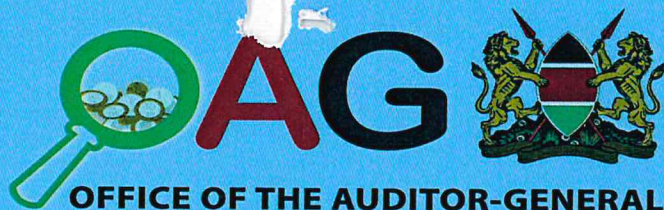


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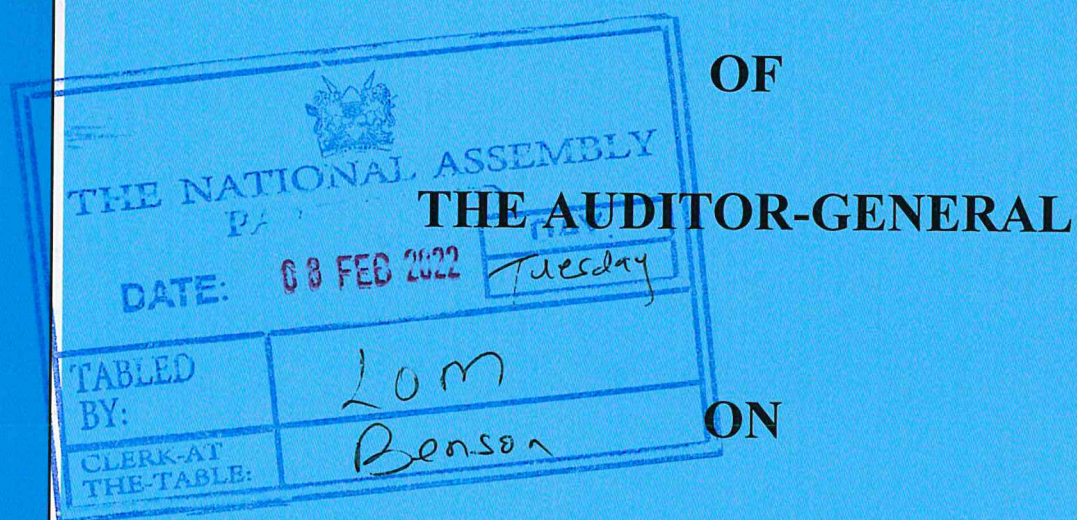


OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability

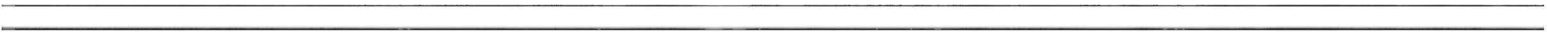
REPORT

OF



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – MASINGA CONSTITUENCY

FOR THE YEAR ENDED
30 JUNE, 2019





**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND MASINGA
CONSTITUENCY**

REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2019**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)

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NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
MASINGA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

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Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NGCDF MASINGA day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2018 and who had direct fiduciary responsibility were:

No.	Designation	Name
1.	A.I.E holder	Aurelia M.Nyika
2.	Sub-County Accountant	Michael M. Kairuhu
3.	Chairman NGCDFC	Stephen Ndeto
4.	Member NGCDFC	Ruth Syombua

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF -MASINGA Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NGCDF MASINGA Constituency Headquarters

P.O. Box 121-90141,
CDF Office
Masinga Market
KENYA



(f) NGCDF MASINGA Constituency Contacts

Telephone: (254) 722628554
E-mail: masingangcdf@ngcdf.go.ke
Website: www.cdf.go.ke

(g) NGCDF MASINGA Constituency Bankers

1. Kenya Commercial Bank
Matuu Branch
P.O. Box
Matuu Town

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
MASINGA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

II. FORWARD BY THE CHAIRMAN NGCDF COMMITTEE

INTRODUCTION

MASINGA Constituency is in Masinga District, Machakos County, where it was created in 2009 from the larger Yatta District. The overall population by 1999 census figures were 125,940 with the population expected to grow in the next ten years.

The NG-CDFC Masinga has always dedicated time to ensure prudent allocation of resources received from the NG-CDF board within the five wards of the constituency.

