

REPUBLIC OF KENYA



Enhancing Accountability

THE NATIONAL ASSEMBLY
REPORT

DATE: 23 FEB 2022

DAY:

WED

TABLED OF
BY:

The majority Whip
Hon. E. Wangwe, MP

CLERK-AT
THE-TABLE:

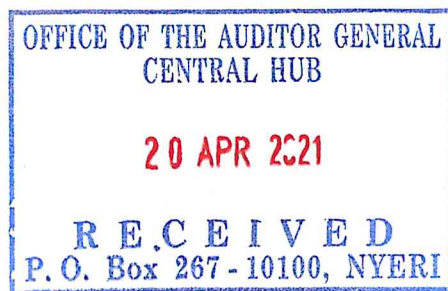
Benson Inzofu.

THE AUDITOR-GENERAL

ON

**NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT FUND -
KIAMBAA CONSTITUENCY**

**FOR THE YEAR ENDED
30 JUNE, 2020**



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND ~
KIAMBAA CONSTITUENCY**

REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2020**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KIAMBAA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

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I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2) (a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

KIAMBAA CONSTITUENCY

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Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NGCDF KIAMBAA Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2020 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	Caroline Kiama
2.	Sub-County Accountant	Alfred Maina Muriu
3.	Chairman NGCDFC	Geoffrey Mukora
4.	Member NGCDFC	Mary Anne Wanjui

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF -KIAMBAA Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NGCDF KIAMBAA Constituency Headquarters

P.O. Box 86-002191
Next to Kiambaa Sub-County Headquarters
Karuri, KENYA

(f) NGCDF KIAMBAA Constituency Contacts

Telephone: (254)

E-mail: cdfkambaa@ngcdf.go.ke

Website: www.ngcdf.go.ke

(g) NGCDF KIAMBAA Constituency Bankers

1. Central Bank of Kenya
Haile Selassie Avenue
P.O. Box 60000
City Square 00200
Nairobi, Kenya
2. Co-operative Bank
Ruaka Branch
P.O Box 2070-00621, Village Market
Nairobi, Kenya

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya



**Renovation of 12
classrooms at
Njenga Karume
Primary School.**



- **Other Grants and transfers** – We were able to construct to completion a youth resource center and a police administration block within the constituency.

Emerging Issues

- Information on NG-CDF Act 2015 across and within the constituents, is still patchy. There's need for a continuous sensitization of CDFCs and PMCs on the pertinent Acts (e.g. NGCDF Act, PFM Act, Public Procurement Act, EMCA, Anti-Corruption and Economic Crimes Act, etc).
- The committee has realized the need to partner with other developing partners in order to achieve goals set within the five years.
- Under the implementation of Social Security project (NHIF) to older persons (70+) there is the need of establishment of at least one residential home in our constituency could help most of these older persons who lack caregivers, neglected abandoned and lack proper shelter.

Challenges

- The expiry of office tenure of NG-CDFCs on November 2019 to delay of gazettelement which was done on 27th April 2020
- Delay in disbursement of funds from NGCDF Board
- Covid 19 pandemic in March 2020 has led to slow implementation of projects planned for financial year 2019/2020

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

KIAMBAA CONSTITUENCY

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Conclusion

Co-operation from all stakeholders and proper planning of the fund will lead to better management and delivery of timely projects to the expectation of our constituents. We acknowledge the support given by our Patron (Hon Paul Koinange), NGCDF Board, the technical teams in various government departments and the constituents at large.

Sign.....

CHAIRMAN NGCDF COMMITTEE

also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

1. Sustainability strategy and profile -

In our Strategic Plan 2018-2022, Kiambaa NG-CDF Committee has set a strategic direction towards the desired sustainable development in our constituency. This is encapsulated by our Vision, which is “*A constituency with a thriving blend of rural and urban economies and inhabited by residents with dignity*”. Further, the Mission statement – “*To engage in sustainable development efforts aimed at socio-economic transformation of the Constituency and restoration of dignity of its inhabitants*” – outlines the path which the Committee takes in actualizing the long-term strategy. In pursuing this, we are guided by these core values: (i) Equity; (ii) Accountability; (iii) Results-oriented; (iv) People- focus; (v) Collaboration; and (vi) Dignity.

Kiambaa NG-CDF Committee has identified six Strategic Results Areas (SRAs) under which strategies and the corresponding programmes, projects and activities are implemented towards realization of the Constituency Vision. They are: Institutional Change and Development; Education and Training; Public Administration, Security, Law and Order; Environment and Climate Change; Youth, Sports and Recreation; and Gender, Social Services and Protection. These form the pillars upon which results are pursued and measured.

