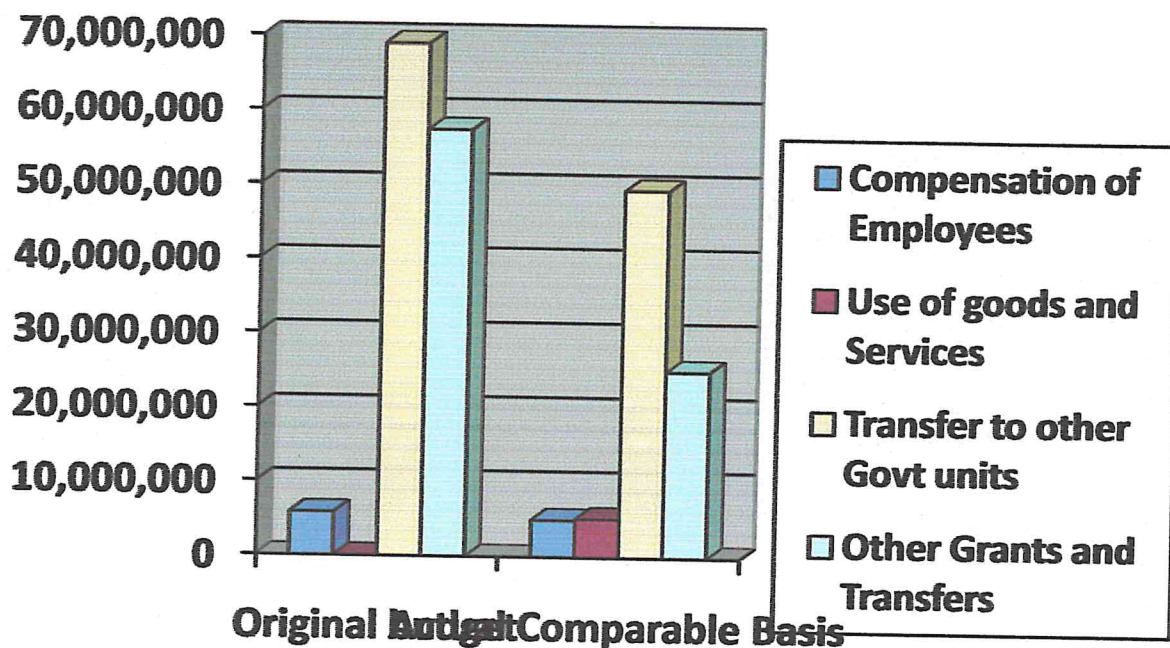
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II.FORWARD BY THE CHAIRMAN NGCDF COMMITTEE

The Wajir East NGCDFC Presents in its financial statements a summary of the budget performance against actual amounts for current year based on economic classification and programs. The Wajir East NG-CDF have improved the Education and Security infrastructures of Wajir East Constituency.

However, there have been emerging issues like political, economic, social, legal and global challenges influencing the implementation of NG-CDF Project including the covid-19 pandemic. Other issues that affected the project implementation process included the late disbursement of funds and time lapse to approval of projects. However, NG CDF Wajir East managed to perform satisfactorily in terms of ensuring development programs are undertaken despite the said challenges. Attached are pictorial representation and a bar graph of budget expenditure against actual comparable implemented status and the absorption rate per expenditure categorization as incurred through the financial year 2019/2020






The construction of four toilets with septic tank at Wajir Girls Primary School Financial Year 2019/2020.



The construction of the Khorofharar Sub county deputy county commissioners office at khorofharar town finanacial year 2019/2020



The Construction of Khorofharar sub county deputy county commissioner's residence at khorofharar town for the Financial Year 2019/2020.

SIGN.....
CHAIRMAN NGCDF WAJIR EAST

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III. STATEMENT OF PERFORMANCE AGAINST CONSTITUENCY'S PREDETERMINED OBJECTIVES

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

Wajir East is constituency whose latent for growth is promising. The constituency stands feet high on the potent of the capable constituents, its geographical location and the existence of natural resources. The recognition of its potential development and growth majorly depends on its process of planning for and regulating physical and economic development that capitalizes on reliable opportunities and prudent financial and administrative threads.

In underscoring the planning of the constituency, the National Government Constituency Development Fund Committee (NG-CDFC) in its strategic plan (2018-2023) outlined key strategic objectives that were to be used to spur development in the constituency. The plan sort to contribute towards the identification of how and where development programmes identified will be implemented especially in the economic activities with special focus on marketing and value addition, improved social infrastructure on road development and improved governance. It was anticipated that this will help in achieving food security, improved quality of education, health care for all, expanded access to ICT and environmental conservation among others.

The key development objectives of NGCDF-Wajir East Constituency's 2018-2023 plan are to:

In underscoring the above, the key development objectives of NGCDFC-Wajir east Constituency's 2018-2023 plan included but not limited to;

Strategic Area One: Education

Objective: Become a national model for education by improving schools infrastructure, improving performance, reducing dropout rates and increasing primary, secondary and higher education transition rates.

Initiative: Develop and enhance schools infrastructure to enhance facilities and provide conducive learning environment for children.

Initiative: Enhance and develop social programmes that support education within the constituency.

Strategic Area Two: Water and Environment

Objective: Improve access to clean water and a more sustainable and conserved environment in Wajir east through natural resources conservation initiatives

Initiative: Initiate and enhance conservation programs within the constituency

Initiative: Water and Sanitation: To ensure water sustainability in the Constituency

Strategic Area Three: Security 2

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Objective: Equip, facilitate and enhance capacity of provincial administration and other security organs in order to improve service delivery and make the constituency secure

Initiative: Improving infrastructure and service delivery

Strategic Area Four: Sports

Objective: Empower and develop youth and special groups to reduce dependence and spur economic growth through sports

Initiative: Develop and empower youth and special groups through sports.

Strategic Area Five: Information Communication and Technology (ICT)

Objective: Enhance access to information and technology by Wajir east residents and use ICT to enhance service delivery and spurring development.

Initiative: Enhancement of infrastructure and accessibility of ICT resources in the constituency.

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Constituency Program	Objective	Outcome	Indicator	Performance
Education	Improve performance, reduce dropout rates and increase primary, secondary and higher education transition rates	Develop and enhance schools infrastructure to enhance facilities and provide conducive learning environment for children	Number of usable physical infrastructure built in primary, secondary, and tertiary institutions Number of bursary beneficiaries at all levels	Number of classrooms increased from 200 to 240 Number of laboratories increased from 0 to 6 Number of dormitories increased from 12 to 14 Number of administration blocks increased from 10 to 13

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Security	Equip, facilitate and enhance capacity of provincial	Develop and enhance provincial administration	Number of usable physical infrastructure built in	Number of police lines
	administration and other security organs	and other security organs infrastructure	locations, sub locations and police stations	increased from 1 to 4
	in order to improve service delivery	to enhance service delivery		Number of Fencing of stations increased from 1 to 4
Sports	Empower and develop youth and special groups to	Reduced dependence and spur economic growth through sports	Number of youth groups benefitting from the sports programme	Number of youth groups benefitting from the sports programme increased from 3 to 7

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IV. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING

NGCDF – Wajir East Constituency just like any Government entity has the responsibility of ensuring public involvement in project identification, prioritization of projects and adequate allocation of funds to the projects. In undertaking the aforementioned, the Wajir East NG-CDF Committee always highlights Corporate Responsibility as a tool with relevance for public policy actualization with the aim of enhancing sustainable and inclusive development programmes in the constituency. The financial prudence has a lot of weight in development agenda which drives on a delicate thread of enormous community expectations. In enhancing the financial trust in various sectors, we assessed the risks factors, long term and short term performance. We further looked at performance on responsible leadership with clear undertone on the interest of the constituents and stakeholders and sufficient respect for environmental, social and governance issues.

