

REPUBLIC OF KENYA



*Enhancing Accountability*

## REPORT

OF  
TABLED  
BY:

CLERK-AT  
THE TABLE:

DATE: 23 FEB 2022

Wed.

The majority Whip  
Hon. E. Wangwe, MP

Benson Inzogu.

**THE AUDITOR-GENERAL**

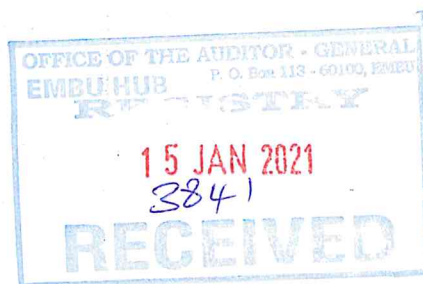
**ON**

**NATIONAL GOVERNMENT  
CONSTITUENCIES DEVELOPMENT FUND -  
MAARA CONSTITUENCY**

**FOR THE YEAR ENDED  
30 JUNE, 2020**







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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND –  
MAARA CONSTITUENCY**

**REPORTS AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED  
JUNE 30, 2020**

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Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector  
Accounting Standards (IPSAS)

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**  
**MAARA CONSTITUENCY**  
**Reports and Financial Statements**  
**For the year ended June 30, 2020**

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**I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT**

**(a) Background information**

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

**Mandate**

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

**Vision**

Equitable Socio-economic development countrywide

**Mission**

To provide leadership and policy direction for effective and efficient management of the Fund

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)  
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**Core Values**

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

**(b) Key Management**

The NGCDF MAARA Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

**(c) Fiduciary Management**

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2020 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	Anthony Muchangi Kariuki
2.	Sub-County Accountant	Rodah K. Kirera
3.	Chairman NGCDFC	Jasper Kiambi M'Rithaa
4.	Member NGCDFC	Mercy Gacceri Mate

**(d) Fiduciary Oversight Arrangements**

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF -MAARA Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

**(e) NGCDF MAARA Constituency Headquarters**

P.O. Box 301-60401  
Youth Empowerment Centre  
Kieganguru Kiraro Road  
Chogoria, KENYA



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**

**MAARA CONSTITUENCY**

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**For the year ended June 30, 2020**

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**(f) NGCDF MAARA Constituency Contacts**

E-mail: [cdfmaara@ngcdf.go.ke](mailto:cdfmaara@ngcdf.go.ke)

**(g) NGCDF MAARA Constituency Bankers**

Family bank  
Chuka branch  
A/C NO 054000005611

**(h) Independent Auditors**

Auditor General  
Office of the Auditor General  
Anniversary Towers, University Way  
P.O. Box 30084  
GOP 00100  
Nairobi, Kenya

**(i) Principal Legal Adviser**

The Attorney General  
State Law Office  
Harambee Avenue  
P.O. Box 40112  
City Square 00200  
Nairobi, Kenya

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**  
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**ILFORWARD BY THE CHAIRMAN NGCDF COMMITTEE**

During the financial year Maara NG-CDF utilised Kshs 80,522,607 out of kshs 160,162,302 available for utilisation representing 50.3% absorption rate. This comprised compensation of employees at 65.9%, use of goods and services 65.1%, transfer to other government units 50.2%, other grants and transfers 46.8% .



The constituency has greatly benefitted from NG-CDF notably in the sectors of Education, sports, environment conservation and security.

During implementation of the projects, the constituency has encountered numerous challenges including: lack of proper planning by project management committees, lengthy and cumbersome procurement procedures as well as the corona virus pandemic.

To address these challenges we recommend that: more funds be set aside for monitoring and evaluation to enable NG-CDFC train project management committees on project planning, the NG-CDF Board ensures the category of NG-CDF for procurement purposes is moved upwards and employment of procurement assistants at NG-CDFC level

*Jasper Kiambi*

**JASPER KIAMBI**

**CHAIRMAN NGCDF COMMITTEE**



**III. STATEMENT OF PERFORMANCE AGAINST CONSTITUENCY'S PREDETERMINED OBJECTIVES****Introduction**

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of NGCDF-MAARA Constituency's 2018-2022 plan are to:

- a) To improve access to quality education
- b) To harness youth talent and empower them
- c) To cater for any unforeseen occurrences in the constituency
- d) To promote environmental sustainability in the constituency
- e) To enhance security in the constituency
- f) To improve tracking of implementation NG-CDF programmes
- g) To promote performance management and smooth running of the NG-CDF office

**Progress on attainment of Strategic development objectives**

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement. Below we provide the progress on attaining the stated objectives:

<b>Constituency Program</b>	<b>Objective</b>	<b>Outcome</b>	<b>Indicator</b>	<b>Performance</b>
Access to quality education	To improve access to quality education	Increased enrolment in primary schools and improved transition to secondary schools and tertiary institutions	<ul style="list-style-type: none"><li>- number of usable physical infrastructure build in primary, secondary, and tertiary institutions</li><li>- number of bursary beneficiaries at all levels</li></ul>	-A total of 6,000 students benefited from bursary - a constituent college of chuka university is nearly complete in Nturiri area of Maara constituency
Youth and Sports	To harness youth talent and empower them	Increase in youth talents in use and number of empowered youths	<ul style="list-style-type: none"><li>- number of forums held</li><li>- number of sports initiatives supported</li></ul>	The forums and sports activities are to be undertaken once funds are availed
Emergency Support	To cater for any unforeseen	-reduced cases of closed	-number of institutions	8 institutions received funding

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**  
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	occurrences in the constituency	learning institutions	receiving emergency funding	
Environment	To promote environmental sustainability in the constituency	- increased forest coverage	% of coverage achieved	Availability of funds delayed the planned activities
Security	To enhance security in the constituency	-reduced cases of insecurity -increase in number of offices done	- number of usable physical infrastructure build for security department	Availability of funds delayed the planned activities



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**IV. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING**

NGCDF – MAARA Constituency exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely; Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

**1. Sustainability strategy and profile**

*Maara NGCDF as an organisation endeavours to ensure that its projects and activities are long term oriented and can survive even after the organisation is non existence. We ensure this by promoting quality education, gender equality reduced inequalities and ending poverty.*

**2. Environmental performance**

Maara NG-CDF is committed to adhere to government agencies regulations on the environment and encourage the community to ensure low carbon emissions. This is achieved through public barazas and during PMC trainings.

The constituency is also participating in tree planting and water harvesting activities to increase forest coverage. We ensure partnering with government agencies in all activities related to environment.

**3. Employee welfare**

The constituency has regularly engaged its employees through staff meetings to ensure they raise their concerns which are then tabled before the NG-CDF committee for deliberations. We have ensured adherence in gender ratio during recruitment as well as adherence to labour laws in our engagements.

To ensure safety of our employees we ensure that they are well equipped with knowledge of what to do in case of any hazards and we are currently providing sanitizers, hand wash and face masks during these times of corona pandemic.

**4. Market place practices-**

Maara NG-CDF is committed to fair market competition where conflict of interest or political interference is not allowed. Our procurement chain is anchored on the procurement laws and regulations both at the NG-CDF level and the PMC level.

We ensure timely payment of suppliers as well as their participation during tender opening.

**5. Community Engagements-**

All the projects in MAARA constituency are identified through ward meetings. This has ensured that the community owns the projects we undertake.

Maara NG-CDF has continuously promoted education through construction of learning institutions, renovation of such institutions and award of bursary to needy and poor students from the constituency. We also promote sports by organising sports tournament within the constituency where the winning teams are awarded trophies and all the participating teams are awarded uniforms, balls and nets.

During the financial year a number of learning institutions have been identified to undertake water harvesting activities in their institutions.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)  
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**V. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES**

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-MAARA Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2020. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-MAARA Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the entity's financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2020, and of the entity's financial position as at that date. The Accounting Officer in charge of the NGCDF-MAARA Constituency further confirms the completeness of the accounting records maintained for the entity, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-MAARA Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

**Approval of the financial statements**

The NGCDF-MAARA Constituency financial statements were approved and signed by the Accounting Officer on 31<sup>st</sup> August 2020.