During the financial year 2018/2019, NG-CDF was able to utilize 80.6% of its allocated resources. At the closure of the financial year, the constituency had unutilised fund amounting to Kshs 14,

Fig 1. Bar Graph of Budget absorption for FYR 2018-2019

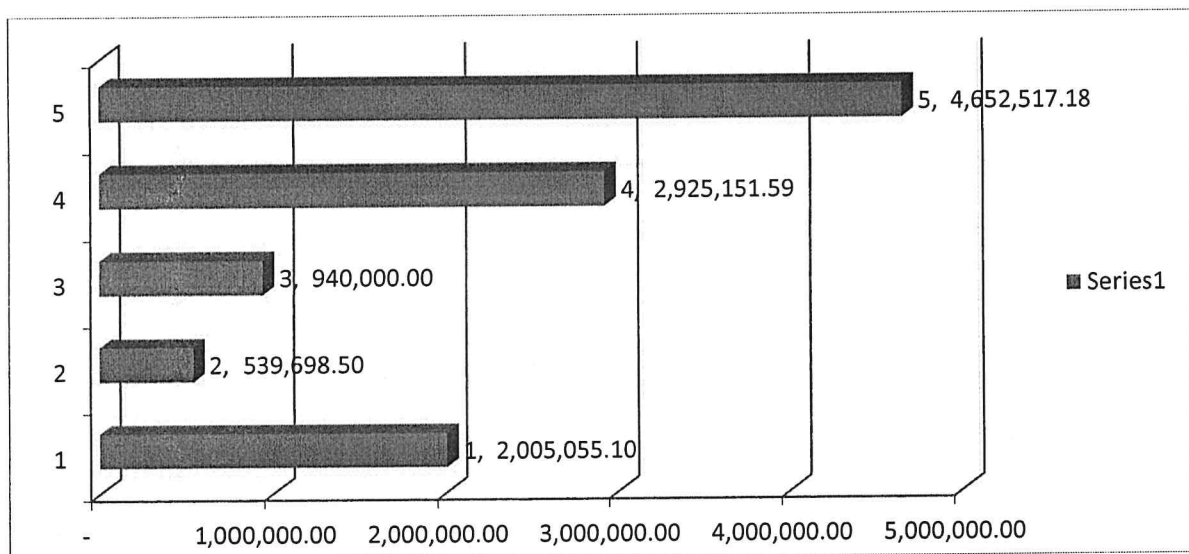
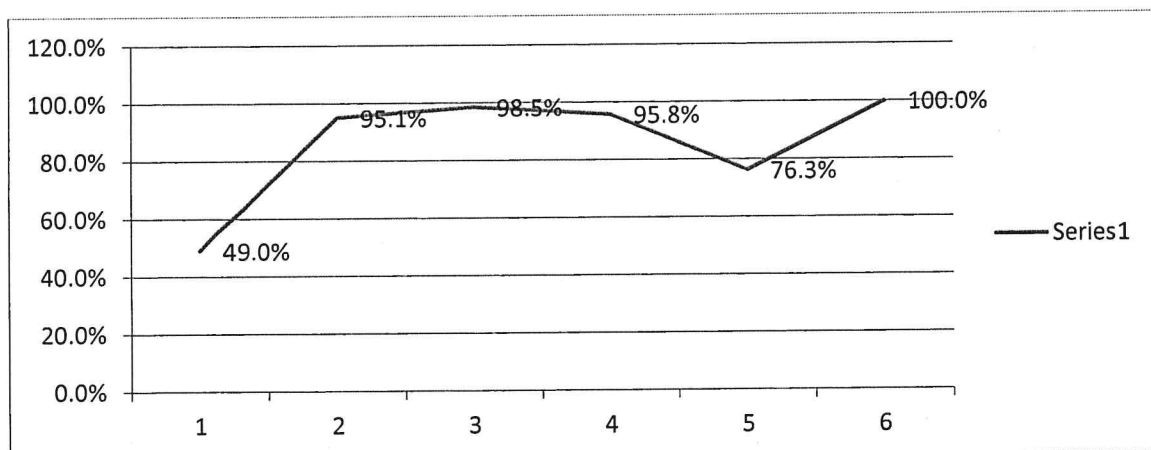
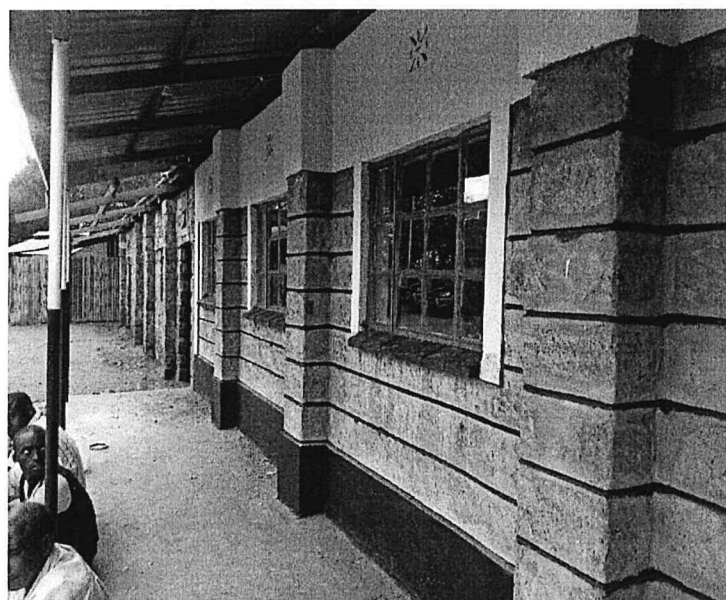
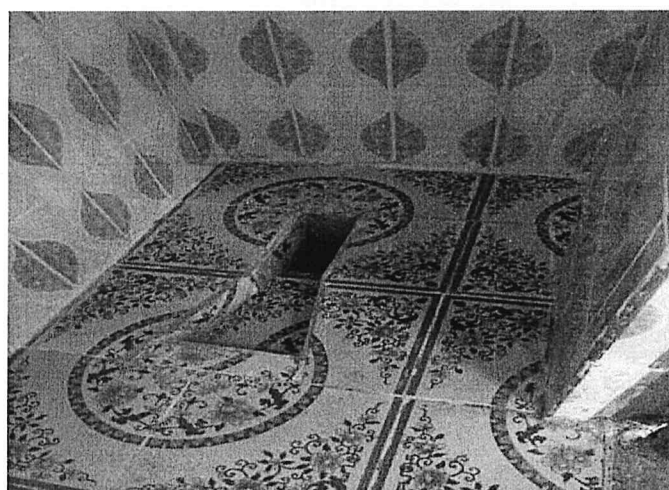
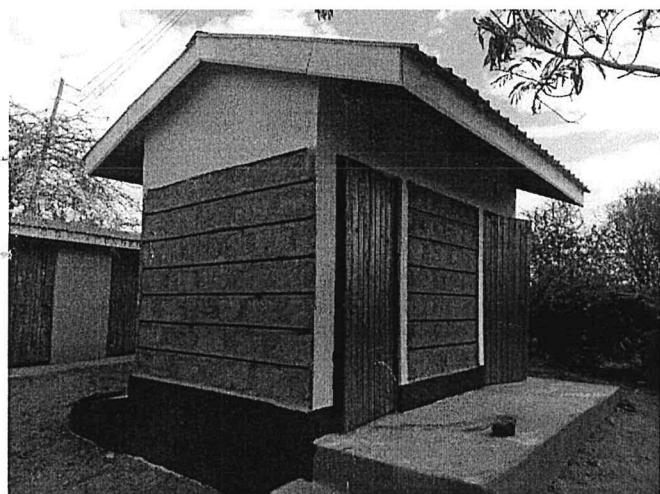
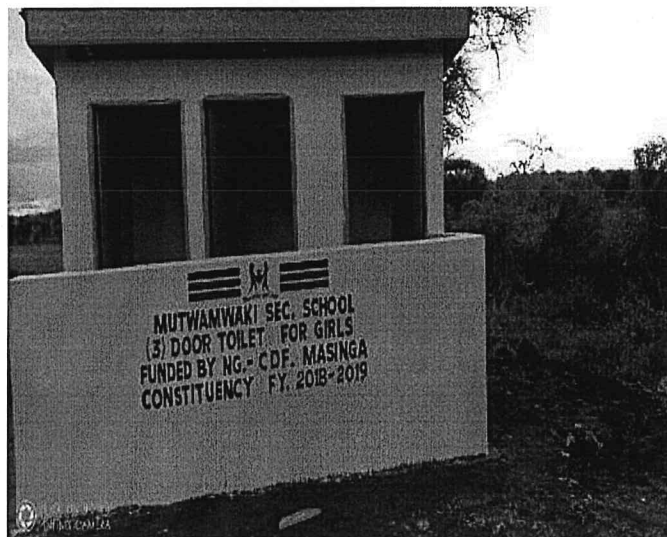
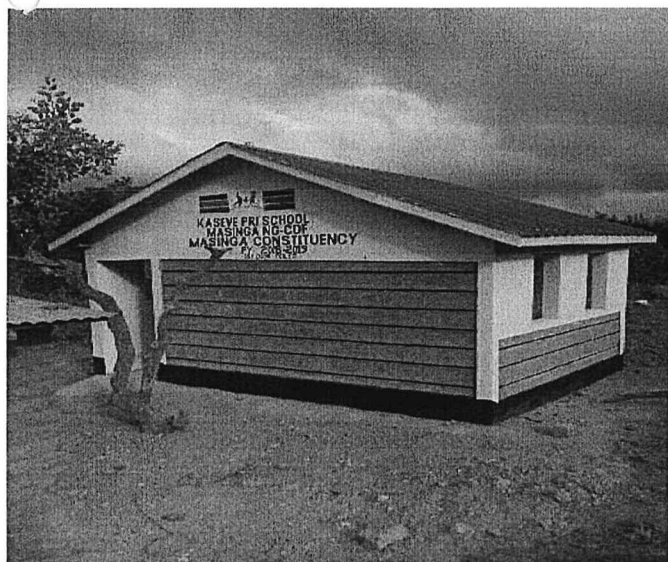