This is aimed at ensuring efficient and effective management of public resources at the grassroots level thus transformation of livelihoods. It remains our purpose and the driving force behind everything we do. It's what guides us to deliver our strategies, which is founded on social sector, namely; Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

1. SUSTAINABILITY STRATEGY AND PROFILE

The Wajir East NG-CDF Committee endeavoured to work within the existing policy guidelines that helped in focusing on the service deliver and drive to better performance with the involvement of both internal and external stakeholders on matters development.

The relevance of this was attributed to our vision, mission and core values as provided for in our strategic plan.

Model	Definition	Relevance to sustainable strategy
Vision	To make Wajir East Constituency a model constituency providing better living conditions for the constituents by the year 2018 and beyond	What the constituency is striving for in the future that influence the strategies, purpose and aspirations put in place
Mission	To stand out in the provision of services that shall improve living standards of the constituents through discreet management, effective and Efficient utilization of NG CDF and other funds allocated to the Constituency	This communicates what the office does to attain sustainable developments
Core Values	Accountability, Transparency, Integrity, Honesty, Equality, Equity	These are the norms , principles and beliefs that the office upholds in order to follow the right path towards attainment of the set objectives

To realize effective suitability, the constituency relied on the set targets as a sign of performance ambition. The Goals as provided in our strategic

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plan remained the focal point for inside and outside Stakeholders with a clear set of objectives for management, and a yardstick by which external audiences can judge our progress and achievements against their expectations. The frameworks under which we operated included projects identification, allocation of funds, approval, implementation and monitoring

2. ENVIRONMENTAL PERFORMANCE

Environment Policy and Action Plan

Protection of the environment in which we live and operate is part of Wajir East NG-CDF initiatives Care for the environment is one of our key responsibilities and an important aspect in the way in which carry out our operations.

Our Environmental Policy

In this policy statement Wajir east NG-CDF commits to:

- Comply with all relevant environmental legislation, regulations and approved codes of practice
- Protecting the environment by striving to prevent and minimize our contribution to pollution of land, air, and water
- Seeking to keep wastage to a minimum and maximize the efficient use of materials and resources
- Managing and disposing of all wastage in a responsible manner;
- Providing training for our CDFO and staff so that we all work in accordance with this and within an environmentally aware culture
- Regularly communicating our environmental performance to our employees and other significant stakeholders
- Developing our management processes to ensure that environmental factors are considered during planning and implementation
- Monitoring and continuously improving our environmental performance.
- Seeking to leverage our environmental impact by encouraging stakeholders to improve their environmental performance

Our Environmental Action Plan

Wajir East NG-CDF has identified four areas in which we as an office have direct or indirect environmental impact, and where we can implement initiatives to manage and reduce these impacts.

These four areas together with our approach and targets for each are shown below:

Impact Area	Approach
Capacity Building	<ul style="list-style-type: none">• Promote environmental awareness by sensitizing the Wajir East NG-CDF, NG-CDF staff and PMCs on good conservation practices• To encourage, through regular communication to Wajir East NG-CDF, staff, and other stakeholders changes in individual behaviour to reduce usage

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Conservation of Energy and Resources	<ul style="list-style-type: none"> To maximize use of available technologies to remove the need to use paper To encourage our clients to engage with us using electronic means where possible
	<ul style="list-style-type: none"> To maximize on rain water harvesting To make energy efficiency a key factor in the selection of any new energy devise being purchased
	<ul style="list-style-type: none"> To invest in available energy saving technologies and devices within our existing premises
Environmental Protection and Conservation	<ul style="list-style-type: none"> To promote use of volt guards to control power surges We have constructed culverts and gabions to prevent soil erosion To encourage tree planting in the constituency to improve the forest cover. To promote purchase and installation of fire extinguishers to aid in extinguishing and controlling fires
Pollution Control and Waste Management	<ul style="list-style-type: none"> To ensure that all paper waste is recycled To ensure segregation of waste To ensure proper human waste disposal through construction of pit latrines, septic and soak pit tanks

3. EMPLOYEES WELFARE

TERMS AND CONDITIONS OF SERVICE

This highlights the general rules governing employment of NG-CDFC staff in such matters as appointments, promotions and related matters.

Categories of Employment

Wajir East NG-CDFC offers only categories of employment, which are

Contract employees who are employed for 3 years on a renewable contract. Such employees are eligible for employee benefits in line with the statutory requirements.

Casual employees are hired to perform specific duties on a daily or weekly basis on a piece rate payment system. Casuals are not allowed to work

Continuously for more than three (3) months and are not eligible for any employee benefits in line with statutory requirements.

Recruitment Procedure

The Fund Account Manager declares vacancies tin the office through the NG-CDFC, an approval is then sought for advertisement within the constituency to be done

The Advertisement contains the following:

- Job title
- Main purpose of the job
- A brief description of the key responsibilities of the job
- Education, experience, skills and competencies required for the job
- Location of the job
- Clear instructions on how to apply and information to be submitted in the application
- Closing date for receipt of applications

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Appointment of a selection and Interview subcommittee

A selection and interview subcommittee is appointed to oversee the selection strategy for application review, determination of testing methodology, administration of tests and scoring, And reference check criteria.

Interviews

Interviews for staff employment are conducted in a manner that complies with the office's commitment to equal employment opportunity, to ensure that qualified candidates are not discriminated based on ethnicity, religion, gender, age, disability, status etc.

Offer of Appointment

A person appointed to the office will be given the appropriate letter of offer of appointment, as the case may be, which may be accepted or rejected by the candidate within the stipulated time.

Letters of Appointment

A written contract of service that is signed by the Fund Account Manager and the NG-CDFC Chairman is then issued, which states particulars of employment which include, the name and address of the employee, job description, date of commencement of the job, form and duration of the contract, place of work, hours of work, remuneration, termination, terms and conditions of employment which the employee is entitled to.

Orientation and Induction of employees

The NG-CDFC ensures orientation and induction of new employees. This is carried out in order to familiarize the employees with the mandate, vision, mission and operations of the office and how their jobs contribute to this. Induction and orientation is done within the first three months of employment.

Promotions

In selecting candidates for promotion, regard is given to merit and extra ordinary ability as reflected in work performance and results after the annual performance appraisal. Recommendations for promotion are only made by the NG-CDFC resolution.

HEALTH, SAFETY AND WELL BEING

This provides guidelines on the health, safety and well-being of the office staff

Guidelines to General Safety

The office has maintained healthy and safe working conditions for its employees to ensure there is no personal injury caused by accidents.

All the staff must always consider safety to themselves and others when performing their duties. They should not compromise on quality, cause injury, ill health, loss or environmental damage.

Emergency Preparedness

Every Department depending on the nature of work and services shall plan for foreseeable incidents such as accidents, explosions, fire, floods etc. and prepare and outline procedures to be followed in such events. Fire precautions

The fire protection facilities have been provided both inside and outside the building and they are adequate and maintained annually

General information on fire precautions and fire equipment is contained in stickers on the wall next to the fire extinguishers

Provision of protective equipment and clothing

The Fund Account Manager ensures that officers who are employed in any process involving exposure to wet or to any injurious or offensive substances are provided with adequate, effective and suitable protective clothing and appliances.