**Fund Account Manager**  
**Name: Anthony Muchangi Kariuki**

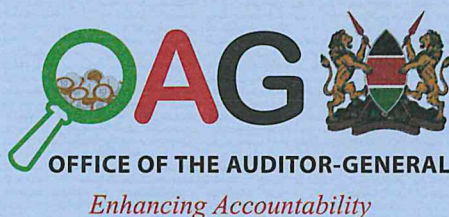


**Sub-County Accountant**  
**Name: Rodah K. Kirera**  
**ICPAK Member Number:**



# REPUBLIC OF KENYA

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NAIROBI

## REPORT OF THE AUDITOR-GENERAL ON THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - MAARA CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2020

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### REPORT ON THE FINANCIAL STATEMENTS

#### Qualified Opinion

I have audited the accompanying financial statements of the National Government Constituencies Development Fund - Maara Constituency set out on pages 11 to 53, which comprise the statement of assets and liabilities as at 30 June, 2020, and the statement of receipts and payments, statement of cash flows and summary statement of appropriation: recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund- Maara Constituency as at 30 June, 2020, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituencies Development Fund Act, 2015 and the Public Finance Management Act, 2012.

#### Basis for Qualified Opinion

##### 1.0 Project Management Committee (PMC) Bank Balances

Note 6 and 7 to the financial statements reflects Kshs.39,577,027 and Kshs.30,701,500 in respect to transfer to other government entities and other grants and other transfers respectively both totaling to Kshs.70,278,527 which includes Kshs.9,707,506 reflected at Note 17.4 and Annex 5 as project Management Committee (PMC) bank balances being the unspent project funds held by various



institutions. However, the respective cashbooks, bank certificates and bank reconciliation statements were not provided for audit review contrary to Sections 100 and 90(1) of the Public Finance Management (National Government) Regulations, 2015 which stipulates that accounting officers shall keep in all offices concerned with receiving cash or making payments, a cash book showing the receipts and payments and shall ensure that bank accounts' reconciliations are completed for each bank account held by that Accounting Officer, every month.

In the circumstances, the existence and accuracy of the Kshs.9,707,506 as PMC bank balances as at 30 June, 2020 could not be ascertained. In addition, the Fund management is in breach of the law.

## **2.0 Bursaries**

Note 7 to the financial statements for the year under review reflects Kshs.30,701,500 in respect to other grants and other transfers which includes Kshs.17,133,000, Kshs.9,480,000 and Kshs.108,500 in respect of bursaries to secondary schools, tertiary institutions and special schools respectively all totaling to Kshs.26,721,500. However, only bursaries totaling Kshs.5,844,500 (22%) were acknowledged by the respective beneficiary Institutions through issuance of acknowledgement receipts while bursaries totaling Kshs.20,877,000 (78%) were not acknowledged or accounted for by the recipient institutions.

Further, included in the Kshs.26,721,500 is Kshs.6,290,000 paid to students who were joining form one. However, students admission numbers and sub-location/ ward were not indicated in the bursary disbursement schedule provided for audit review.

In the circumstances, the accuracy, validity, propriety and value for money for the Kshs.26,721,500 expenditure for the year ended 30 June, 2020 could not be confirmed.

## **3.0 Cash and Cash Equivalents**

Note 10A to the financial statements reflects Kshs.10,271,970 in respect to cash and cash equivalents as at 30 June, 2020. However, the respective bank reconciliation statements reflects unpresented cheques totaling to Kshs.39,530,021 which further includes stale cheques totaling to Kshs.6,027,181 which had not been replaced or reversed in the cashbook as at 30 June, 2020 thereby understating the cash and cash equivalents by the same amount.

In addition, the bank reconciliation statement reflects Kshs.1,920 in respect to payments in the bank which have not been entered in the cashbook thereby overstating the cash and cash equivalents by the same amount.

In the circumstances, the validity and accuracy of the cash and cash equivalents balance of Kshs.10,271,970 as at 30 June, 2020 could not be ascertained.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Maara Constituency in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

### **Other Matter**

#### **1.0 Budgetary Control and Performance**

The statement of comparative budget and actual amounts reflects final receipts budget and actual on comparable basis of Kshs.160,162,302 and Kshs.90,794,577 respectively resulting to an under funding of Kshs.69,367,725 or 57% of the budget.

Similarly, the actual expenditure reflects a balance of Kshs.80,522,607 against an approved budget of Kshs.160,162,302 resulting to an under-expenditure of Kshs.79,639,695 or 50% of the budget. The under funding and under performance affected the planned activities and may have impacted negatively on service delivery to the people of Maara.

#### **2.0 Project Implementation Status**

The summary statement of appropriation: development for the year ended 30 June, 2020 reflects Kshs.144,471,568 which was budgeted for implementation of projects. The project implementation status report made available for audit review shows that one hundred and forty-eight (148) projects worth Kshs.144,471,568 were budgeted to be implemented during the year under review. However, no project had been completed while sixty (60) projects worth Kshs.88,293,577 were ongoing and eighty-eight (88) projects worth Kshs.56,177,991 had not started as at 30 June, 2020. The under performance in project implementation affected the planned activities and may have impacted negatively on service delivery to the people of Maara.

### **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

#### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness



and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

## **Basis for Conclusion**

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### **1.0 Transfer to Other Government Entities**

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#### **1.1 Fencing and Renovation of Classrooms at Nturiri Primary School**

Note 6 to the financial statements reflects Kshs.39,577,027 in respect of transfer to other government entities which includes Kshs.17,477,027 in respect of transfers to primary schools which further includes Kshs.1,000,000 transferred to Nturiri Primary School. The funds were for fencing of school compound using concrete post, barbed wire and chain-link and renovations of three (3) classrooms, painting of iron sheets, plastering and fixing the floor. However, the work plan showing how the school intended to utilize the funds was not provided for audit review contrary to Section 15(4) of the National Government Constituencies Development Fund (Regulations), 2016 which stipulates that a project management committee shall prepare the requisite budgets and bills of quantities, assisted by relevant government officers and work plans showing how it intends to utilize the funds given to it for implementing the project, which shall be approved by a Constituency Committee before funds are released.

A physical verification carried out in the month of November 2020 revealed that the fence had not been completed and iron sheets were not painted. In addition, the project was not labeled contrary to Section 11 (1)(c) of the National Government Constituencies Development Fund (Regulations), 2016 which stipulates that a constituency committee shall ensure that projects are labelled in accordance with the guidelines issued by the Board.

In the circumstances, the Fund Management was in breach of the law.

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#### **1.2 Construction of an Ablution Block and a Septic Tank at Chogoria Complex Primary School**

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Note 6 of the financial statement reflects Kshs.39,577,027 in respect of transfer to other government entities which includes Kshs.17,477,027 in respect of transfers to primary schools which further includes Kshs.1,000,000 transferred to Chogoria Complex Primary School for the construction of an ablution block with 12 doors and a septic tank. However, work plan showing how the school intended to utilize the funds was not provided for audit review contrary to Section 15(4) of the National Government Constituencies Development Fund (Regulations), 2016 which stipulates that a project management committee shall prepare the requisite budgets and bills of quantities, assisted by relevant government officers and work plans showing how it intends to utilize the funds given to it for implementing the project, which shall be approved by a Constituency Committee before funds are released.

Further, documents showing that the PMC opened a separate bank account for the project were not provided for audit review contrary to Section 29(3) of the National Government Constituencies Developments Fund (Regulations), 2016 which stipulates that a constituency committee shall ensure that the project management committee opens a bank account in an approved bank for each approved project.

A physical verification carried out in the month of November, 2020 revealed that the PMC was constructing a bio-digester instead of a septic tank and a ten (10) door ablution block instead of a twelve (12) door that was approved. Evidence showing approval and justification for the change in scope of the project by the constituency committee was not provided for audit review contrary to Section 6(2) of the National Government Constituencies Development Fund Act, 2015 which stipulates that once funds are allocated for a particular project, they shall remain allocated for that project and may only be re-allocated for any other purpose during the financial year with the approval of the Board.

In the circumstances, the Fund Management was in breach of the law.