2. Environmental performance

To promote environmental protection and conservation, to reduce the negative effects of climate change on the lives of residents the following strategies have been outlined:

- i. Preparation of an Environmental Action Plan (EAP)
- ii. Supporting planting of trees in public institutions and places
- iii. Supporting water harvesting activities in public institutions and places
- iv. Incorporation of a renewable energy component in the design of relevant projects
- v. Construction of bio aqua toilets in public institutions and places
- vi. Putting up of accessible garbage collection points
- vii. Engage in climate change and disaster risks mainstreaming activities
- viii. Management of emergencies and disasters

Sensitizing residents on environmental concerns key among them pollution of air, water, land and soil, depletion of tree/vegetation cover and encroachment of riparian areas

3. Employee welfare

The following are strategies the Committee has set under employee welfare

- ix.
- x. Implement guidelines and operational circulars regularly issued by the Board on hiring staff
- xi. Equipping the office adequately
- xii. Training and capacity building of NG-CDF committee and staff

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KIAMBAA CONSTITUENCY**

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- xiii. Providing and maintenance of safe systems at the workplace.
- xiv. Ensuring absence/elimination of risks at the workplace.
- xv. Providing information to employees to ensure safety and health at the workplace.
- xvi. Provide and maintain the workplace in a safe and healthy state.
- xvii. Carry out the workplace risk assessment.
- xviii. Building capacity of PMCs on project management cycle
- xix. Holding consultative forums with technical officers and other key stakeholders
- xx. Implementation of the performance contract signed annually between NG-CDFCs and the Board

4. Market place practices-

The organisation has outlined its efforts to:

- a) Responsible competition practice - Establishment of a Complaints committee that oversees all complaints presented in the office and are committed to resolving issues raised within 30 days.
- b) Responsible Supply chain and supplier relations- the organisation maintains good business practices, treats its own suppliers responsibly by honouring contracts and respecting payment practices
- c) Responsible marketing and advertisement- In the efforts to maintain ethical marketing practices the committee has Complied with public procurement and public finance management requirements
- d) Product stewardship- outline efforts to safeguard consumer rights and interests

5. Community Engagements-

- i. The committee has created awareness on the homegrown initiative dubbed "Kulinda Doria" which entails communities coming together and creating own rules of protecting each other
- ii. Sensitization on the benefits of adhering to requirements related to crime and insecurity including sharing of information with relevant authorities
- iii. Upgrading/rehabilitation/renovation of sports grounds in schools
- iv. Organizing sports tournaments and supplying participating teams with kits and other sports equipment
- v. Support establishment of youth empowerment centres
- vi. Mainstreaming of issues affecting youth among them alcohol, drugs and substance abuse, crime/lawlessness, social media, HIV/AIDS and teen pregnancies

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
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V. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2013 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-KIAMBAA Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2020. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-KIAMBAA Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2020, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF-KIAMBAA Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-KIAMBAA Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF-KIAMBAA Constituency financial statements were approved and signed by the Accounting Officer on 15th April 2021.



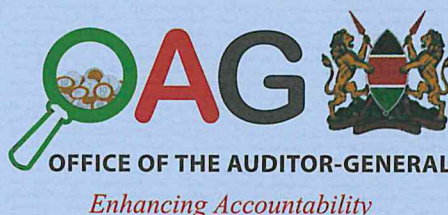
Fund Account Manager
Name:



Sub-County Accountant
Name:
ICPAK Member Number:

REPUBLIC OF KENYA

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NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KIAMBAA CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2020

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Kiambaa Constituency set out on pages 16 to 42, which comprise the statement of assets and liabilities as at 30 June, 2020 and the statement of receipts and payments, statement of cash flows and summary statement of appropriation-recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund - Kiambaa Constituency as at 30 June, 2020, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and National Government Constituencies Development Fund Act, 2015.

Basis for Qualified Opinion

Inaccurate Comparative Project Management Committee Bank Balances

Note 17.4 (other important disclosures) to the financial statements reflects comparative PMC bank balances of Kshs.11,627,849. However, the Annex 5 and audited 2018/2019 financial statements reflected balance of Kshs.7,212,901 resulting in unexplained and unreconciled difference of Kshs.4,414,948.

In the circumstances, the accuracy of the Kshs.11,627,849 reported as PMC account balances could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Kiambaa Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There are no key audit matters to report in the year under review.

Other Matter

1. Budgetary Control and Performance

The Summary statement of appropriation: recurrent and development combined reflects receipts budget and actual amount on comparable basis of Kshs.209,090,900 and Kshs.139,383,176 respectively resulting in underfunding of Kshs.69,707,724 or 67% of the approved budget. Further, out of the receipts amount of Kshs.139,383,176, only Kshs.126,231,888 was utilized resulting in under absorption of Kshs.13,151,288 or 9% of the available receipts.