Reporting of an Accident

Immediately an accident or development of an occupational disease resulting in death or injury to an officer comes to the notice of the officer under whom he/she is directly deployed, the supervisor should make a claim for compensation in accordance with the procedure set out in the Occupational Safety and Health Act 2007 and Work Injury Benefits act 2007.

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Guidance and Counselling

The current challenges in the workplace and family environment affects the performance and wellbeing of an officer. To address these challenges, the office undertakes guidance and counselling of the affected staff however, consultation with family members or support system may be sought when deemed necessary.

Health Care Services

The staffs, including spouses and children, are eligible to affordable health care services and to benefit from the NHIF medical scheme as statutory deductions are done and remitted on a monthly basis

HIV/AIDS

HIV and AIDS is a major challenge facing officers in and out of the Institute. It poses a big threat to the individual, the family and the public Service. It is in cognizance of this that the Institute has put in place care and support programs for the infected and affected officers to enable them remain productive.

HIV/AIDS shall be treated like any other challenging issue at the workplace. All officers of the Institute shall have a role to play in the wider struggle to mitigate the effects of the pandemic.

An officer shall not be discriminated or stigmatized on the basis of HIV status. It is an offence for any person to discriminate another on the ground of actual, perceived or suspected HIV status.

It is the responsibility of the Fund Account Manager in liaison with NG-CDFC to minimize the risk of HIV/AIDS transmission by adopting first aid/universal infection control precautions at the workplace.

HIV/AIDS screening shall not be a requirement for job seekers, recruitment or for persons in employment. Screening shall be confidential, voluntary and shall be after counselling. There shall be no disclosure of HIV/AIDS test results of any related assessment results to any person without the written consent of the officers.

Drug and Substance Abuse

Addiction to drugs or substance will be treated like any other disease. An officer who is determined to deal with drug and substance abuse problem by engaging in rehabilitation services will be referred by the office by a Government doctor for evaluation, within the limits and budgets endorsed by the NG-CDFC.

Persons Living with Disability

An employee with impairment in his/her body will be expected to confirm their disability status with a doctor after medical examination. Once it is confirmed that he/she is disabled, the employee will register with the National Council for Person with Disabilities. The employee will then present the registration certificate from the National Council for Persons with Disabilities to the Institute which will then recognize them as employees living with disabilities

The office shall provide facilities and effect such modification, whether physical, administrative or otherwise, in the workplace as may be reasonably required to accommodate persons with disabilities

Sexual harassment and other Forms of Harassment

Any staff of the office should not harass another officer sexually through, direct or indirect request for favours, use of language whether written or spoken of a sexual nature, use visual material of a sexual nature and show physical behaviour of a sexual nature which directly or indirectly subjects the person to behaviour that is unwelcome or offensive.

Disciplinary action will be taken against an officer of the Institute for harassing another person.

Harassment may be based on racial, tribal, gender, marital status, religious or ethical belief, disability, age, political opinion, employment status, family status, sexual orientation, or involvement in the activities of an employee's organization.

The improper use of power based on administrative or Managerial status (i.e. the use of a position to insult, bully, dominate, manipulate, disadvantage or discriminate) may also constitute harassment.

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Bullying – which means repeated, deliberate and targeted conduct by a person towards a staff member which is offensive, intimidating or humiliating and which detrimentally affects that member's well-being.

Reporting Harassment Cases

Any staff who believes that they have experienced some form of harassment should report harassment cases as outlined in the office complaints procedures manual

4. MARKET PLACE PRACTICES

NG-CDFC fund was designed to support constituency-level, grass-root development projects. It is aimed to achieve equitable distribution of development resources across regions and to control imbalances in regional development brought about by partisan politics. It targets all constituency-level development projects, particularly those aiming to combat poverty at the grassroots and entrench equitable distribution of development in line with the NG-CDFC Act 2015 provisions

The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government development Agenda at the constituency level.

a) Responsible competition practice.

During projects implementation the office transfers funds to the Project Management Committees who are thereafter guided during tendering process, to ensure that the locals benefit competitively in the provision of services and materials to the projects.

How the organisation ensures responsible competition practices with issues like anti-corruption, responsible political involvement, fair competition and respect for competitors

b) Responsible Supply chain and supplier relations

Payments to suppliers are done promptly upon presentation of requisite supporting documents

c) Responsible marketing and advertisement-outline efforts to maintain ethical marketing practices

Advertisement for tenders is done publicly and no form of discrimination is applied to unfairly lock out interested bidder

d) Product stewardship

In order to safeguard consumer rights and interests, the Wajir East NG-CDF came up with a service charter and the complaints handling policy, principles and procedures brochure.

The service charter points out our commitment in ensuring that we provide quality services to our customers with high level professionalism, dignity, integrity and courtesy, whereas complaints handling policy, principles and procedures shows our commitment to consistent, fair and confidential complaint handling and to resolve complaints as quickly as possible

5. COMMUNITY ENGAGEMENTS

Public Participation in Project Identification and Implementation and Monitoring

The NG-Constituency Development Act 2015 stipulates in part 5 section 27 subsection 1 and 2 that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

The NG-CDFC shall then deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from. There after the list of proposed constituency based projects to be covered under this Act shall be submitted by NG-CDFC to the Board.

Public participation is the process that directly engages the concerned stakeholders in decision-making and gives full consideration to public input in making that decision.

Public's engagement is a vital part of many projects and the benefits of it are well documented, such as better outcomes for all stakeholders, community ownership and lower project costs.

When the public is involved in a project, they feel motivated to work together, recognize the benefits of their involvement and have ownership

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of the projects and the decision making process, which is key to a successful project outcome and their sustainability.

Effective public engagement is about recognising that involving the public in a project is no longer about information dissemination and telling the people what is being done, but is a two-way information sharing tool. The more views gathered in the process of making a decision, the more likely the final product will meet the most needs and address the most concerns possible.

In summary stakeholders participation is important since:

- Providing information helps them understand the issues, options, and solutions available for the projects
- Consulting with the public aids in obtaining their feedback on alternatives or decisions
- Involving the public to ensures their concerns are considered throughout the decision process, particularly in the development of decision criteria, options and preferred solutions that are workable, efficient and sustainable.

Public Awareness

This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings

Public Awareness and Sensitisation Exercise Provide

- A menu of options for including individuals and organizational actors in identifying development priorities and selecting NG-CDF projects.
- Ensuring implementation of NG-CDF funded projects are transparent and known to everybody within the community.
- Increase accountability hence ensure local citizens gain skills and confidence to carryout social audits as means to enhanced accountability in management of other devolved funds apart from NG-CDF at constituency and other levels within the constituency.
- Increase public participation at all stages of project cycle funded under NG-CDF kitty
- Identify control and report any irregularities witnessed during NG-CDF project implementation cycle
- Measure the impact of the projects funded by NG-CDF
- Enable people to exercise their rights by instilling democratic culture through enhanced social accountability and transparency among state and non state actors.
- Promote awareness creation on constitution and devolved governance system in Kenya

Covid-19 Mitigation Measures

Taking into consideration the current Corona Virus epidemic, in line with the Governments directive on reducing the chances of being infected or spreading COVID-19, the office resolved in aiding by taking the following precautionary measures.