Fig 2. Line Graph of Utilization of Funds



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
MASINGA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

PROJECTS





1

2

3

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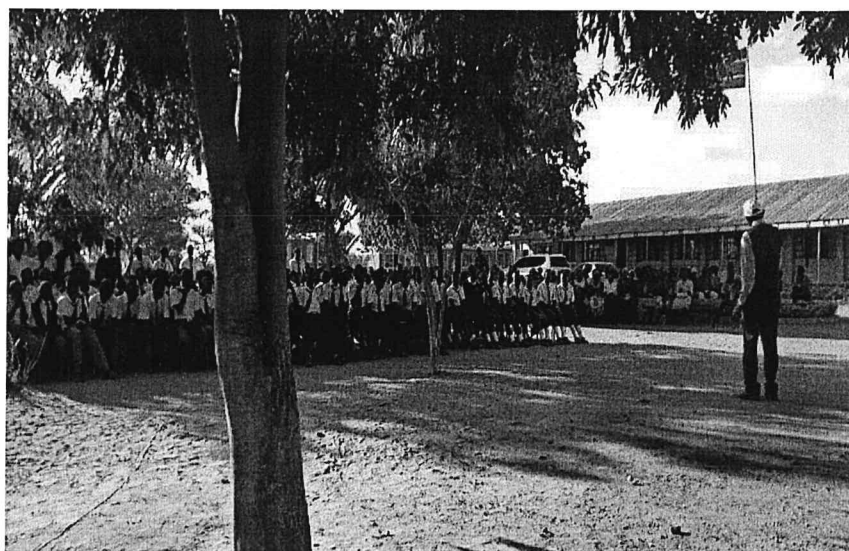
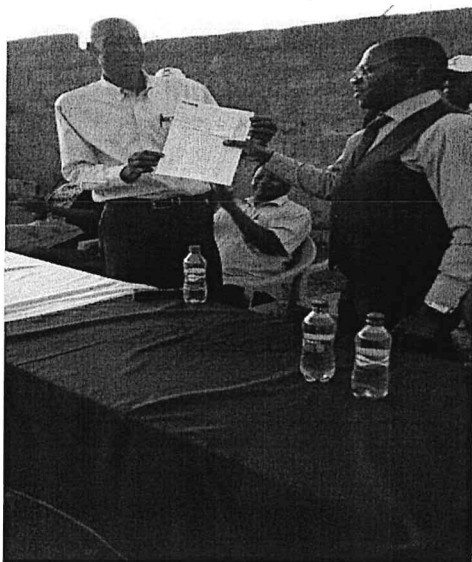
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