## **2. Emergency Construction of a Toilet at Kaganjo Primary School**

Note 7 to the financial statements reflects Kshs.30,701,500 in respect of other grants and other transfers which includes Kshs.3,980,000 in respect to emergency projects which further includes Kshs.200,000 paid to Kaganjo Primary School's for the construction of toilets. However, physical verification carried out in the month of November 2020 revealed that doors to the toilets had not been fitted and the contractor was not on site while the project appears to have stalled. Further, it was observed that pupils and teachers were using the old toilets an indication that the project may not have been an emergency contrary to Section 8(3) of the National Government Constituencies Development Fund Act, 2015 which stipulates that emergency shall be construed to mean an urgent, unforeseen need for expenditure for which it is in the opinion of the committee that it cannot be delayed until the next financial year without harming the public interest of the constituents.

In the circumstances, the Fund Management was in breach of the law.

## **3. Fixed Assets**

Annex 4 to the financial statements reflects a balance of Kshs.4,639,939 in respect to historical cost of the fixed assets as at 30 June, 2020. However, review of the fixed assets register and physical verification of the assets revealed that the assets were not tagged for ease of identification and movement contrary to Section 139 (1)(2) of the Public Finance Management (National Government) Regulations, 2015 which stipulates that the Accounting Officer of a National Government entity shall take full responsibility and ensure that proper control systems exist for assets and that preventative mechanisms are in place to eliminate theft, security threats, losses,

wastage and misuse by ensuring that movement and conditions of assets can be tracked by putting in place processes and procedures both electronic and manual for the effective, efficient, economical and transparent use of the government entity's asset.

In the circumstances, the security, location and condition of the fixed assets as at 30 June, 2020 could not be ascertained. In addition, the Fund Management was in breach of the law

#### **4. Presentation of the Financial Statements**

The Fund's financial statements did not include the sub-county accountant's Institute of Certified Public Accountant (ICPAK) membership number contrary to the Public Sector Accounting Standards Board (PSASB) template issued in June, 2020.

In the circumstances, the presentation of the Fund's financial statements for the year under review is not in conformity with the PSASB prescribed format.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

#### **REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE**

##### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

##### **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines



is necessary to enable the preparation of financial statements that are free from material misstatement, and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management either intends to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the Fund's financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion with limited assurance as to whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of noncompliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements

represent the underlying transactions and events in a manner that achieves fair presentation.

- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

  
CPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

Nairobi

03 February, 2022





**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)  
MAARA CONSTITUENCY**


**Reports and Financial Statements**


**For the year ended June 30, 2020**

**VII. STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30 JUNE 2020**

	Note	2019 - 2020	2018 - 2019
			Kshs
<b>RECEIPTS</b>			
Transfers from CDF board-AIEs' Received	1	77,786,207	154,039,152
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	-	-
<b>TOTAL RECEIPTS</b>		<b>77,786,207</b>	<b>154,039,152</b>
<b>PAYMENTS</b>			
Compensation of employees	4	2,077,800	1,954,000
Use of goods and services	5	8,166,280	11,750,840
Transfers to Other Government Units	6	39,577,027	82,552,556
Other grants and transfers	7	30,701,500	47,729,136
Acquisition of Assets	8	-	-
Other Payments	9	-	-
<b>TOTAL PAYMENTS</b>		<b>80,522,607</b>	<b>143,986,532</b>
<b>SURPLUS/DEFICIT</b>		<b>(2,736,400)</b>	<b>10,052,620</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-MAARA Constituency financial statements were approved on 31<sup>st</sup> August 2020 and signed by:

  
Fund Account Manager  
Name: Anthony Muchangi Kariuki

  
Sub-County Accountant  
Name: Rodah K. Kircera  
ICPAK Member Number:






**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)****MAARA CONSTITUENCY****Reports and Financial Statements****For the year ended June 30, 2020****VIII. STATEMENT OF ASSETS AND LIABILITIES AS AT 30 JUNE 2020**

	Note	2019-2020	2018-2019
		Kshs	Kshs
<b>FINANCIAL ASSETS</b>			
<b>Cash and Cash Equivalents</b>			
Bank Balances ( as per the cash book)	10A	10,271,970	13,008,370
Cash Balances (cash at hand)	10B		
<b>Total Cash and Cash Equivalents</b>		10,271,970	13,008,370
Accounts Receivable			
Outstanding Imprests	11		
<b>TOTAL FINANCIAL ASSETS</b>		10,271,970	13,008,370
<b>FINANCIAL LIABILITIES</b>			
Accounts Payable			
Retention	12A		
Deposits (Gratuity)	12B		
<b>TOTAL FINANCIAL LIABILITIES</b>			
<b>NET FINANCIAL ASSETS</b>		10,271,970	13,008,370
<b>REPRESENTED BY</b>			
Fund balance b/fwd	13	13,008,370	2,955,750
Prior year adjustments	14		
Surplus/Deficit for the year		(2,736,400)	10,052,620
<b>NET FINANCIAL POSITION</b>		10,271,970	13,008,370

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-MAARA Constituency financial statements were approved on 31<sup>st</sup> August 2020 and signed by:

  
Fund Account Manager  
Name: Anthony Muchangi Kariuki

  
Sub-County Accountant  
Name: Rodah K.Kirera  
ICPAK Member Number:

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**  
**MAARA CONSTITUENCY**

**Reports and Financial Statements**


For the year ended June 30, 2020

**IX. STATEMENT OF CASHFLOW FOR YEAR ENDED 30 JUNE 2020**

		2019 - 2020	2018 - 2019
		Kshs	Kshs
Receipts for operating income			
Transfers from NGCDF Board	1	77,786,207	154,039,152
Other Receipts	3	-	-
		77,786,207	154,039,152
Payments for operating expenses			
Compensation of Employees	4	2,077,800	1,954,000
Use of goods and services	5	8,166,280	11,750,840
Transfers to Other Government Units	6	39,577,027	82,552,556
Other grants and transfers	7	30,701,500	47,729,136
Other Payments	9	-	-
		80,522,607	143,986,532
Adjusted for:			
Decrease/(Increase) in Accounts receivable	15	-	-
Increase/(Decrease) in Accounts Payable	16	-	-
Prior year Adjustments	14	-	-
Net Adjustments		-	-
Net cash flow from operating activities		(2,736,400)	10,052,620
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from Sale of Assets	2	-	-
Acquisition of Assets	8	-	-
Net cash flows from Investing Activities		-	-
<b>NET INCREASE IN CASH AND CASH EQUIVALENT</b>		<b>(2,736,400)</b>	<b>10,052,620</b>
Cash and cash equivalent at BEGINNING of the year	13	13,008,370	2,955,750
Cash and cash equivalent at END of the year		10,271,970	13,008,370

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-MAARA Constituency financial statements were approved on 31<sup>st</sup> August 2020 and signed by:

  
Fund Account Manager  
Name: Anthony Muchangi Kariuki

  
National Sub-County Accountant  
Name: Rodah K. Kircera  
ICPAK Member Number:

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

**X. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED FOR YEAR ENDED 30 JUNE 2020**

Receipt/Expense Item	Original Budget a	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilisation Difference e=c-d	% of Utilisation f=d/c %
<b>RECEIPTS</b>						
Transfers from NG-CDF Board	137,367,724	22,794,578	160,162,302	90,794,577	69,367,725	56.7%
Proceeds from Sale of Assets				-	-	
Other Receipts			0	-	-	
<b>TOTAL RECEIPTS</b>	<b>137,367,724</b>	<b>22,794,578</b>	<b>160,162,302</b>	<b>90,794,577</b>	<b>69,367,725</b>	<b>56.7%</b>
<b>PAYMENTS</b>						
Compensation of Employees	2,381,200	769,652	3,150,852	2,077,800	1,073,052	65.9%
Use of goods and services	9,851,643	2,688,239	12,539,882	8,166,280	4,373,602	65.1%
Transfers to Other Government Units	73,147,354	5,683,888	78,831,242	39,577,027	39,254,215	50.2%
Other grants and transfers	51,987,527	13,652,799	65,640,326	30,701,500	34,938,826	46.8%
Acquisition of Assets			0	-	-	
Other Payments	0		0	-	-	
<b>TOTAL</b>	<b>137,367,724</b>	<b>22,794,578</b>	<b>160,162,302</b>	<b>80,522,607</b>	<b>79,639,695</b>	<b>50.3%</b>