- Through Kenya Pipeline Corporation distributed 4,000 bottles of 250mls sanitizers to the community free of charge.
- The office purchased 120 hand wash pots and basins that were distributed to the Government offices within the constituency
- Through The National Youth Service the office distributed 4,000 facial masks
- Printing of brochures disseminating information regarding Corona Virus protection measures

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

WAJIR EAST CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2020

V. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF WAJIR EAST Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2020. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-WAJIR EAST Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2020, and of the entity's financial position as at that date. The Accounting Officer in charge of the NGCDF-WAJIR EAST Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-WAJIR EAST Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

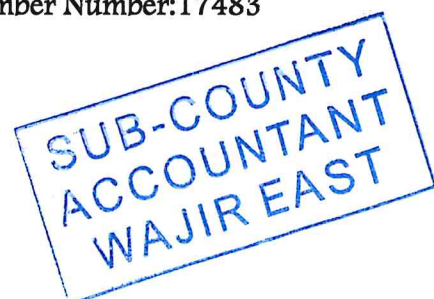
The NGCDF-WAJIR EAST Constituency financial statements were approved and signed by the Accounting Officer on **27.08.2020**.



Fund Account Manager
Name: Abdisalan Billow



Sub-County Accountant
Name: Rashid Ahmed
ICPAK Member Number: 17483



REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability

HEADQUARTERS
Anniversary Towers
Monrovia Street

P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – WAJIR EAST CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2020

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of the National Government Constituencies Development Fund – Wajir East Constituency set out on pages 21 to 46, which comprise the statement of assets and liabilities as at 30 June, 2020, and the statement of receipts and payments, statement of cash flows and summary statement of appropriation: recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund – Wajir East Constituency as at 30 June, 2020 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the National Government Constituency Development Fund Act, 2015.

Basis for Qualified Opinion

Incorrect Bank Reconciliation

The statement of assets and liabilities reflects Kshs.40,304 in respect to cash and cash equivalents as at 30 June, 2020. However, the respective bank reconciliation statement for June, 2020 reflected Kshs.567,500 in respect to unrepresented cheques which included stale cheques amounting to Kshs.275,000. No explanation has been provided for not reversing the stale cheques.

Consequently, the accuracy and validity of the cash and cash equivalents balance of Kshs.40,304 as at 30 June, 2020 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund – Wajir East Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical

responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There are no Key Audit Matters to report in the year under review.

Other Matter

1. Budget Control and Performance

The summary statement of appropriation reflects final receipts budget and actual on comparable basis of Kshs.156,414,523 and Kshs.84,640,923 respectively resulting to a budget shortfall of Kshs.71,773,600 or 46% of the budget. Similarly, the Fund expended Kshs.84,600,619 against an approved budget of Kshs.156,414,761 resulting to an under-expenditure of Kshs.71,814,142 or 46% of the budget.

The underfunding and underperformance affected the planned activities and may have impacted negatively on service delivery to the residents of Wajir East Constituency.

2. Projects Implementation Status

As disclosed in Note 4 and 5 to the financial statements, the Fund disbursed Kshs.74,391,184 for projects implementation against a budget of Kshs.122,060,501 allocated for 105 projects as detailed below:

Project Category	Approved Budget (Kshs.)	Number of Projects	Actual Expenditure (Kshs.)	Number of Projects Completed	No of Projects not Implemented
Primary Schools	42,936,882	59	27,948,684	30	29
Secondary Schools	39,711,119	31	21,435,000	20	11
Emergency	9,212,500	4	9,212,500	4	-
Sports	2,000,000	2	1,490,000	1	1
Environment	2,400,000	3	405,000	1	2
Security	25,800,000	6	13,900,000	3	3
Total	122,060,501	105	74,391,184	59	46

Failure to implement planned development projects negatively affected service delivery to the residents of Wajir East Constituency.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the procedures performed, except for the matters described in the Basis for Conclusion on

Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Irregularities in Procurement of Works during Projects Implementation

As disclosed in Note 4 and 5 to the financial statements, the Fund transferred Kshs.74,431,184 to various Project Management Committees (PMC) for implementation of various projects across the Constituency. However, a review of payment records and project files among other records revealed the following procurement anomalies:

- i) Projects worth Kshs.15,850,000 were not supported with procurement records including tender documents such as confidential business questionnaires, form of tender, tender questionnaires and handing over reports. Consequently, it was not possible to confirm whether the projects were procured competitively in accordance with the provisions of the Public Procurement and Asset Disposal Act, 2015.
- ii) Contract agreements for projects worth Kshs.9,450,000 were signed between the Project Management Committees and the contractors before lapse of the mandatory fourteen (14) days from the date of tender award notification. This is in contrary to Section 135(3) of the Public Procurement and Assets Disposal Act, 2015.
- iii) Tender documents for contracts worth Kshs.9,450,000 were not signed by the tender opening committee during tender opening as required by Section 78(9) of the Public Procurement and Asset Disposal Act, 2015.
- iv) Contrary to the provisions of Section 84 of the Public Procurement and Asset Disposal Act, 2015, contracts worth Kshs.9,450,000 were awarded without a professional opinion from the head of procurement .
- v) Expenditure amounting to Kshs.6,650,000 on chairs and lockers supplied to various schools were not supported with delivery reports and acknowledgement letters from the beneficiary institutions.

In the circumstances, the lawfulness of procurement of projects worth Kshs.31,950,000 could not be confirmed.

2. Irregularities in Procurement of Sports Kits

As disclosed in Note 5 to the financial statements, the statement of receipts and payments reflects Kshs.25,047,500 in respect to other grants and transfers which includes Kshs.1,490,000 in respect to sports projects. However, included in the later is sports kits worth Kshs.1,000,000 procured through request for quotations. This is contrary provisions of Public Procurement and Disposal (Amendment Regulations), 2013 that restricts maximum value of goods to be procured through request for quotations for entities under class C at Kshs.500,000.

Consequently, the Management is in breach of the law and propriety of expenditure on sports kits of Kshs.1,000,000 as at 30 June, 2020 could not be confirmed.

3. Implementation of Projects Under County Government Functions

Note 5 to the financial statements reflects Kshs.9,212,500 in respect to emergency projects which includes Kshs.8,200,000 incurred on water trucking services under the emergency allocation. This was contrary to Section 24(a) of the National Government Constituencies Development Fund Act, 2015 which provides that a project under this Act shall only be in respect of works and services falling within the functions of the National Government under the Constitution.

Further, it was observed that water trucking was considered an emergency whereas it is a problem that is expected every year within the region. In addition, the utilization of the emergency reserve was not reported to the Board within thirty days of occurrence of the emergency as required under Section 20(2) of the National Government Constituencies Development Fund Act, 2015.

Consequently, the Management is in breach of the law and the propriety of the expenditure of Kshs.8,200,000 on water trucking services for the year ended 30 June, 2020 could not be ascertained.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error

and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, management is responsible for assessing the Fund's ability to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how the Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose

all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit.