The underfunding and under absorption affected the planned activities and may have impacted negatively on service delivery to the residents.

2. Prior Year Audit Matters

The Kiambaa NGCDF Management did not indicate the status and follow up of audit recommendations reported in the previous financial years as required in the reporting template prescribed by the Public Sector Accounting Standards Board.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Unconfirmed Bursary to Needy Students

As disclosed under Note 7 to the financial statements, the statement of receipts and payments for the year ended 30 June, 2020 reflects Kshs.42,209,831 in respect of other grants and transfers out of which Kshs.1,124,233 and Kshs.3,228,571 related to bursary for secondary schools and tertiary institutions respectively. However, no adequate relevant supporting documents were provided for audit to show how applications for bursaries were invited and evaluated. It was therefore not possible to confirm whether, the bursaries were awarded to needy and deserving students through an open and transparent process.

Consequently, it could not be ascertained whether the bursaries of Kshs.4,352,804 for the year ended 30 June, 2020 reached the intended beneficiaries and were properly accounted.

2. Projects Verification

2.1 Unutilized facility – Lower Kihara Primary School

As disclosed under note 6 to the financial statements, the statement of receipts and payments for the year ended 30 June, 2020 reflects Kshs.73,420,000 in respect of transfer to other government entities which includes Kshs.57,420,000 relating to transfers to primary schools out of which Kshs.2,600,000 was disbursed to Lower Kihara primary school for construction of two ablution blocks. The sum comprised of Kshs.600,000 for construction of boy's aqua toilet and Kshs.2,000,000 for construction of girl's toilet. The contract for construction of 14 doors aqua toilets blocks for boys and girls was awarded to at a cost of Kshs.2,499,750. As at the time of audit in March, 2021, the contractor had been paid a total of Kshs.2,191,345.

Physical verification carried out on 16 March, 2021 established that the project was complete and officially handed over for use on 26 May, 2020. However, the utilization of the facility was stopped a few days after hand over with Management claiming it was due to foul smell emanating from the aqua toilets owing to lack of ventilation. Although the CDF management indicated that the defects had been rectified, no inspection and acceptance report or completion certificate were provided to confirm that it was satisfactory. Further, no evidence was provided indicating that the works were supervised by the Constituency Development Fund Committee and the County Public Works.

Consequently, value for money on the expenditure of Kshs.2,600,000 incurred on the project during the year ended 30 June, 2020 could not be confirmed.

2.2 Incomplete Renovation of Wangunyu Primary School

As disclosed under Note 6 to the financial statements, the statement of receipts and payments for the year ended 30 June, 2020 reflects Kshs.73,420,000 in respect of

transfer to other government entities which includes Kshs.57,420,000 relating to transfers to primary schools out of which Kshs.3,400,000 was disbursed to Wangunyu primary school for renovation of floor with terrazzo, roofing, plastering walls and painting of 12 classrooms. The amount of Kshs.3,000,000 was disbursed on 27 November, 2019. An additional amount of Kshs.400,000 allocated in 2019/2020 financial year was disbursed on 2 May 2020. The contract for the renovation of 12 classrooms was awarded to a firm at a sum of Kshs.3,036,100. As at the time of the audit in March, 2021, the contractor had been paid a total of Kshs.2,606,112.

However, physical verification carried out on 16 March, 2021 revealed that roofing to one of the twelve (12) classrooms was not done and window locks were not fitted. Management explained that the roofing material in the bill of quantity could only complete 11 and not 12 classrooms and variation of the project could not be done since the contract period was less than 12 months. The explanation was not convincing given the fact that the County Public Works prepared the bill of quantity and estimates for 12 classrooms and not 11 that were done. Further, the Management has not provided any evidence of the measures taken to complete the works.

As a result, the validity and value for money of the expenditure of Kshs.3,400,000 disbursed to Wangunyu primary school could not be confirmed.

2.3 Delay in Implementation of Kiambaa Police Post Reporting Office

As disclosed under Note 7 to the financial statements, the statement of receipts and payments for the year ended 30 June, 2020 reflects Kshs.42,209,831 in respect of other grants and other payments which includes Kshs.21,277,027 for security projects out of which Kshs.6,289,747 was disbursed to Kiambaa police post. The amount comprised of Kshs.1,500,000 for construction of reporting office to completion, Kshs.500,000 for construction of two doors bio-aqua toilet and Kshs.4,289,747.59 for construction of 5 doors police house.

Physical verification carried out on 16 March, 2021 revealed that the construction of police houses and ablution block were ongoing. However, construction of the proposed reporting office had not commenced. No explanation was provided for the delay in implementing the project.