MASINGA CONSTITUENCY

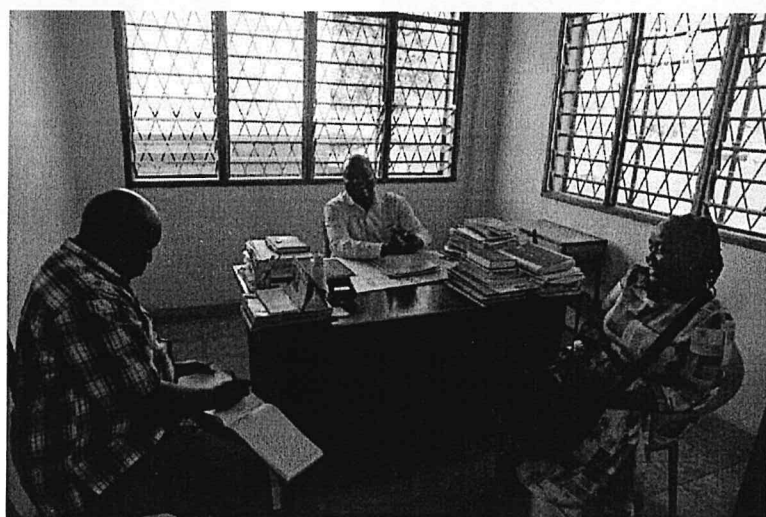
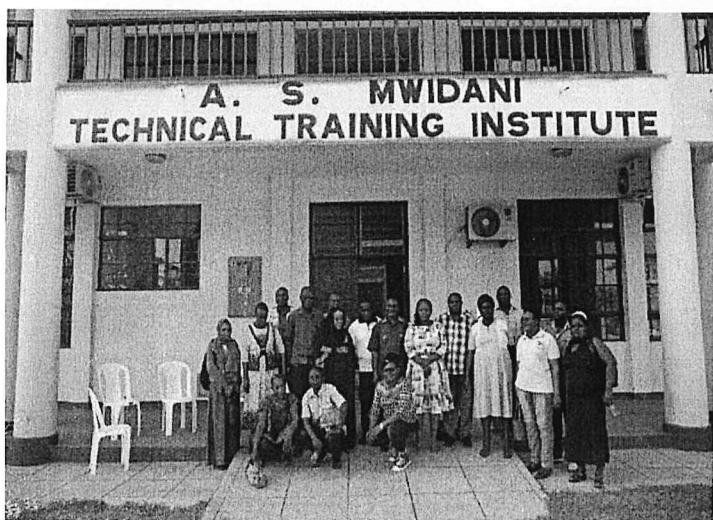
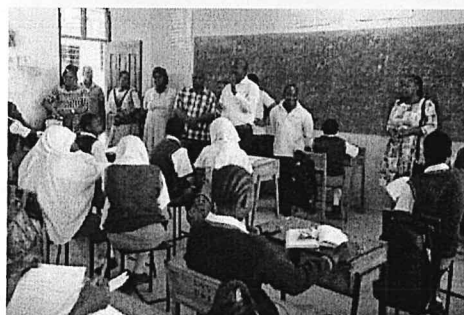
Reports and Financial Statements

For the year ended June 30, 2019

BURSARY DISTRIBUTION



BENCHMARKING –CHANGAMWE NG-CDF





NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

MASINGA CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2019

➤ The key emerging issues are;

- The cost incurred during bursary vetting process which is unavoidable due to the influx of other constituents who want to get a share of NG-CDF Masinga Bursary Allocation.
- Arising from the impact so far created at the grassroots level and the high expectation from the local community there is need for the Government to consider an increase of the NG-CDF kitty from 2.5%.

➤ The following are implementation challenges and recommendations way forward;

The challenges are similar to aforementioned key emerging issues and thus the following are the recommendation and what the committee is doing to overcome them;

- In relation to the cost of bursary process the committee has selected a lean team per ward to undertake the vetting of the process. They have been trained on best practises of vetting and a criteria set to ensure standard vetting procedure.
- The NG - CDF relies fully on ministerial technical departments for support in areas of Bill of Quantities, technical design and supervision of projects, delays normally occur as the personnel involved are not under direct control of NG - CDFC. The NG - CDF Board should have its own technical experts to enhance efficiency in project implementation.
- Lack of an efficient process of identification of the needy cases to benefit from the bursary kitty. The Board should issue a bursary policy to ensure that the money allocated for bursary kitty is allocated to the very needy.