I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


CPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

11 February, 2022

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
WAJIR EAST CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

VII. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2019 - 2020	2018 - 2019
RECEIPTS			
Transfers from NGCDF board	1	83,760,000	104,839,310
TOTAL RECEIPTS		83,760,000	104,839,310
PAYMENTS			
Compensation of employees	2	4,983,827	4,852,011
Use of goods and services	3	5,185,609	5,380,406
Transfers to Other Government Units	4	49,383,684	85,081,831
Other grants and transfers	5	25,047,500	38,314,000
Other Payments	6	-	1,425,000
TOTAL PAYMENTS		84,600,620	135,053,248
SURPLUS/ (DEFICIT)		(840,620)	-30,213,938

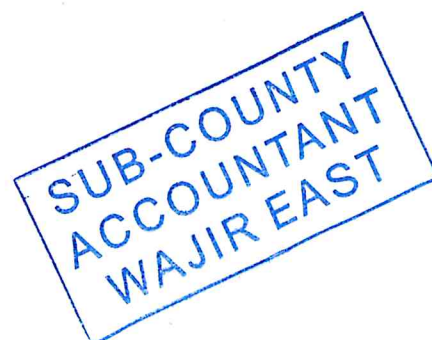
The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-WAJIR EAST Constituency financial statements were approved on **27.08.2020** and signed by:



Fund Account Manager
Name: Abdisalan Billow




National Sub-County Accountant
Name: Rashid Ahmed
ICPAK Member Number: 17483




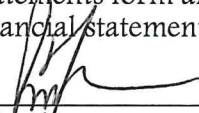
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
WAJIR EAST CONSTITUENCY
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For the year ended June 30, 2020

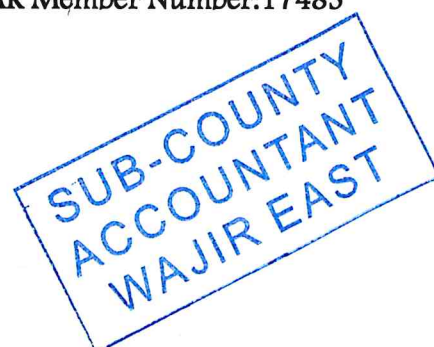
VIII. STATEMENT OF ASSETS AND LIABILITIES

	Note	2019-2020	2018-2019
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	7	40,304	880,923
Total Cash and Cash Equivalents		40,304	880,923
TOTAL FINANCIAL ASSETS		40,304	880,923
FINANCIAL LIABILITIES			
TOTAL FINANCIAL LIABILITIES			
NET FINANCIAL ASSETS		40,304	880,923
REPRESENTED BY			
Fund balance b/fwd	8	880,923	31,679,861
Surplus/Deficit for the year	9	(840,620)	(30,213,938)
Prior year Adjustments			(585,000)
NET FINANCIAL POSITION		40,304	880,923

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF- WAJIR EAST Constituency financial statements were approved on **27.08.2020** and signed by:


Fund Account Manager
Name: Abdisalan Billow


National Sub-County Accountant
Name: Rashid Ahmed
ICPAK Member Number: 17483



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
WAJIR EAST CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

IX. STATEMENT OF CASHFLOW

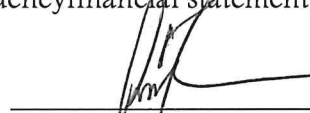
		2019-2020	2018 - 2019
		Kshs	Kshs
Receipts for operating income			
Transfers from NGCDF Board	1	83,760,000	104,839,310
Total receipts		83,760,000	104,839,310
Payments for operating expenses			
Compensation of Employees	2	4,983,827	4,852,011
Use of goods and services	3	5,185,609	5,380,406
Transfers to Other Government Units	4	49,383,684	85,081,831
Other grants and transfers	5	25,047,500	38,314,000
Other Payments	6	-	1,425,000
Total payments	7	84,600,620	135,053,248
Total Receipts Less Total Payments	8	(840,620)	-30,213,938
Adjusted for:			
Prior year adjustments	9		585,000.00
Net cash flow from operating activities			
CASHFLOW FROM INVESTING ACTIVITIES			
Net cash flows from Investing Activities	10	(840,620)	-30,798,938
NET INCREASE IN CASH AND CASH EQUIVALENT		(840,620)	-30,798,938
Cash and cash equivalent at BEGINNING of the year	12	880,923	31,679,861
Cash and cash equivalent at END of the year	13	40,304	880,923

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-WAJIR EAST Constituency financial statements were approved on **27.8.2020** and signed by:



Fund Account Manager
Name: Abdisalan Billow





National Sub-County Accountant
Name: Rashid Ahmed
ICPAK Member Number: 17483



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – WAJIR EAST CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

X. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

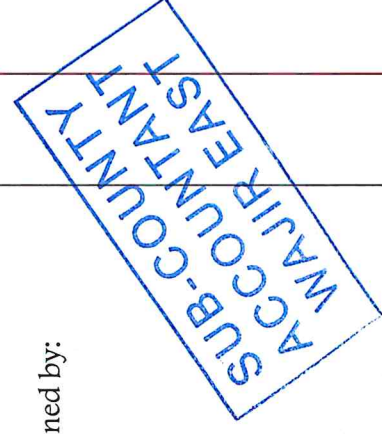
Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Transfers from NGCDF Board	137,367,724.14	19,046,799.00	156,414,523.14	84,640,923.30	71,773,600.14	54%
TOTAL RECEIPTS	137,367,724.14	19,046,799.00	156,414,523.14	84,640,923.30	71,773,600.14	54%
PAYMENTS						
Compensation of Employees	5,800,000.00	(52,011.00)	5,747,989.00	4,983,827.00	764,162.00	86%
Use of goods and services	5,211,482.76	(785,401)	4,426,081.76	5,185,609.00	-759,527.24	85%
Transfers to Other Government Units	68,958,000.00	15,781,795.00	84,739,795.00	49,383,683.50	35,356,111.50	58%
Other grants and transfers	57,398,479.31	1,427,416.00	58,825,895.31	25,047,500.00	33,778,395.31	57%
Acquisition of Assets	-	2,600,000.00	2,600,000.00	-	2,600,000.00	0%
Other Payments		75,000.00	75,000.00		75,000.00	0%
TOTALS	137,367,962.07	19,046,799.00	156,414,761.07	84,600,619.50	71,814,141.57	84%

Transfer to other government units and other grants and transfers fall below 50% because of late disbursement of fund

The NGCDF-WAJIR EAST Constituency financial statements were approved on **27.8.2020** and signed by:


Fund Account Manager
Name: Abdisalan Billow


Sub-County Accountant
Name: Rashid Ahmed
ICPAK Member Number: 17483



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – WAJIR EAST CONSTITUENCY
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BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

Programme/Sub-programme	Original Budget 2019/2020. Kshs	Adjustments Kshs	Final Budget 2019/2020. Kshs	Actual on comparable basis 30/06/2020, Kshs	Budget utilization difference Kshs
1.0 Administration and Recurrent					
1.1 Compensation of employees	5,800,000.00	(52,011)	5,747,989.00	4,983,827.00	764,162.00
1.3 Use of goods and services	5,211,482.76	(785,401)	4,426,081.76	5,185,609.00	-759,527.24
Sub-Total Administration and recurrent	8,242,003.45	43,511.00	8,329,025.45	7,553,436.00	4,634.86
3.0 Emergency					
3.5 others (Water Trucking)	7,198,241.38	1,800,000.00		9,212,500.00	0.00
Sub-Total for Emergency	7,198,241.38	1,800,000.00		9,212,500.00	(0.00)
4.0 Bursary and Social Security					
4.2 Secondary Schools	10,000,000.00	-	10,000,000.00	-	10,000,000.00
4.3 Tertiary Institutions	10,000,000.00	-	10,000,000.00	40,000.00	9,960,000.00
Sub-Total	20,000,000.00	-	20,000,000.00	40,000.00	19,960,000.00
5.0 Sports					
5.1 Wajir East Schools Sports Tournament	2,000,000.00	-	2,000,000.00	1,490,000.00	510,000.00
Sub-Total for sports	2,000,000.00		2,000,000.00	1,490,000.00	510,000.00
6.0 Environment	2,400,000.00	-	2,400,000.00	405,000.00	1,800,000.00
Sub-Total for Environmental Activities	2,400,000.00	-	2,400,000.00	405,000.00	1,800,000.00
7.0 Primary Schools Projects					