2.4 Unutilized Energy Saving Jiko

As disclosed under note 6 to the financial statements, the statement of receipts and payments for the year ended 30 June, 2020 reflects Kshs.73,420,000 for transfers to other government entities which includes an expenditure of Kshs.57,420,000 on transfers to primary schools out of which Kshs.3,300,000 was disbursed for supply and installation of Energy Saving Jikos Project in 11 primary schools in the Constituency. Records provided indicated that the tender was awarded to a company at a sum of Kshs.3,190,000. Further, project status report indicated that supply and installation of energy saving jiko was complete and the supplier had been paid a total of Kshs.2,813,000.

However, physical verification carried out on 16 March, 2021 in five (5) primary schools namely, Gachie, Kamuiru, Karuri, Kawaida and Wangunyu primary schools revealed that supply and installation of the energy saving jikos were complete but had not been put to use casting doubt on whether a needs assessment was done. Further, project proposal from the schools requesting for the project and minutes of public participation carried out prior to implementation of the project were not provided for audit.

As a result, it has not been possible to confirm whether value for money was obtained on the expenditure of Kshs.3,300,000 for supply of energy saving jikos.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the ability of the Fund to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless the Management is aware of the intentions to abolish the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that

misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability of the Fund to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease sustaining its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


CPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

04 February, 2022

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KIAMBAA CONSTITUENCY

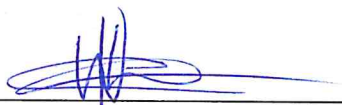
Reports and Financial Statements

For the year ended June 30, 2020

VII. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2019 - 2020	2018 - 2019
		Kshs	Kshs
RECEIPTS			
Transfers from NGCDF board	1	123,774,475	64,645,710
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	340,000	-
TOTAL RECEIPTS		124,114,475	64,645,710
PAYMENTS			
Compensation of employees	4	1,923,346	2,092,348
Use of goods and services	5	5,127,914	6,550,657
Transfers to Other Government Units	6	73,420,000	38,090,752
Other grants and transfers	7	42,209,831	39,468,158
Acquisition of Assets	8	734,550	-
Other Payments	9	2,816,247	-
TOTAL PAYMENTS		126,231,888	86,201,915
SURPLUS/(DEFICIT)		(2,117,413)	(21,556,205)

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-KIAMBAA Constituency financial statements were approved on 15th April 2021 and signed by:



Fund Account Manager
Name: Caroline Kiama



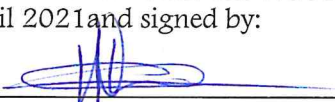
National Sub-County Accountant
Alfred Maina Muriu


NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KIAMBAA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

VIII. STATEMENT OF ASSETS AND LIABILITIES

	Note	2019-2020	2018-2019
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	10A	13,491,288	15,608,701
Cash Balances (cash at hand)	10B	-	-
Total Cash and Cash Equivalents		13,491,288	15,608,701
Accounts Receivable			
Outstanding Imprests	11	-	-
TOTAL FINANCIAL ASSETS		13,491,288	15,608,701
FINANCIAL LIABILITIES			
Accounts Payable			
Retention	12A	-	-
Deposits (Gratuity)	12B	-	-
TOTAL FINANCIAL LIABILITIES		-	-
NET FINANCIAL ASSETS		<u>13,491,288</u>	<u>15,608,701</u>
REPRESENTED BY			
Fund balance b/fwd	13	15,608,701	37,164,906
Prior year adjustments	14	-	-
Surplus/Deficit for the year		(2,117,413)	(21,556,205)
NET FINANCIAL POSITION		<u>13,491,288</u>	<u>15,608,701</u>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-KIAMBAA Constituency financial statements were approved on 15th April 2021 and signed by:


Fund Account Manager
Name: Caroline Kiama


National Sub-County Accountant
Name: Alfred Maina Muriu

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**KIAMBAA CONSTITUENCY****Reports and Financial Statements****For the year ended June 30, 2020****IX. STATEMENT OF CASHFLOW**