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**  
**Reports and Financial Statements**  
**For the year ended June 30, 2020**

*Under utilisation is due to the following*

- i) compensation of employees- balance carried forward from previous financial year.*
- ii) use of goods and services- lack of release of 2<sup>nd</sup> half funding and the corona virus pandemic*
- iii) transfer to other government units- lack of release of 2<sup>nd</sup> half funding and the corona virus pandemic*
- iii) other grants and transfers- board lack of release of 2<sup>nd</sup> half funding and the corona virus pandemic.*

The NGCDF-MAARA Constituency financial statements were approved on 31<sup>st</sup> August 2020 and signed by:



**Fund Account Manager**  
**Name: Anthony Muchangi Kariuki**



**Sub-County Accountant**  
**Name: Rodah K.Kirera**  
**ICPAK Member Number:**





**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**  
**Reports and Financial Statements**  
**For the year ended June 30, 2020**

**XI. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT FOR YEAR ENDED 30 JUNE 2020**

Receipt/Expense Item	Original Budget a	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilisation Difference e=c-d	% of Utilisation f=d/c %
<b>RECEIPTS</b>						
Transfers from NG-CDF Board	12,232,843	3,457,891	15,690,734	10,244,080	5,446,654	65.3%
Proceeds from Sale of Assets				-	-	
Other Receipts			0	-	-	
<b>TOTAL RECEIPTS</b>	<b>12,232,843</b>	<b>3,457,891</b>	<b>15,690,734</b>	<b>10,244,080</b>	<b>5,446,654</b>	<b>65.3%</b>
<b>PAYMENTS</b>						
Compensation of Employees	2,381,200	769,652	3,150,852	2,077,800	1,073,052	65.9%
Use of goods and services	9,851,643	2,688,239	12,539,882	8,166,280	4,373,602	65.1%
<b>TOTAL</b>	<b>12,232,843</b>	<b>3,457,891</b>	<b>15,690,734</b>	<b>10,244,080</b>	<b>5,446,654</b>	<b>65.3%</b>

The NGCDF-MAARA Constituency financial statements were approved on 31<sup>st</sup> August 2020 and signed by:

  
**Fund Account Manager**  
**Name: Anthony Muchangi Kariuki**

  
**Sub-County Accountant**  
**Name: Rodah K.Kirera**  
**ICPAK Member Number:**

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**


**Reports and Financial Statements  
For the year ended June 30, 2020**

**XII SUMMARY STATEMENT OF APPROPRIATION: DEVELOPMENT FOR YEAR ENDED 30 JUNE 2020**

Receipt/Expense Item	Original Budget a	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilisation Difference e=c-d	% of Utilisation f=d/c %
<b>RECEIPTS</b>						
Transfers from NG-CDF Board	125,134,881	19,336,687	144,471,568	80,550,497	63,921,071	55.76%
Proceeds from Sale of Assets						
Other Receipts						
<b>TOTAL RECEIPTS</b>	<b>125,134,881</b>	<b>19,336,687</b>	<b>144,471,568</b>	<b>80,550,497</b>	<b>63,921,071</b>	<b>55.76%</b>
<b>PAYMENTS</b>						
Transfers to Other Government Units	73,147,354	5,683,888	78,831,242	39,577,027	39,254,215	50.2%
Other grants and transfers	51,987,527	13,652,799	65,640,326	30,701,500	34,938,826	46.8%
<b>TOTAL</b>	<b>125,134,881</b>	<b>19,336,687</b>	<b>144,471,568</b>	<b>70,278,527</b>	<b>74,193,041</b>	<b>48.6%</b>

The NGCDF-MAARA Constituency financial statements were approved on 31<sup>st</sup> August 2020 and signed by:

  
Fund Account Manager  
Name: Anthony Muchangi Kariuki

  
Sub-County Accountant  
Name: Rodah K.Kirera  
ICPAK Member Number:



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**  
**Reports and Financial Statements**  
**For the year ended June 30, 2020**

**XIII BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES**

Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
	2019/2020		2019/2020	30/06/2020	
	Kshs	Kshs	Kshs	Kshs	Kshs
<b>1.0 Administration and Recurrent</b>					
1.1 Compensation of employees	2,381,200	769,652	3,150,852	2,077,800	1,073,052
<b>Use of Goods and Services</b>					
1.2 Committee allowances	3,000,000	12,832	3,012,832	1,857,100	1,155,732
1.3 Use of goods and services	2,730,611	1,403,781	4,134,392	2,193,980	1,940,412
<b>2.0 Monitoring and evaluation</b>					
2.1 Capacity building	1,500,000	649,400	2,149,400	1,328,000	821,400
2.2 Committee allowances	2,121,032	222,226	2,343,258	2,320,000	23,258
2.3 Use of goods and services	500,000	400,000	900,000	467,200	432,800
<b>Total Use of Goods and Services</b>	<b>9,851,643</b>	<b>2,688,239</b>	<b>12,539,882</b>	<b>8,166,280</b>	<b>4,373,602</b>
<b>Other Grants and Transfers</b>					
<b>3.0 Emergency</b>					
3.1 Primary Schools	3,218,241	4,426,924	7,645,165		7,645,165
Nkururu Primary School	920,000	0	920,000	920,000	
St Augustine Majira	960,000	0	960,000	960,000	
Kagongo Gaceke Primary	200,000	0	200,000	200,000	
Kamachuku Primary	200,000	0	200,000	200,000	
Kathangawe Primary	200,000	0	200,000	200,000	
Kaganjo Primary	200,000	0	200,000	200,000	
Muragara Primary	200,000	0	200,000	200,000	

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**  
**Reports and Financial Statements**  
**For the year ended June 30, 2020**

Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
	2019/2020	Kshs	2019/2020	30/06/2020	Kshs
3/2 Secondary Schools		0	0		0
Ikumbo Secondary School	950,000	0	950,000	950,000	
3/3 Tertiary Institutions		0	0		0
3/4 Security Projects		0	0		0
Ganga Do Residence	150,000	0	150,000	150,000	
<b>4/0 Bursary And Social Security</b>		0	0		0
4/1 Primary Schools		0	0		0
4/2 Secondary Schools	17,000,000	-1,107,547	15,892,453	17,241,500	-1,349,047
4/3 Tertiary Institutions/ Universities	17,341,931	3,857,000	21,198,931	9,480,000	11,718,931
<b>5/0 Sports</b>	<b>2,747,354</b>	<b>0</b>	<b>2,747,354</b>		<b>2,747,354</b>
<b>6/0 Environment</b>					
Igangara Secondary School	300,000		300,000		300,000
Ntakani Primary School	200,000		200,000		200,000
Mukui Primary School	200,000		200,000		200,000
Makengi Primary School	300,000		300,000		300,000
Ndumbini Primaryschool	100,000		100,000		100,000
Kamachuku Primary School	100,000		100,000		100,000
Giampampo Primary School	100,000		100,000		100,000
Wiru Day Secondary School	100,000		100,000		100,000
Ihara Day Secondary School	100,000		100,000		100,000
Gituja Day Secondary School	100,000		100,000		100,000
Kieganguru Primary	100,000		100,000		100,000
Ikumbo Day Secondary School	100,000		100,000		100,000
Klauuni Primary School	100,000		100,000		100,000
Kianini Primary School	100,000		100,000		100,000
Kiurani Primary School	100,000		100,000		100,000



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**  
**Reports and Financial Statements**  
**For the year ended June 30, 2020**

Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
	2019/2020	Kshs	2019/2020	30/06/2020	Kshs
Munga Primary School	100,000		100,000		100,000
Iruma Day Secondary School	100,000		100,000		100,000
<b>7.0 Security Projects</b>			0		0
Mwimbi Accs Office	500,000		500,000		500,000
Kiera Chiefs Office	700,000		700,000		700,000
Ikumbo Assistant Chiefs Office	200,000		200,000		200,000
Ganga ACC'S Office	800,000		800,000		800,000
Gakui Assistant Chief Office	200,000		200,000		200,000
Muthambi Police Station	2,000,000		2,000,000		2,000,000
Mitheru ACC'S Office	1,000,000		1,000,000		1,000,000
8.0 Construction Of CDF Office		6,476,422	6,476,422		6,476,422
<b>Total Other Grants And Transfers</b>	<b>51,987,526</b>	<b>13,652,799</b>	<b>65,640,325</b>	<b>30,701,500</b>	<b>34,938,825</b>
<b>Transfers To Other Government Entities</b>					
<b>9.0 Primary Schools Projects</b>			0		0
Giampampo Primary School	600,000		600,000	600,000	0
Kiini Primary School	400,000		400,000		400,000
Kiini Boarding Primary School	400,000		400,000	400,000	0
Giankanja Primary School	1,000,000		1,000,000	1,000,000	0
Ikame Primary School	900,000		900,000		900,000
Karimba Primary School	1,000,000		1,000,000	1,000,000	0
Mikuu Primary School	300,000		300,000	300,000	0
Kamachuku Primary School	400,000		400,000	400,000	0
Ntakani Primary School	300,000		300,000		300,000
Kanero Primary School	400,000		400,000		400,000

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**  
**Reports and Financial Statements**  
**For the year ended June 30, 2020**

Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
	2019/2020	Kshs	2019/2020	30/06/2020	Kshs
Gituja Primary School	400,000		400,000		400,000
Iriga DEB Primary School	500,000		500,000		500,000
Kajiunduthi Primary School	1,000,000		1,000,000		1,000,000
Kagongo Primary School	300,000		300,000		300,000
Rurea Primary School	300,000		300,000	300,000	0
NICA Bishop Ezekiel Primary School	600,000		600,000		600,000
Muthambi Primary School	600,000		600,000	600,000	0
Maatha Primary School	300,000		300,000	300,000	0
Karigini Primary School	600,000		600,000		600,000
Ntatua Primary School	600,000		600,000		600,000
Muraga Primary School	300,000		300,000		300,000
Gaketha Primary School	500,000		500,000		500,000
Kairuni Primary School	600,000		600,000	600,000	0
Kieganguru Primary School	1,000,000		1,000,000	1,000,000	0
Kiraro Primary School	600,000		600,000	500,000	100,000
Nturiri Primary School	1,000,000		1,000,000	1,000,000	0
Wiru Primary School	500,000		500,000	500,000	0
Katharaka Primary School	300,000		300,000	300,000	0
Kiriani Primary School	600,000		600,000	600,000	0
Munga Primary School	500,000		500,000	500,000	0
Kimuchia Primary School	300,000		300,000		300,000
Thigaa Primary School	500,000		500,000	500,000	0
St Augustine Majira Primary School	300,000		300,000		300,000
Mbogori Primary School	600,000		600,000		600,000
Makuri Primary School	700,000		700,000	700,000	0
Kianjagi Primary School	1,000,000		1,000,000		1,000,000

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**  
**Reports and Financial Statements**  
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Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
	2019/2020	Kshs	2019/2020	30/06/2020	Kshs
Chogoria Complex Primary School	1,000,000		1,000,000	1,000,000	0
Mutindwa Primary School	300,000		300,000		300,000
Gitare Primary School	300,000		300,000		300,000
Kirumi Primary School	300,000		300,000		300,000
Kagira Primary School	600,000		600,000		600,000
Ukuruni Primary School	500,000		500,000		500,000
Ikumbo Primary School	500,000		500,000		500,000
Ntumu Boys Boarding Primary School	600,000		600,000		600,000
Nkangani Primary School	600,000		600,000	600,000	0
Murunga Primary School	700,000		700,000		700,000
Mukui Primary School	500,000		500,000	500,000	0
Ngaita Primary School	500,000		500,000		500,000
Kiamaogo Primary School	400,000		400,000		400,000
Ngeru Primary School	500,000		500,000		500,000
St Peter Keriani Primary School	700,000		700,000		700,000
Kianjuki Primary School	600,000		600,000	600,000	0
Kaoa Primary School	200,000		200,000		200,000
Kaare Primary School	600,000		600,000		600,000
Kieni Primary School	400,000		400,000	400,000	0
Karumbi Primary School	700,000		700,000		700,000
Kabaikubu Primary School	700,000		700,000		700,000
Ndintune Primary School	600,000		600,000		600,000
Kanini Primary School	300,000		300,000		300,000
Nguruki Primary School	400,000		400,000		400,000
Mautini Primary School	400,000		400,000		400,000
Iruma Primary School	1,000,000		1,000,000		1,000,000



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Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
	2019/2020	Kshs	2019/2020	30/06/2020	Kshs
Makengi Primary School	300,000		300,000		300,000
Maguma Primary School	500,000		500,000		500,000
Inuri Primary School	600,000		600,000		600,000
Rugongoni Primary School	600,000		600,000		600,000
M/Ekorani Primary School	400,000		400,000		400,000
Kirindini Primary School	400,000		400,000		400,000
Klithitu Primary School	500,000		500,000	500,000	0
Klairugu Primary School	600,000		600,000	600,000	0
Klabui Primary School	500,000		500,000		500,000
St Anselim Mururi Boarding Primary School		577,027	577,027	577,027	0
Chogoria Boarding Primary School		500,000	500,000	500,000	0
Kiaibiu Primary School		500,000	500,000	500,000	0
Kalewa Primary School		600,000	600,000	600,000	0
10.0 Secondary Schools Projects					
Kamwangu Day Secondary School	500,000		500,000	500,000	0
St Bonaventure Mumbuni Secondary School	600,000		600,000		600,000
Muraga Secondary School	1,000,000		1,000,000	1,000,000	0
Karigini Day Secondary School	600,000		600,000	600,000	0
Muthambi Girls Secondary School	600,000		600,000		600,000
Mutiiguru Day Sec Sch Secondary School	600,000		600,000		600,000
Itara Secondary School	2,000,000		2,000,000		2,000,000
Igangara Secondary School	1,000,000		1,000,000		1,000,000
St Augustine Ruguta Secondary School	500,000		500,000	500,000	0
Ndumbini Day Secondary School	600,000		600,000	600,000	0



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Programme/Sub-programme	Original Budget 2019/2020 Kshs	Adjustments Kshs	Final Budget 2019/2020 Kshs	Actual on comparable basis 30/06/2020 Kshs	Budget utilization difference Kshs
Gituntu Sec Secondary School	1,000,000		1,000,000		1,000,000
Karimba Day Sec Secondary School	300,000		300,000		300,000
Kiraro Day Secondary School	1,000,000		1,000,000		1,000,000
Nturiri Boys Secondary School	600,000		600,000	600,000	0
Wiru Day Secondary School	2,500,000		2,500,000		2,500,000
Gianchuku Secondary School	1,000,000		1,000,000		1,000,000
Kianjagi Day Secondary School	500,000		500,000		500,000
Mutindwa Day Secondary School	700,000		700,000	700,000	0
Kalewa Secondary School	400,000		400,000	400,000	0
St.Anne Girls Kariakomo Secondary School	600,000		600,000	600,000	0
Ikumbo Secondary School	747,354		747,354		747,354
Mukui Day Secondary School	1,800,000		1,800,000	1,800,000	0
Iruma Day Secondary School	700,000		700,000	700,000	0
Nguruki Day Secondary School	600,000		600,000		600,000
Nditune Day Secondary School	600,000		600,000	600,000	0
Kiurani Secondary School	1,000,000		1,000,000		1,000,000
Kiurani Girls Secondary School	600,000		600,000		600,000
Igakiramba Day Secondary School	400,000		400,000		400,000
Munga Day Secondary School	400,000		400,000		400,000
Kiurani Girls Secondary School		1,000,000	1,000,000	1,000,000	0
Kabui Day Secondary School		500,000	500,000	500,000	0
Thigaa Secondary School		500,000	500,000	500,000	0
Kiamaogo Day Secondary School		1,000,000	1,000,000	1,000,000	0
Kajiunduthi Secondary School		500,000	500,000	500,000	0
<b>11.0 Tertiary Projects</b>			0		0

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Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
	2019/2020	Kshs	2019/2020	30/06/2020	
	Kshs	Kshs	Kshs	Kshs	Kshs
Muraga TTI	1,200,000		1,200,000		1,200,000
Chuka University Chogoria Campus	10,000,000		10,000,000	10,000,000	0
12.0 health		6,861	6,861		6,861
Total Transfers to Other Government Entities	73,147,354	5,683,888	78,831,242	39,577,027	39,254,215
TOTAL	137,367,723	22,794,578	160,162,301	80,522,607	79,639,694

#### **XIV SIGNIFICANT ACCOUNTING POLICIES**

The principle accounting policies adopted in the preparation of these financial statements are set out below:

##### **1. Statement of Compliance and Basis of Preparation**

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

##### **2. Reporting Entity**

The financial statements are for the NGCDF-MAARA Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

##### **3. Reporting Currency**

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

##### **4. Significant Accounting Policies**

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

###### **a) Recognition of Receipts**

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

###### **Tax Receipts**

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

###### **Transfers from the Exchequer**

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.