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – WAJIR EAST CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

7.1 Wajir east Primary school desks	4,800,000.00		4,800,000.00		
7.2 Qarsa Primary School	1,600,000.00	-	1,600,000.00		1,600,000.00
7.3 Qarsa Primary School	1,300,000.00	-	1,300,000.00		1,300,000.00
7.4 Riba Primary School	1,500,000.00	-	1,500,000.00		-
7.5 Qahira Primary School	1,600,000.00	-	1,600,000.00		1,600,000.00
7.6 Qahira Primary School	1,800,000.00	-	1,800,000.00		1,800,000.00
7.7 Arabakheyramsa Primary School	1,400,000.00	-	1,400,000.00		1,400,000.00
7.8 Wagberi Primary School	1,800,000.00	-	1,800,000.00		1,800,000.00
7.9 Wagberi Primary School	1,000,000.00	-	1,000,000.00		1,000,000.00
8.0 Bahati Primary School	1,000,000.00	-	1,000,000.00		1,000,000.00
8.1 Gotade Primary School	1,800,000.00	-	1,800,000.00		1,800,000.00
8.2 Wajir Girls Primary School	1,800,000.00	-	1,800,000.00		1,800,000.00
8.3 kalakacha primary school	1,600,000.00	-	1,600,000.00		1,600,000.00
8.4 Afarshanle Primary School	2,000,000.00	-	2,000,000.00		2,000,000.00
8.5 Rahma Primary School	1,200,000.00	-	1,200,000.00		1,200,000.00
8.6 Hanadaki Primary School	1,600,000.00	-	1,600,000.00		1,600,000.00
8.7 Boji Garas Primary School	900,000.00	-	900,000.00		900,000.00
8.8 Halanle Primary School	3,000,000.00	-	3,000,000.00		3,000,000.00
8.9 Wajir Girls Primary					-

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – WAJIR EAST CONSTITUENCY
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School	~	1,300,000.00	1,300,000.00	
9.0 ICF primary school	~	1,400,000.00	1,400,000.00	~
9.1 Kutulo Primary School	~	1,600,000.00	1,600,000.00	~
9.2 Konton Primary School	~	1,200,000.00	1,200,000.00	~
9.3 lambib Primary School	~	1,600,000.00	1,600,000.00	~
9.4 Kajaja II pry School	~	1,400,000.00	1,400,000.00	~
9.5 Bula Elmi Primary School	~	1,600,000.00	1,600,000.00	~
9.6 Kalkacha Primary School	~	961,881.80	961,881.80	~
9.7 Afarshanle Primary School	~	70,000.00	70,000.00	~
9.8 Sitawario Pry School	~	70,000.00	70,000.00	~
9.9 Township Primary school	~	35,000.00	35,000.00	~
10.0 Furaha Primary School	~	50,000.00	50,000.00	~
10.1 Wajir Girls Pry PMC	~	~	800,000.00	~
10.2 ICF Pry school PMC	~	~	800,000.00	~
10.3 Wajir East school Desks PMC	~	~	1,000,000.00	~
10.4 Kutulo Girls Pry School PMC	~	~	800,000.00	~
10.5 Konton Pry School PMC	~	~	1,000,000.00	~
10.6 Lambib Pry School PMC	~	~	1,000,000.00	~
10.7 Bulla Elmi Pry School PMC	~	~	1,000,000.00	~

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – WAJIR EAST CONSTITUENCY
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10.8 Kajaja II Pry School PMC	-	-	-	1,000,000.00	-
10.9 Konton Pry School PMC	-	-	-	200,000.00	-
11.0 Wajir PT PMC	-	-	-	500,000.00	-
11.1 Lambib Pry School PMC	-	-	-	600,000.00	-
11.2 Kajaja II Pry School PMC	-	-	-	400,000.00	-
11.3 Wajir Girls Pry PMC	-	-	-	500,000.00	-
11.4 KUTulo Girls Pry School PMC	-	-	-	800,000.00	-
11.5 ICF Pry school PMC	-	-	-	600,000.00	-
11.6 Bulla Elmi Pry School PMC	-	-	-	600,000.00	-
11.7 volunteer Primary School PMC	-	-	-	200,000.00	-
11.8 Wagberi Primary School	-	-	-	1,311,801.70	-
11.9 Wajir East school Desks PMC	-	-	-	1,000,000.00	-
11.9 star wario primary School	-	-	-	70,000.00	-
12.0 Afarshanle Primary School	-	-	-	70,000.00	-
12.1 Township Primary School	-	-	-	35,000.00	-
12.2 Kalkalcha Primary School pmc	-	-	-	961,881.80	-
12.3 Makaror Primary School PMC	-	-	-	2,800,000.00	-
12.4 Wajir Primary school desks PMC	-	-	-	2,200,000.00	-
12.5 Wajir East Pry desks	-	-	-	2,550,000.00	-

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – WAJIR EAST CONSTITUENCY
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PMC	~					
12.6 Wajir East Pry desks PMC	~		~	2,400,000.00		
12.7 Wajir East Pry desks PMC	~		~	1,700,000.00		
12.8 Furaha Primary School PMC	~		~	50,000.00		
12.9 Wajir East Pry desks PMC	~	~	~	1,000,000.00		
Primary School subtotals	31,700,000.00	11,236,881.80	42,936,881.80	27,948,684.00	14,988,197.8	
8.0 Secondary Schools Projects	~	~				
8.1 Wajir East Secondary School lockers	7,188,000.00	~	7,579,119.00	5,000,000.00	1,796,881.00	
8.2 Wajir Bor Secondary School	4,800,000.00	~	4,800,000.00	1,800,000.00	3,000,000.00	
8.3 Riba Girls Secondary School	1,600,000.00	~	1,600,000.00	1,520,000.00	80,000.00	
8.4 Riba Girls Secondary School	2,700,000.00	~	2,700,000.00		2,700,000.00	
8.6 Jugbaru Girls Sec School	1,200,000.00	~	1,200,000.00	1,200,000.00	0.00	
8.7 Jugbaru Girls Sec School	1,300,000.00	~	1,300,000.00	900,000.00	1,300,000.00	
8.8 Volunteer Sec School	2,400,000.00	~	2,400,000.00		2,400,000.00	
8.9 Wagberi Secondary School	2,000,000.00	~	2,000,000.00		2,000,000.00	
9.0 Riba Secondary School	2,000,000.00	~	2,000,000.00		2,000,000.00	
9.1 Khorofharar Secondary School	3,000,000.00	~	3,000,000.00		3,000,000.00	
9.2 khorofharar Secondary School	2,000,000.00	~	2,000,000.00			
9.3 Khorofharar Secondary School	1,000,000.00	~	1,000,000.00			
9. 4 Wajir bor Secondary		~				