		2019 - 2020	2018 - 2019
		Kshs	Kshs
Receipts for operating income			
Transfers from NGCDF Board	1	123,774,475	64,645,710
Other Receipts	3	340,000	-
Total receipts		124,114,475	64,645,710
Payments for operating expenses			
Compensation of Employees	4	1,923,346	2,092,348
Use of goods and services	5	5,127,914	6,550,657
Transfers to Other Government Units	6	73,420,000	38,090,752
Other grants and transfers	7	42,209,831	39,468,158
Other Payments	9	2,816,247	-
Total payments		125,497,338	86,201,915
Total Receipts Less Total Payments		(1,382,863)	(21,556,205)
Adjusted for:			
Decrease/(Increase) in Accounts receivable: (outstanding imprest)	15	-	-
Increase/(Decrease) in Accounts Payable: (deposits/gratuity and retention)	16	-	-
Prior year adjustments	14	-	-
Net cash flow from operating activities		(1,382,863)	(21,556,205)
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	-	-
Acquisition of Assets	8	734,550	-
Net cash flows from Investing Activities		(734,550)	-
NET INCREASE IN CASH AND CASH EQUIVALENT		(2,117,413)	(21,556,205)
Cash and cash equivalent at BEGINNING of the year	13	15,608,701	37,164,906
Cash and cash equivalent at END of the year		<u>13,491,288</u>	<u>15,608,701</u>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-KIAMBAA Constituency financial statements were approved on 15TH April 2021 and signed by:



Fund Account Manager

Name: Caroline Kiama



National Sub-County Accountant

Alfred Maina Muriu

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KIAMBAA CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2020**

**X. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT
COMBINED**

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Transfers from NGCDF Board	137,367,724	71,383,176	208,750,900	139,383,176	69,367,724	67
Proceeds from Sale of Assets						
AIA		340,000	340,000		340,000	
TOTALS	137,367,724	71,723,176	209,090,900	139,383,176	69,707,724	67
PAYMENTS						
Compensation of Employees	3,140,000	1,325,162	4,465,162	1,923,346	2,541,816	43
Use of goods and services	9,223,095	5,376,497	14,599,592	5,127,914	9,471,678	35
Transfers to Other Government Units	59,100,000	36,285,614	95,385,614	73,420,000	21,965,614	77
Other grants and transfers	65,904,629	24,395,903	90,300,532	42,209,831	48,090,701	47
Acquisition of Assets		800,000	800,000	734,550	65,450	92
Other Payments		3,200,000	3,200,000	2,816,247	383,753	88
Unallocated Fund		340,000	340,000		340,000	
TOTALS	137,367,724	71,723,176	209,090,900	126,231,888	82,859,012	60

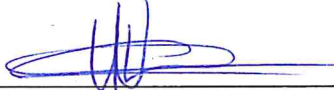
a) Receipts


- Kshs. 340,000 cash deposit from sale of tender documents in the financial

b) Utilization

- Compensation of Employees – 43%- Staff gratuity
- Use of goods and services – 35% - Comprises of goods and services and committee expenses. These funds were for activities budgeted in Financial year 2019/2020 but received at the closure of the financial year
- Transfers to Other Government Units – 77% -These are funds received in the financial year 2020/2021.
- Other grants and transfers – 47% - These are funds received in the financial year 2020/2021

The NGCDF-KIAMBAA Constituency financial statements were approved on 15th April 2021 and signed by:


Fund Account Manager
Name: Caroline Kiama


Sub-County Accountant
Name: Alfred Maina Muriu

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KIAMBAA CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

XI. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
	2019/2020		2019/2020	30/06/2020	
	Kshs	Kshs	Kshs	Kshs	Kshs
1.0 Administration and Recurrent					
1.1 Compensation of employees	3,140,000	1,325,162	4,465,162	1,923,346	2,541,816
1.2 Committee allowances	2,000,000	874,259	2,874,259	1,090,740	1,783,519
1.3 Use of goods and services	3,102,063	1,739,622	4,841,685	1,652,848	3,188,837
2.0 Monitoring and evaluation					
2.1 Capacity building	2,000,000	1,301,939	3,301,939	1,283,400	2,018,539
2.2 Committee allowances	1,200,000	960,677	2,160,677	937,000	1,223,677
2.3 Use of goods and services	921,032	500,000	1,421,032	163,926	1,257,106
3.0 Emergency					
3.1 Primary Schools	7,198,241	5,669,008	12,867,249	8,000,000	4,867,249
3.2 Secondary schools					
3.3 Tertiary institutions					
3.4 Security projects					
4.0 Bursary and Social Security					
4.2 Secondary Schools	19,041,931	1,124,233	20,166,164	1,124,233	19,041,931
4.3 Tertiary Institutions	14,500,000	3,228,571	17,728,571	3,228,571	14,500,000
4.4 Special Disability Schools	800,000		800,000		800,000
4.5 Social Security	4,080,000		4,080,000	4,080,000	-
5.0 Sports					
5.1 Kiambaa Football Tournament	2,747,354	2,000,000	4,747,354	2,000,000	2,747,354
6.0 Environment					
6.1 Karuri Primary School	100,000		100,000		100,000
6.2 Kingothua Primary School	100,000		100,000		100,000
6.3 Thimbigua Primary School	100,000		100,000		100,000
6.4 Muchatha Primary School	100,000		100,000		100,000
6.5 Gachie Primary School	1,000,000		1,000,000	1,000,000	-
6.6 Muongoiya Primary School	1,347,354		1,347,354		1,347,354
6.7 kiambaa primary school		300,000	300,000	300,000	-
6.8 Kibubuti Primary School					