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**SIGNIFICANT ACCOUNTING POLICIES**

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**External Assistance**

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30<sup>th</sup> June 2020, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

**Other receipts**

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

**b) Recognition of payments**

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

**Compensation of Employees**

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

**Use of Goods and Services**

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

**Acquisition of Fixed Assets**

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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**SIGNIFICANT ACCOUNTING POLICIES**

**5. In-kind contributions**

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

**6. Cash and Cash Equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

**7. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

**8. Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

**9. Pending Bills**

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

**10. Unutilized Fund**

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015.

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**SIGNIFICANT ACCOUNTING POLICIES**

**11. Budget**

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2019 for the period 1<sup>st</sup> July 2019 to 30<sup>th</sup> June 2020 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**12. Comparative Figures**

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**13. Subsequent Events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2020.

**14. Errors**

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

**15. Related Party Transactions**

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.



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**XV. NOTES TO THE FINANCIAL STATEMENTS**

**1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES**

Description		2019-2020	2018-2019
		Kshs	Kshs
NGCDF Board			
AIE NO. B047164		9,786,207	
AIE NO. B041114		4,000,000	
AIE NO. B 047602		20,000,000	
AIE NO. B 0476961		6,000,000	
AIE NO. B 049361		14,000,000	
AIE NO. B 104385		15,000,000	
AIE NO. B 096600		9,000,000	
AIE NO. B005114			44,998,276
AIE NO. B030269			10,000,000
AIE NO. B030486			12,000,000
AIE NO. B006433			8,000,000
AIE NO. A724464			11,000,000
AIE NO. B047025			13,000,000
AIE NO. B041012			55,040,876
<b>TOTAL</b>		<b>77,786,207</b>	<b>154,039,152</b>

**2. PROCEEDS FROM SALE OF ASSETS**

	2019-2020	2018-2019
	Kshs	Kshs
Receipts from sale of Buildings	-	-
Receipts from the Sale of Vehicles and Transport Equipment	-	-
Receipts from sale of office and general equipment	-	-
Receipts from the Sale Plant Machinery and Equipment	-	-
	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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**For the year ended June 30, 2020**

*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**3. OTHER RECEIPTS**

	2019-2020	2018-2019
	Kshs	Kshs
Interest Received	-	-
Rents	-	-
Receipts from Sale of tender documents	-	-
Other Receipts Not Classified Elsewhere	-	-
	-	-
<b>Total</b>	-	-

**4. COMPENSATION OF EMPLOYEES**

	2019-2020	2018-2019
	Kshs	Kshs
Basic wages of temporary employees	1,725,000	1,654,000
Personal allowances paid as part of salary		
Pension and other social security contributions (Gratuity)	288,000	276,000
Employer Contributions Compulsory national social security schemes	64,800	24,000
<b>Total</b>	<b>2,077,800</b>	<b>1,954,000</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**5. USE OF GOODS AND SERVICES**

	2019-2020	2018-2019
	Kshs	Kshs
Utilities, supplies and services		
Electricity		
Water & sewerage charges		
Office rent		
Communication, supplies and services	305,650	228,250
Domestic travel and subsistence	105,000	69,400
Printing, advertising and information supplies & services		
Rentals of produced assets		
Training expenses	968,000	550,600
Hospitality supplies and services	235,060	238,200
Other committee expenses	3,742,100	3,888,000
Committee allowance	570,000	582,000
Insurance costs		
Specialised materials and services		
Office and general supplies and services	817,010	595,570
Fuel , oil & lubricants	310,960	187,710
Other operating expenses		
Bank service commission and charges	54,180	
Other Operating Expenses		
Security operations		
Routine maintenance – vehicles and other transport equipment	495,350	1,391,320
Routine maintenance- other assets	562,970	519,950
Strategic plan	-	3,499,840
<b>TOTAL</b>	<b>8,166,280</b>	<b>11,750,840</b>



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**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**6. TRANSFER TO OTHER GOVERNMENT ENTITIES**

Description	2019-2020	2018-2019
	Kshs	Kshs
Transfers to National Government entities		
Transfers to primary schools	17,477,027	55,486,207
Transfers to secondary schools	12,100,000	27,066,349
Transfers to tertiary institutions	10,000,000	
Transfers to health insptitutions		
<b>TOTAL</b>	<b>39,577,027</b>	<b>82,552,556</b>

**7. OTHER GRANTS AND OTHER TRANSFERS**

	2019-2020	2018-2019
	Kshs	Kshs
Bursary – secondary schools	17,133,000	14,341,500
Bursary – tertiary institutions	9,480,000	12,143,000
Bursary – special schools	108,500	73,000
Mock & CAT		
Security projects		12,900,000
Sports projects		2,180,818
Environment projects		2,180,818
Emergency projects	3,980,000	3,910,000
<b>Total</b>	<b>30,701,500</b>	<b>47,729,136</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**8. ACQUISITION OF ASSETS**

	2019-2020	2018-2019
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	-	-
Purchase of Vehicles and Other Transport Equipment	-	-
Overhaul of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment	-	-
Purchase of Office Furniture and General Equipment	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	-	-
Purchase of Specialised Plant, Equipment and Machinery	-	-
Rehabilitation and Renovation of Plant, Machinery and Equip.	-	-
Acquisition of Land	-	-
Acquisition of Intangible Assets	-	-
<b>Total</b>	-	-

**9. OTHER PAYMENTS**

	2019-2020	2018-2019
	Kshs	Kshs
Strategic plan		-
ICT Hub		
		-

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*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**10A: BANK ACCOUNTS (CASH BOOK BANK BALANCE)**

<b>Name of Bank, Account No. &amp; currency</b>	<b>2019-2020</b>	<b>2018-2019</b>
	<b>Kshs</b>	<b>Kshs</b>
<i>Family bank chuka branch A/C 054000005611</i>	<b>10,271,970</b>	<b>13,008,370</b>
<b>Total</b>	<b>10,271,970</b>	<b>13,008,370</b>
<b>10B: CASH IN HAND</b>		
Location 1	-	-
Location 2	-	-
Location 3	-	-
Other Locations ( <i>specify</i> )	-	-
<b>Total</b>	-	-
<i>[Provide cash count certificates for each]</i>		



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**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**11: OUTSTANDING IMPRESTS**

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>

*Total*

~

*[Include an annex if the list is longer than 1 page.]*

**12A. RETENTION**

	2019 - 2020	2018-2019
	<i>Kshs</i>	<i>Kshs</i>
Supplier 1		
Supplier 2		
Supplier 3		
<b>Total</b>	~	~

*[Provide short appropriate explanations as necessary]*

**12B. GRATUITY DEPOSITS**

	2019 - 2020	2018-2019
	<i>Kshs</i>	<i>Kshs</i>
Name 1		
Name 2		
Name 3		
Add as appropriate		
<b>Total</b>	~	~

*[Provide short appropriate explanations as necessary]*

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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**13. BALANCES BROUGHT FORWARD**

	2019-2020	2018-2019
	Kshs	Kshs
Bank accounts	13,008,370	2,955,750
Cash in hand		
Imprest		
<b>Total</b>	<b>13,008,370</b>	<b>2,955,750</b>