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – WAJIR EAST CONSTITUENCY
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School	1,800,000.00		1,800,000.00	
9.5 Jugbaru Secondary School	1,600,000.00	~	1,600,000.00	
9.6 Makoror Secondary School	900,000.00	~	900,000.00	
9.7 Shalatey Secondary School		1,200,000.00	1,200,000.00	
9.8 Volunteer Secondary School		1,000,000.00	1,000,000.00	
10.0 Jugbaru Secondary School		2,344,913.00		
11.3 Shalatey Sec School PMC	~	~		900,000.00
11.4 Jugbaru Sec School PMC	~	~		500,000.00
11.5 Volunteer Sec School PMC	~	~		1,000,000.00
11.7 Jugbaru Sec School PMC	~	~		2,000,000.00
11.8 Wagberi Sec School PMC	~	~		900,000.00
11.9 Wagberi Sec School PMC	~	~		2,000,000.00
12.0 Wagberi Sec School PMC	~	~		1,400,000.00
12.4 Jugbaru Sec School PMC	~	~		1,200,000.00
12.5 Jugbaru Sec School PMC	~	~		800,000.00
12.7 Jugbaru Sec School PMC	~	~		100,000.00
12.8 Jugbaru Sec School PMC	~	~		70,000.00
12.9 Jugbaru Sec School PMC	~	~		145,000.00
Subtotal for secondary School projects	37,288,000.00	4,544,913.00	41,882,913.00	20,397,913.00

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – WAJIR EAST CONSTITUENCY
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10.0 Security Projects	-	-	-	-	-	-
10.1 Khorofharar Sub County Headquarter Residence	7,000,000.00	-	7,000,000.00	7,000,000.00		
10.2 Khorofharar Sub county HQ office	6,000,000.00	-	6,000,000.00	6,000,000.00		
10.3 Khorofharar Sub county HQ	3,000,000.00	-	3,000,000.00			3,000,000.00
10.4 Riba Police Camp	3,200,000.00	1,427,416.00	4,627,416.00	900,000.00		3,727,416.00
10.5 Wajir Police Camp	4,800,000.00	-	4,800,000.00			4,800,000.00
10.6 Wajir Police Camp	1,800,000.00	-	1,800,000.00			1,800,000.00
Sub-Total	25,800,000.00	1,427,416.00	27,227,416.00	13,900,000.00		13,327,416.00
GRAND TOTALS	137,367,962.07	19,046,799.00	156,414,761.7	84,600,619.00		71,814,141.7

(NB: This statement is a disclosure statement indicating the utilisation in the same format at the Entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury)

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – WAJIR
EAST CONSTITUENCY**

Reports and Financial Statements

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XI. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-WAJIR EAST Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2019, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
WAJIR EAST CONSTITUENCY**
Reports and Financial Statements
For the year ended June 30, 2020

SIGNIFICANT ACCOUNTING POLICIES

5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
WAJIR EAST CONSTITUENCY**
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SIGNIFICANT ACCOUNTING POLICIES

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2019 for the period 1st July 2019 to 30th June 2020 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2019.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
WAJIR EAST CONSTITUENCY**
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XII. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description		2019-2020	2018-2019
		Kshs	Kshs
Normal Allocation	AIE NO. B047278	2,000,000.00	
	AIE NO.B 047345	13,760,000.00	
	AIE NO.B 041240	4,000,000.00	
	AIE NO. B104179	20,000,000.00	
	AIE NOB 049200	6,000,000.00	
	AIE NO:B104179	15,000,000.00	
	AIE NO: B096515	23,000,000.00	
	AIE NO.B047522		37,960,876
	AIE NO BO42556		13,000,000
	AIE NO BO42641		11,000,000
	AIE NO A699003		8,000,000
	AIE NO B006254		12,000,000
	AIE NO B030220		10,000,000
	AIE NO B030188		11,379,310
	AIE NO B030010		1,500,000
TOTAL		83,760,000	104,840,186

2. COMPENSATION OF EMPLOYEES

		2019-2020	2018-2019
		Kshs	Kshs
Basic wages of temporary employees		4,983,827	4,852,011
Total		4,983,827	4,852,011

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
WAJIR EAST CONSTITUENCY**
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3. USE OF GOODS AND SERVICES

	2019-2020	2018-2019
	Kshs	Kshs
Committee Expenses	2,503,000	2,585,000
Utilities, supplies and services	490,806	997,006
Domestic travel and subsistence	400,000	723,400
Training expenses	206,000	1,000,000
Office and general supplies and services	1,410,000	0.00
Other operating expenses	175,803	75,000
Total	5,185,609	5,380,406

4. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2019-2020	2018-2019
	Kshs	Kshs
Transfers to National Government entities		
Transfers to primary schools (see attached list)	27,948,684	42,851,831
Transfers to secondary schools (see attached list)	21,435,000	42,230,000
TOTAL	49,383,684	85,081,831

5. OTHER GRANTS AND OTHER PAYMENTS

	2019-2020	2018-2019
	Kshs	Kshs
Bursary – secondary schools (see attached list)	-	10,242,000
Bursary – tertiary institutions (see attached list)	40,000	10,402,000
Security projects (see attached list)	13,900,000	10,170,000
Sports projects (see attached list)	1,490,000	2,000,000
Environment projects (see attached list)	405,000	1,000,000
Emergency projects (see attached list)	9,212,500	4,500,000
Total	25,047,500	38,314,000

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. OTHER PAYMENTS

	2019-2020	2018-2019
	Kshs	Kshs
Construction of CDF office	0	1,425,000
TOTAL	0	1,425,000

7. Bank Accounts (cash book bank balance)

Name of Bank, Account No. & currency	2019-2020	2018-2019
	Kshs	Kshs
<i>Kenya Commercial Bank, Wajir Branch Branch . Wajir East NG-CDF A/C no.1146215614</i>	40,304	880,923
Total	40,304	880,923

8. . PRIOR YEAR ADJUSTMENTS

	Balance b/f FY 2019/2020 as per Financial statements	Adjustments	Adjusted Balance b/f FY 2018/2019
Description of the error	Kshs	Kshs	Kshs
Others (<i>specify</i>)	0	0	585,0000

9. CHANGES IN ACCOUNTS RECEIVABLE – OUTSTANDING IMPREST

Description of the error	2019 - 2020	2018 - 2019
	KShs	KShs
Outstanding Imprest as at 1 st July 2019 (A)	0	585,000

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
WAJIR EAST CONSTITUENCY**
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11. UNUTILIZED FUND (See Annex 3)

	2019-2020	2018-2019
	Kshs	Kshs
Compensation of employees	764,162.00	(52,011.00)
Use of goods and services	759,527.24	(785,401.00)
Amounts due to other Government entities (see attached list)	35,356,111.50	15,781,795.00
Amounts due to other grants and other transfers (see attached list)	33,778,395.31	1,427,416.00
Acquisition of assets	2,600,000.00	2,600,000.00
Others (<i>specify</i>)	75,000.00	75,000
Totals	71,814,141.57	18,971,799.00

12. PMC account balances (See Annex 5)

	2019-2020	2018-2019
	Kshs	Kshs
PMC account Balances (see attached list)	89,351	45,000
Total	89,351	45,000.00

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND-WAJIR EAST
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ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
	a	b	c	d=a-c	
Supply of goods	40,304		40,304	40,304	No payments was made
Grand Total	40,304				