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KIAMBAA CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual on comparable basis 30/06/2020	Budget utilization difference
		300,000	300,000	300,000	-
6.9 Lower Kihara Primary school		300,000	300,000	300,000	-
6.9 Gacharage Primary School		300,000	300,000	300,000	-
6.10 Mayuyu Primary school		300,000	300,000	300,000	-
7.0 Primary Schools Projects (List all the Projects)					
7.1 Gatono Primary School	3,700,000	733,600	4,433,600	3,600,000	833,600
7.2 Kawaida Primary School	1,200,000	2,000,000	3,200,000	3,200,000	-
7.3 Lower Kihara Primary School	2,600,000		2,600,000	2,000,000	600,000
7.4 Waguthu Primary School	600,000		600,000	600,000	-
7.5 Wangunyu Primary School	400,000	3,000,000	3,400,000	3,400,000	-
7.6 Upper Kihara Primary School	4,800,000	3,000,000	7,800,000	7,000,000	800,000
7.7 Njenga Karume Primary School	3,100,000		3,100,000	2,420,000	680,000
7.8 Karura Primary School	2,200,000	3,000,000	5,200,000	5,200,000	-
7.9 Kamuiru Primary School	1,100,000	2,000,000	3,100,000	3,100,000	-
7.10 Muongoiya Primary School	5,300,000		5,300,000	3,300,000	2,000,000
7.11 Kibubuti Primary School	2,500,000		2,500,000	1,500,000	1,000,000
7.12 Gatatha Primary School	300,000		300,000	300,000	-
7.13 Karuri Primary School	300,000	11,149,078	11,449,078	7,300,000	4,149,078
7.14 Muthurwa Primary School	300,000		300,000	300,000	-
7.15 Kingothua Primary School	300,000		300,000	300,000	-
7.16 Kiambaa Primary School	2,400,000		2,400,000	1,400,000	1,000,000
7.17 Thimbigua Primary School	2,400,000		2,400,000	1,400,000	1,000,000
7.18 Ndenderu Primary School	2,480,000		2,480,000	1,480,000	1,000,000
7.19 Muchatha Primary School	2,720,000	2,800,000	5,520,000	4,520,000	1,000,000
7.20 Gachie Primary School	6,700,000		6,700,000	3,100,000	3,600,000
7.21 Muya Primary School	2,000,000		2,000,000	1,000,000	1,000,000
7.22 Mayuyu Primary school	2,000,000		2,000,000	1,000,000	1,000,000
8.0 Secondary Schools Projects (List all the Projects)					
8.1 Muthurwa Secondary school	4,100,000	2,500,000	6,600,000	5,600,000	1,000,000

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KIAMBAA CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual on comparable basis 30/06/2020	Budget utilization difference
8.2St. Angela Secondary school	4,200,000	5,000,000	9,200,000	7,000,000	2,200,000
8.3Karura Secondary school	700,000	2,000,000	2,700,000	2,700,000	-
8.4Cianda Secondary School	700,000		700,000	700,000	-
9.0 Tertiary institutions Projects (List all the Projects)					
9.1					
9.2					
9.3					
9.4					
10.0 Security Projects					
Assistant Chief Office Njiku	500,000		500,000	500,000	-
Kiambaa Police Post	6,289,748		6,289,748	4,500,000	1,789,748
Muchatha Assistant Chief Office	1,500,000		1,500,000	1,000,000	500,000
Kiambaa Chief's Office	1,500,000	6,100,000	7,600,000	7,100,000	500,000
Karuri Police station	5,000,000	3,500,000	8,500,000	7,800,000	700,000
Muongoiya Police post		377,027	377,027	377,027	-
11.0 Acquisition of assets					
11.1 Motor Vehicles (including motorbikes)					
11.2 Construction of CDF office					
11.3 Purchase of furniture and equipment					
11.4 Purchase of computers		800,000	800,000	734,550	65,450
11.5 Purchase of land					
12.0 Others					
12.1 Strategic Plan		3,200,000	3,200,000	2,816,247	383,753
12.2 Innovation Hub					
13.0 Unallocated Funds		340,000	340,000		340,000
TOTALS	137,367,724	71,723,176	209,090,900	126,231,888	82,859,011

(NB: This statement is a disclosure statement indicating the utilisation in the same format at the Entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury)