*[Provide short appropriate explanations as necessary]*

**14. PRIOR YEAR ADJUSTMENTS**

	Balance b/f FY 2018/2019 as per Financial statements	Adjustments	Adjusted Balance b/f FY 2018/2019
Description of the error	Kshs	Kshs	Kshs
Bank account Balances	-	-	-
Cash in hand	-	-	-
Accounts Payables	-	-	-
Receivables	-	-	-
Others ( <i>specify</i> )	-	-	-
	-	-	-

**15. CHANGES IN ACCOUNTS RECEIVABLE – OUTSTANDING IMPREST**

	2019 - 2020	2018 - 2019
	KShs	KShs
Outstanding Imprest as at 1 <sup>st</sup> July 2019 (A)	-	-
Imprest issued during the year (B)	6,705,100	-
Imprest surrendered during the Year (C)	6,705,100	-
Net changes in account receivables D= A+B-C	-	-

**16. CHANGES IN ACCOUNTS PAYABLE – DEPOSITS AND RETENTIONS**

	2019 - 2020	2018 - 2019
	KShs	KShs
Deposit and Retentions as at 1 <sup>st</sup> July 2019 (A)	-	-
Deposit and Retentions held during the year (B)	-	-
Deposit and Retentions paid during the Year (C)	-	-
Net changes in account receivables D= A+B-C	-	-

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**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**17. OTHER IMPORTANT DISCLOSURES**

**17.1: PENDING ACCOUNTS PAYABLE (See Annex 1)**

	2019-2020	2018-2019
	Kshs	Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	-	-
	-	-

**17.2: PENDING STAFF PAYABLES (See Annex 2)**

	2019-2020	2018-2019
	Kshs	Kshs
NGCDFC Staff	-	120,000
Others ( <i>specify</i> )	-	-
<b>Total</b>	<b>-</b>	<b>120,000</b>

**17.3: UNUTILIZED FUND (See Annex 3)**

	2019-2020	2018-2019
	Kshs	Kshs
Compensation of employees	1,073,052	762,652
Use of goods and services	4,373,602	2,688,239
Amounts due to other Government entities (see attached list)	39,254,215	5,683,888
Amounts due to other grants and other transfers (see attached list)	34,938,826	13,652,799
Acquisition of assets		
Others ( <i>specify</i> )		
	<b>79,639,695</b>	<b>22,794,578</b>



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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*NOTES TO THE FINANCIAL STATEMENTS (Continued)*


**17.4: PMC account balances (See Annex 5)**

	2019-2020	2018-2019
	Kshs	Kshs
PMC account Balances (see attached list)	9,707,506	14,106,950
	9,707,506	14,106,950

XVI. PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
2018-2019 AUDITOR'S REPORT HAS NOT BEEN RECEIVED					

  
Fund Account Manager  
Name: Anthony Muchangi Kariuki

Date 31/08/2020

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ANNEXES

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
	a	b	c	d=a-c	
Construction of buildings					
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7.					
8.					
9.					
Sub-Total					
Supply of services					
10.					
11.					
12.					
Sub-Total					
Grand Total					



# NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY

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## ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
Senior Management		a	b	c	d=a-c	
1.						
2.						
3.						
Sub-Total						
Middle Management						
4.						
5.						
6.						
Sub-Total						
Unionisable Employees						
7.						
8.						
9.						
Sub-Total						
Others (specify)						
10.						
11.						
12.						
Sub-Total						
Grand Total						

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**ANNEX 3 – UNUTILIZED FUND**

Name	Brief Transaction Description	Outstanding Balance 2019/20	Outstanding Balance 2018/19	Comments
Compensation of employees		1,073,052	769,652	
use of goods & services		4,373,602	2,688,239	
<b>Amounts due to other Government entities</b>				
1. Primary Schools			0	
Kiini primary school		400,000		
Ikame primary school		900,000		
Niakani primary school		300,000		
Kanoro primary school		400,000		
Gituja primary school		400,000		
Iriga DEB primary school		500,000		
Kajiunduthi primary school		1,000,000		
Kagongo primary school		300,000		
NICA Bishop Ezekiel primary school		600,000		
Karigini primary school		600,000		
ntatua primary school		600,000		
Muraga primary school		300,000		
gaketha primary school		500,000		
Kiraro primary school		100,000		
Kimuehia primary school		300,000		
St Augustine Majira primary school		300,000		
Mbogori primary school		600,000		
Kianjagi primary school		1,000,000		
Mutindwa primary school		300,000		
Gitare primary school		300,000		
Kirumi primary school		300,000		
Kagira primary school		600,000		

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**

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Name	Brief Transaction Description	Outstanding Balance 2019/20	Outstanding Balance 2018/19	Comments
Ukuruni primary school		500,000		
Ikumbo primary school		500,000		
Ntumu Boys Boarding primary school		600,000		
Murunga primary school		700,000		
Ngaita primary school		500,000		
Kiamaogo primary school		400,000		
Ngeru primary school		500,000		
St peter Keriani primary school		700,000		
Kanoa primary school		200,000		
Kaare primary school		600,000		
Karumbi primary school		700,000		
Kabaikubu primary school		700,000		
Ndintune primary school		600,000		
Kanini primary school		300,000		
Nguruki primary school		400,000		
Mautini primary school		400,000		
Iruma primary school		1,000,000		
Makengi primary school		300,000		
Maguma primary school		500,000		
Iruri primary school		600,000		
Rugongoni primary school		600,000		
m/ekorani primary school		400,000		
Kirindini primary school		400,000		
Kabui primary school		500,000		
St Anselim Mururi boarding primary school			577,027	
Chogoria Boarding Primary school			500,000	
Kialbiu Primary school			500,000	
Kalewa primary school			600,000	



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Name	Brief Transaction Description	Outstanding Balance 2019/20	Outstanding Balance 2018/19	Comments
2. Secondary Schools			0	
St Bonaventure Mumbuni secondary school		600,000		
Muthambi girls secondary school		600,000		
Mutiiguru Day Sec sch secondary school		600,000		
Itara secondary school		2,000,000		
Igangara secondary school		1,000,000		
Gituntu Sec secondary school		1,000,000		
Karimba Day Sec secondary school		300,000		
Kiraro day secondary school		1,000,000		
Wiru Day secondary school		2,500,000		
Gianchuku secondary school		1,000,000		
Kianjagi day secondary school		500,000		
Ikumbo secondary school		747,354		
Nguruki day secondary school		600,000		
Kiurani secondary school		1,000,000		
Kiurani Girls secondary school		600,000		
Igakiramba day secondary school		400,000		
Munga day secondary school		400,000		
Kabui day secondary school			500,000	
Thigaa secondary school			500,000	
Kiamaogo day secondary school			1,000,000	
Kajiunduthi secondary school			500,000	
Kiurani girls secondary school			1,000,000	
Tertiary projects				
Muraga TTI		1,200,000		
Health		6,861	6861	
Sub-Total		39,254,215	5,683,888	
Amounts due to other grants and other transfers				

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**  
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Name	Brief Transaction Description	Outstanding Balance 2019/20	Outstanding Balance 2018/19	Comments
<b>EMERGENCY</b>		7,645,165	4,426,924	
<b>BURSARY</b>		10,369,885	2,749,453	
Security Projects				
Mwimbi ACCs office		500,000		
Kiera chiefs office		700,000		
<b>Ikumbo Assistant chiefs office</b>		200,000		
Ganga ACC'S office		800,000		
Gakui Assistant chief office		200,000		
Muthambi police station		2,000,000		
Mitheru ACC'S office		1,000,000		
sports		2,747,354		
Environmental Projects				
IGANGARA SECONDARY SCHOOL		300,000		
NTAKANI PRIMARY SCHOOL		200,000		
MUKUI PRIMARY SCHOOL		200,000		
MAKENGI PRIMARY SCHOOL		300,000		
Ndumbini primaryschool		100,000		
Kamachuku primary school		100,000		
Giampampo primary school		100,000		
Wiru day secondary school		100,000		
Itara day secondary school		100,000		
Gituja day secondary school		100,000		
Kieganguru primary		100,000		
Ikumbo day secondary school		100,000		
Kauuni primary school		100,000		
Kanini primary school		100,000		
Kiurani primary school		100,000		
Munga primary school		100,000		