ANNEX 2-UNUTILIZED FUND

Name	Brief Transaction Description	Outstanding Balance 2019/2020	Outstanding Balance 2018/2019	Comments
Compensation of employees	Wajir East Ngcdfc Staff Salaries	816,173.00	52,011	Funds not disbursed by the board
Committee expenses	Committee Allowances	375,391.00		
Use of goods & services	supply of stationaries,electricity	(598,522)	785,401	Funds not disbursed by the board
Sub-Total		598,522.00	837,412	
Amounts due to other Government entities		593,042.00		
1.Primary School Projects	construction works for primary School projects	14,988,197.8	10,781,795	Funds not disbursed by the board
2.Secondary School Projects	construction works for Secondary School projects	20,397,913.00	5,000,000	Funds not disbursed by the board
Sub-Total		35,386,110.8	15,781,795	
Amounts due to other grants and other transfers				

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – WAJIR EAST
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	Bursary Secondary Schools	10,000,000.00		Bursaries payments delayed to corona epidemic since all were closed
	Bursary Tertiary Institutions	9,960,000.00		Bursaries payments delayed to corona epidemic since all were closed
	Security Projects	13,327,416.00	1,427,416	Funds not disbursed by the board
	Sports	510,000.00		
	Sub-Total	33,778,395.31	1,427,416	
	Acquisition of assets	2,600,000.00		Funds not disbursed by the board
	Sub-Total	2,600,000.00	2,600,000.00	
	Others (<i>specify</i>)	75,000.00	75,000.00	Funds not disbursed by the board
	Sub-Total	75,000.00	75,000.00	
	Grand Total	71,814,141.7	19,046,799.00	The amount not utilized for that financial year

ANNEX 3 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2018/19	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2019/20
Land				
Office equipment, furniture and fittings	5,000,000.00	-		5,000,000.00
ICT Equipment, Software and Other ICT Assets	3,186,941.00			3,186,941.00
	500,000.00			500,000.00
Total	8,686,941.00			8,686,941.00

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND–WAJIR EAST
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ANNEX4 –PMC BANK BALANCES AS AT 30TH JUNE 2019

PMC	Bank	Account number	Bank Balance	Bank Balance
			2019/2020	2018/2019
Wajir Girls Pry PMC	Kenya Commercial Bank Wajir Branch	1105532631	12310	Nil
Wajir East school Desks PMC	Kenya Commercial Bank Wajir Branch	1104776294	1364.15	Nil
Kutulo Girls Pry School PMC	Kenya Commercial Bank Wajir Branch	1124172564	126	Nil
Konton Pry School PMC	Kenya Commercial Bank Wajir Branch	1268806951	438	Nil
Bulla Elmi Pry School PMC	Kenya Commercial Bank Wajir Branch	1259519708	1640	Nil
Kajaja II Pry School PMC	Kenya Commercial Bank Wajir Branch	1104660032	503.5	Nil
Konton Pry School PMC	Kenya Commercial Bank Wajir Branch	1124172564	126	Nil
Wajir PT PMC	Kenya Commercial Bank Wajir Branch	1237131723	2210	Nil
Kajaja II Pry School PMC	Kenya Commercial Bank Wajir Branch	1104660032	503.5	Nil
volunteer Secondary School PMC	Kenya Commercial Bank Wajir Branch	1256957097	1495	Nil
Wajir East school Desks PMC	Kenya Commercial Bank Wajir Branch	1237131723	2210	Nil
Kalkalcha Primary School pmc	Kenya Commercial Bank Wajir Branch	1105935558	1152.2	Nil
Riba Girls Secondary School PMC	Kenya Commercial Bank Wajir Branch	1252093535	6941	Nil
Shalatey Sec School PMC	Kenya Commercial	118242140	40531	Nil

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PMC	Bank	Account number	Bank Balance	Bank Balance
	Bank Wajir Branch			
	Kenya Commercial	1105560112	1111.15	Nil
Jugbaru Sec School PMC	Bank Wajir Branch			
Volunteer Sec School PMC	Kenya Commercial Bank Wajir Branch	1256957097	1495	Nil
Jugbaru Sec School PMC	Kenya Commercial Bank Wajir Branch	1105560112	1111.15	Nil
Jugbaru Sec School PMC	Kenya Commercial Bank Wajir Branch	1105560112	1111.15	Nil
Jugbaru Sec School PMC	Kenya Commercial Bank Wajir Branch	1105560112	1111.15	Nil
Jugbaru Sec School PMC	Kenya Commercial Bank Wajir Branch	1105560112	1111.15	Nil
Riba Security Pmc	Kenya Commercial Bank Wajir Branch	1239076673	7280	Nil
Khorof harar DCC Residence PMC	Kenya Commercial Bank Wajir Branch	1272007987	1,735	Nil
Khorof harar DCC Office PMC	Kenya Commercial Bank Wajir Branch	1272997987	1,735	Nil
TOTAL			89,351	0

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PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
1.0	Unspent Balance	Project implementation was underway and some minor delays experienced from lengthy tendering process	FAM	Resolved	
2.0 A	No list of registered suppliers	Technical staffs were not available. But plans are on to ensure that procurement officers are sought out	FAM	pending	
20.B	Missing professional opinion	Technical staffs were not available. But plans are on to ensure that procurement officers are sought out	FAM	PENDING	
20.C	Missing PMC expenditure returns(cash books and registers)	Due to literacy levels within the community but trainings are ongoing to ensure capacity building is done	FAM	Resolved	
2.0B	Tenders awarded locally instead of national wide and within government tender portals	The beneficiaries were expected to be locals, hence more prudent to advertise locally on notice boards. There is inadequate access to major newspapers covering national wide.	FAM	Resolved	
20 C	Letter of award not provided	The document had been misplaced but located and duly attached	FAM	Resolved	
21D	No professional opinion	Technical staffs were not available. But plans are on to ensure that procurement officers are sought out	FAM	Pending	
2.0C	Tender forms, business questionnaires missing	The documents were in the project file but have been	FAM	Resolved	

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Referen ce No. on the externa l audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timefr ame: (Put a date when you expect the issue to be resolv ed)
		availed for further action			
	Tender awarded locally instead of national advertisement	The beneficiaries were expected to be locals, hence more prudent to advertise locally on notice boards. There is inadequate access to major newspapers covering national wide.	FAM	Resolved	
	Missing professional opinion	Technical staffs were not available. But plans are on to ensure that procurement officers are sought out	FAM	Pending	
	Missing project workplans and tender registers, invoices	The documents have been located and dully attached	FAM	Resolved	
3.OA	Missing confidential business questionnaire, form of tender,project handing over report	The documents have been located and dully attached	FAM	Resolved	
	Missing evaluation minutes/ not dully signed minutes	The documents have been located and dully attached	FAM	Resolved	
	Contract awarded to contractors not satisfying mandatory requirements	The documents have been located and dully attached	FAM	Resolved	
	Missing procurement professional opinion	Technical staffs were not available. But plans are on to ensure that procurement officers are sought out	FAM	Resolved	
	No minutes for approval of utilization of emergency funds	The documents have been located and dully attached	FAM	Resolved	
	Toilet and classroom not qualifying as emergency projects	The building had been destroyed by wind and need emergency attention. The public health recommended the schools to have toilet or	FAM	Resolved	

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					Timeframe: (Put a date when you expect the issue to be resolved)
Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	
		be closed. This necessitated the constructions to be done			
3.OB	Missing professional opinion	The documents have been located and dully attached	FAM	Resolved	
4.OA	No prequalified list of contractors	Technical staffs were not available. But plans are on to ensure that procurement officers are sought out	FAM	Resolved	
5.OA	Asset register not updated with serial numbers and identification codes	The register is now updated	FAM	Resolved	