XII. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-KIAMBAA Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2020, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2019 for the period 1st July 2019 to 30th June 2020 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2020.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KIAMBAA CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

XIII. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description		2019-2020	2018-2019
		Kshs	Kshs
NGCDF Board			
AIE NO	BO47349	44,040,875	
AIE NO	BO47456	4,000,000	
AIE NO	BO41411	7,000,000	
AIE NO	BO41473	20,000,000	
AIE NO	BO96779	4,000,000	
AIE NO	BO9683	733,600	
	BO96581	8,000,000	
	B104328	15,000,000	
	BO47917	6,000,000	
	BO49303	15,000,000	
	BO05147		10,645,710
	BO30253		10,000,000
	BO06374		7,000,000
	BO30432		13,000,000
	A699124		11,000,000
	BO42907		13,000,000
TOTAL		123,774,475	64,645,710.35

2. PROCEEDS FROM SALE OF ASSETS

	2019-2020	2018-2019
	Kshs	Kshs
Receipts from sale of Buildings	-	-
Receipts from the Sale of Vehicles and Transport Equipment	-	-
Receipts from sale of office and general equipment	-	-
Receipts from the Sale Plant Machinery and Equipment	-	-
	-	-
Total	-	-

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KIAMBAA CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEPTS

	2019-2020	2018-2019
	Kshs	Kshs
Interest Received	~	~
Rents	~	~
Receipts from Sale of tender documents	340,000	~
Other Receipts Not Classified Elsewhere	-	~
Total	340,000	~

4. COMPENSATION OF EMPLOYEES

	2019-2020	2018-2019
	Kshs	Kshs
Basic wages of temporary employees	1,161,038	1,223,110
Personal allowances paid as part of salary	459,500	621,850
Pension and other social security contributions (Gratuity)	256,680	193,440
Employer Contributions Compulsory national social security schemes	46,128	53,948
Total	1,923,346	2,092,348

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KIAMBAA CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

	2019-2020	2018-2019
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	-	-
Purchase of Vehicles and Other Transport Equipment	-	-
Overhaul of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment	-	-
Purchase of Office Furniture and General Equipment	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	734,550	-
Purchase of Specialised Plant, Equipment and Machinery	-	-
Rehabilitation and Renovation of Plant, Machinery and Equip.	-	-
Acquisition of Land	-	-
Acquisition of Intangible Assets	-	-
	-	-
Total	734,550	-

9. OTHER PAYMENTS

	2019-2020	2018-2019
	Kshs	Kshs
Strategic plan	2,816,247	-
ICT Hub	-	-
	2,816,247	-

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KIAMBAA CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

11: OUTSTANDING IMPRESTS

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
Total				-

[Include an annex if the list is longer than 1 page.]

12A. RETENTION

	2019 - 2020	2018-2019
	<i>Kshs</i>	<i>Kshs</i>
Supplier 1	-	-
Supplier 2	-	-
Supplier 3	-	-
Total	-	-

[Provide short appropriate explanations as necessary]

12B. GRATUITY DEPOSITS

	2019 - 2020	2018-2019
	<i>Kshs</i>	<i>Kshs</i>
Name 1	-	-
Name 2	-	-
Name 3	-	-
Add as appropriate		
Total	-	-

[Provide short appropriate explanations as necessary]

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KIAMBAA CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

17. OTHER IMPORTANT DISCLOSURES

17.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2019-2020	2018-2019
	Kshs	Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	-	-
	-	-

17.2: PENDING STAFF PAYABLES (See Annex 2)

	2019-2020	2018-2019
	Kshs	Kshs
NGCDFC Staff	-	-
Others (<i>specify</i>)	-	-
	-	-

17.3: UNUTILIZED FUND (See Annex 3)

	2019-2020	2018-2019
	Kshs	Kshs
Compensation of employees	2,541,816	1,325,162
Use of goods and services	9,471,678	5,376,497
Amounts due to other Government entities (see attached list)	21,965,614	31,485,614
Amounts due to other grants and other transfers (see attached list)	48,090,701	29,995,903
Acquisition of assets	65,450	
Others (<i>specify</i>)	383,753	3,200,000
	82,519,012	71,383,176

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KIAMBAA CONSTITUENCY

**Reports and Financial Statements
For the year ended June 30, 2020**

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount a	Date Contracted b	Amount Paid To-Date c	Outstanding Balance 2020 d=a-c	Comments
Construction of buildings					
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7.					
8.					
9.					
Sub-Total					
Supply of services					
10.					
11.					
12.					
Sub-Total					
Grand Total					