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Name	Brief Transaction Description	Outstanding Balance 2019/20	Outstanding Balance 2018/19	Comments
Iruma day secondary school		100,000		
NGCDF OFFICE		6,476,422	6,476,422	
<b>Sub-Total</b>		34,938,826	13,652,799	
<b>Grand Total</b>		79,639,695	22,794,578	



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – MAARA CONSTITUENCY**  
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**ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER**

Asset class	Historical Cost b/f (Kshs) 2018/19	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2019/20
Land	0			0
Buildings and structures				0
Transport equipment	4,279,939			4,279,939
Office equipment, furniture and fittings	360,000			360,000
ICT Equipment, Software and Other ICT Assets				
Other Machinery and Equipment				0
Heritage and cultural assets	0			0
Intangible assets	0			0
<b>Total</b>	<b>4,639,939</b>	<b>0</b>	<b>0</b>	<b>4,639,939</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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**ANNEX 5 –PMC BANK BALANCES AS AT 30<sup>TH</sup> JUNE 2020**

PMC	Bank	Account number	Bank Balance 2019/20	Bank Balance 2018/19
Kalewa Day Secondary School	Family	054000005958	2,849	2,969
Kiamaogo Day Secondary School	Family	054000005963	6,727	5,310
Iruma Girls Secondary School	Family	054000005955	1,100	1,340
Kiurani Secondary School	Family	054000005962	600	600
Mutindwa Day Secondary School	Family	054000006084	(9)	111
Kimuchia Primary School	Family	054000005959	(27)	93
Kieni Primary School	Family	054000006043	601	5
Kiraro Pryimary School	Family	054000005960	272	508,120
Kieganguru Pryimary School	Family	054000005964	1,000,282	1,200,001
Kiairugu Primary School	Family	054000005966	79,516	21,882
Iruri Primary School	Family	054000005968	350	590
Ndunguri Primary School	Family	054000005967	4,541	31
Nkangani Primary School	Family	054000005969	46	302
Chogoria Complex Boarding Primary School	Family	054000005950	P 992	500
Mikuu Primary School	Family	054000005951	92	332
Nkururu Primary School	Family	054000005971	37,106	816
Iruma Primary School	Family	054000005972	142,417	498,600
Magundu Primary School	Family	054000006487	(232)	8
Kauuni Primary School	Family	054000005996	(419)	1,300,010
Karimba Chiefs Office	Family	054000005973	88,051	88,170
Mikuu Assistant Chief Office	Family	054000005953	(94)	26
Gakui Assistant Chef Office	Family	054000005974	1,009	1,129
Kianjagi Assistant Chief Office	Family	054000005975	232	352
Ikumbo Assistant Chief Office	Family	054000005976	592	832

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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PMC	Bank	Account number	Bank Balance 2019/20	Bank Balance 2018/19
Maara Police Division	Family	054000005954	1,558,787	1,551,557
Kanini Primary School	Family	054000006472	2,047	97,306
Ndamani Primary School	Family	054000006471	6,121	498,600
Kianjuki Primary School	Family	054000006479	15,041	57,590
Rugongoni Primary School	Family	054000006478	528	768
Kanoa Primary School	Family	054000006481	911	768
St Augustine Majira Primary School	Family	054000006468	6	409,890
Gitare Primary School	Family	054000006475	(43)	40,206
Kajiathetu Primary School	Family	054000006719	812	1,052
Mukui Primary School	Family	054000006469	(218)	22
Maatha Primary School	Family	054000006466	2,249	2,489
Ntakani Primary School	Family	054000006467	37,461	37,701
Ndumbini Primary School	Family	054000006474	14,237	215,567
Giankanja Primary School	Family	054000006480	(49)	191
Maara Sports	Family	054000006753	68	308
Maara Environmental Group	Family	054000006482	238	478
Itara Primary	Family	054000006923	4,251	298,600
Iruma Ass Chief Office	Family	054000006854	(199)	344,680
Ikuu Ass Chief Office	Family	054000006845	18,276	598,600
Kieganguru Girls	Family	054000006884	94	598,600
Iruma Day	Family	054000006885	92	998,600
Ndumbini Day	Family	054000006962	33,952	498,600
Mukui Day	Family	054000006832	1,156	448,990
St Anne Girls	Family	054000006892	403	498,600
Kamwangu Day	Family	054000006997	8,931	-



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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PMC	Bank	Account number	Bank Balance 2019/20	Bank Balance 2018/19
Mumbuni Secondary	Family	054000006903	11,171	498,600
Kanoro Primary	Family	054000006882	472	298,600
Mumbuni Primary	Family	054000006924	1,762	2,002
Kajiampaki Primary	Family	054000006922	148	293,600
Ikindu Primary	Family	054000006899	(120)	31,539
Karigini Primary	Family	054000006808	1,726	1,966
Nkundi Primary	Family	054000006199	2,640	15,379
Ntatua Primary	Family	054000006908	134	298,600
Marima Primary	Family	054000006786	(228)	36,321
Kariani Primary	Family	054000006927	4,630	300,000
Muthambi Primary	Family	054000006822	(238)	19,461
Kianjagi Primary	Family	054000006919	398,600	398,600
Giampampo Primary	Family	054000006796	1,243	1,483
Muraga Day And Boarding Primary	Family	054000006802	322	4,062
Ndintune Secondary	Family	054000006573	4	10
Mitheru Ap Line	Family	054000006180	(240)	322
Kirumi Police Post	Family	054000006478		(1,400)
Makuri Primary	Family	054000007140	267,171	-
Thigaa Primary	Family	054000007128	60,452	-
Kaare Primary	Family	054000007098	9,146	-
M'ekorani Primary	Family		398,600	-
Kithitu Primary	Family	054000007086	2,061	-
Minugu Primary	Family	054000007162	472	-
Kathangawe Primary	Family	054000007031	66,746	-
St Anselm Boarding	Family	054000007167	64	-

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PMC	Bank	Account number	Bank Balance 2019/20	Bank Balance 2018/19
Mutiiguru Primary	Family	05400000	998,600	-
Mutindwa Primary	Family	054000007160	504	-
Kariakomo Primary	Family	054000006725	359,949	-
Kiamaogo Primary	Family	054000007036	155,014	-
Ngeru Primary	Family	054000007198	813	-
Ngeru Elite	Family	054000007040	719	-
Kabaikubu Primary	Family	054000007143	80,370	-
Maara Mixed Primary	Family	054000007055	798,600	-
Gatua Assistant Chief	Family	054000007080	198,600	-
Gaichau Assistant Chief	Family	054000007037	598,600	-
Makuri Assistant Chief	Family	054000007033	29,136	-
Chogoria Assistant	Family	054000007046	18,261	-
Murugi West Chief Office	Family	054000007017	235,681	-
Ikumbo Primary	Family	054000007091	298,600	-
Wiru Day Secondary	Family	054000007079	3,527	-
Kieni Secondary	Family	054000007116	6,277	-
Ngeru Secondary	Family	054000007081	1,341,007	-
Gianchuku Day	Kcb	1201411297	-	2,633
Nturiri Primary	Kcb	1139239813	-	535
Kajiunduthi Primary School	Equity	0210299737217	1,566	-
Kiraro Day	Equity	0210298859878	6,031	-
Nguruki Day	Equity	0210276800821	2,860	-
Kabui Secondary School	Equity	0210294447800	23,455	-
Kaare Police Station	Equity	0210271596265	180	-
Kariakomo Assistant Chief Office	Equity	0210268949740	1,770	-

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PMC	Bank	Account number	Bank Balance 2019/20	Bank Balance 2018/19
Kiriguni Assistant Chief	Equity	0210269108209	30	-
Mugumango Location Chiefs Office	Equity	0210269267308	188,937	-
Igakiramba Day Secondary School	Co-Op	01134057934800	42,800	57,800
Kairuni Primary	Co-Op	01139572155700	2,415	500,975
Nguruki Primary	Co-Op	01139572824000	1,717	500,967
Itara Secondary School	Co-Op	01134057814600	11,740	11,740
Kairuni Mentally School	Co-Op	01139572862100	1,263	1,263
Total			<b>9,707,506</b>	<b>14,106,950</b>