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KIAMBAA CONSTITUENCY
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ANNEX 2 ~ ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
Senior Management		a	b	c	d=a-c	
1.						
2.						
3.						
Sub-Total						
Middle Management						
4.						
5.						
6.						
Sub-Total						
Unionisable Employees						
7.						
8.						
9.						
Sub-Total						
Others (<i>specify</i>)						
10.						
11.						
12.						
Sub-Total						
Grand Total						

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KIAMBAA CONSTITUENCY
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ANNEX 3 – UNUTILIZED FUND

Name	Brief Transaction Description	Outstanding Balance 2019/20	Outstanding Balance 2018/19	Comments
Compensation of employees		2,541,816	1,325,162	
Use of goods & services		9,471,678	5,376,497	
Amounts due to other Government entities		21,965,614	31,485,614	
Sub-Total				
Amounts due to other grants and other transfers		48,090,701	29,995,903	
Sub-Total				
Sub-Total				
Acquisition of assets		65,450		
Others (specify)				
Strategic Plan		383,753	3,200,000	
Sub-Total				
Grand Total		82,519,012	71,383,176	

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KIAMBAA CONSTITUENCY

**Reports and Financial Statements
For the year ended June 30, 2020**

ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2018/19	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2019/20
Land	-			-
Buildings and structures	26,476,000			26,476,000
Transport equipment	-			-
Office equipment, furniture and fittings	1,912,000			1,912,000
ICT Equipment, Software and Other ICT Assets	738,000	734,550		1,472,550
Other Machinery and Equipment	-			-
Heritage and cultural assets	-			-
Intangible assets	-			-
Total	29,126,000			29,860,550

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KIAMBAA CONSTITUENCY**

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ANNEX 5 –PMC BANK BALANCES AS AT 30TH JUNE 2020

PMC	Bank	Account number	Bank Balance 2019/20	Bank Balance 2018/19
GACHIE PRIMARY SCHOOL	Co operative	01141475679000	4,709,853	134,448
THIMBIGUA PRIMARY SCHOOL	Co operative	01141700517300	2,113,583	200,544
KARURI PRIMARY SCHOOL	Co operative	01141475858400	7,113,777	1,198,224
WAGUTHU PRIMARY SCHOOL	Co operative	01141475832400	597,923	35,137
GATONO PRIMARY SCHOOL	Co operative	01141700585900	3,439,214	36,895
MUTHURWA PRIMARY SCHOOL	Co operative	01141475833100	469,622	50,994
MUONGOIYA PRIMARY SCHOOL	Co operative	01141475837000	110,280	744
LOWER KIHARA PRIMARY SCHOOL	Co operative	01141700178800	2,550,559	4,721
GATATHA PRIMARY SCHOOL	Co operative	01141475852500	428,530	1,508,895
MUCHATHA PRIMARY SCHOOL	Co operative	01141475640600	3,929,405	97,822
MUTHURWA SECONDARY SCHOOL	Co operative	01141475766800	2,757,891	50,828
KARURI POLICE STATION	Co operative	01141475392600	5,084,276	2,059,694
KARURA PRIMARY SCHOOL	Co operative	01141475861800	1,194,934	6,800
KIAMBAA FOOTBALL LEAGUE	Co operative	01141475837200	498,373	999,406
KAMUIRU PRIMARY SCHOOL	Co operative	01141475762200	1,016,631	1,196
KIAMBAA CHIEF OFFICE	Co operative	01141700687700	2,643,731	589,084
ACK KARURA SEC SCHOOL	Co operative	01141475597300	616,302	851
KAWAIDA PRIMARY SCHOOL	Co operative	01141475905000	1,456,681	1,004.50
UPPER HILL PRIMARY SCHOOL	Co operative	01141475836400	1,596,735	1,527
WANGUNYU PRIMARY SCHOOL	Co operative	01141475752500	958,947	631
MUONGOIYA POLICE POST	Co operative	01141701636400	550,687	0
ST. ANGELAS SEC SCHOOL	Co operative	01141701693800	78,164	0
KARURA SEC SCHOOL	Co operative	01141475597300	616,302	851
KIBUBUTI PRIMARY SCHOOL	Co operative	01141475645800	2,237,613	137,613
KIAMBAA PRIMARY SCHOOL	Co operative	01141475675300	4,426,808	88,975
KINGOTHUA PRIMARY SCHOOL	Co operative	01141475853600	301,231	1,231
NDENDERU PRIMARY SCHOOL	Co operative	01141475610200	2,201,269	1,269
MUYA PRIMARY SCHOOL	Co operative	01141475762100	1,002,102	2,102
CIANDA SEC SCHOOL	Co operative	01141475640200	701,415	1,415
			55,402,832	7,212,901

PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

[illegible]