We humbly look forward to working very closely with the NG – CDF Board with a view to enhancing accountability and efficiency in project management

Name Stephen M. Ndeto

Designation Chairman NG- CDFC

Sign.....

Date.....20/09/2019



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

MASINGA CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2019

III. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-MASINGA Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 200.00. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-MASINGA Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 200.00, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF-MASINGA Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-MASINGA Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF-MASINGA Constituency financial statements were approved and signed by the Accounting Officer on^{26th} September 2019.



Fund Account Manager
AURELIA NYIKA



Sub-County Accountant
Name: Michael M. Kairuhu
ICPAK Member Number: 11631

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – MASINGA CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2019

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund – Masinga Constituency set out on pages 14 to 43, which comprise of the statement of assets as at 30 June, 2019, statement of receipts and payments, statement of cash flows and the summary statement of appropriation - recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund – Masinga Constituency as at 30 June, 2019, and of its financial performance and its cash flows for the year then ended, in accordance with the International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituencies Development Fund Act, 2015 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Inaccuracies in Bank Balances

As disclosed in Note 10A to the financial statements, the statement of assets reflects bank balances totalling to Kshs.6,362,422. The bank reconciliation statements presented were for seven (7) months (December 2018 to June, 2019) leaving out five (5) months unreconciled. In addition, the bank reconciliation statements revealed that

eighty-eight (88) unpresented cheques totalling to Kshs.1,507,000 which were stale. However, the cheques had not been written back into the cashbook.

Consequently, the accuracy, completeness and validity of the reported bank balances totalling to Kshs.6,362,422 reflected in the statement of assets as at 30 June, 2019 could not be confirmed.

2. Inaccuracy in Compensation of Employees

As disclosed in Note 4 to the financial statements, the statement of receipts and payments reflects compensation of employees totalling to Kshs.1,928,161. The balance included basic wages for contractual employees amounting to Kshs.1,713,541. However, the supporting payrolls and ledger amounted to Kshs.1,847,500 resulting to an unexplained variance amounting to Kshs.133,959.

In the circumstances, the accuracy, completeness and validity of compensation of employees totalling to Kshs.1,928,161 reflected in the statement of receipts and payments for the year ended 30 June, 2019 could not be confirmed.

3. Misclassification of Expenditure

As disclosed in Note 5 to the financial statements, the statement of receipts and payments reflects use of goods and services totalling to Kshs.10,401,900. Included in the training expenses amount is misclassified committee expenses totalling to Kshs.520,000. The error was not corrected.

In the circumstances, the accuracy, completeness and validity of training and committee allowance expenses amounting to Kshs.803,100 and Kshs.1,700,000 respectively for the year ended 30 June, 2019 could not be confirmed.

4. Unsupported Bursaries

As disclosed in Note 7 to the financial statements, the statement of receipts and payments reflects other grants and transfers totalling to Kshs.66,457,787. However, bursaries amounting to Kshs.4,079,991 were not supported by detailed beneficiaries' listing.

Consequently, the accuracy, completeness and validity of bursaries amounting to Kshs.4,079,991 for the year ended 30 June, 2019 could not be confirmed.

5. Land without Title Deed

Annex 4 - summary of fixed asset register to the financial statements reflects historical cost of fixed assets totalling to Kshs.25,117,947 as at 30 June, 2019. Included in the balance is land parcel with a cost of Kshs.200,000 whose title deed was not provided.

In the circumstances, the ownership of the land parcel with a cost of Kshs.200,000 could not be established.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund – Masinga Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, two issues were raised. However, the Management has not included progress on audit recommendations, resolved the issues or given any explanation for failure to adhere to the provisions of the Public Sector Accounting Standards Board templates and The National Treasury's Circular Ref: PSASB/1/12 Vol.1(44) of 25 June, 2019.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Lack of Public Participation in Projects Implementation

The Management did not provide evidence of public participation for the projects implemented during the financial year. This is contrary to Regulation 27(1) of National Government Constituencies Development Fund Regulations, 2016 requires open public meeting forums to be held in every ward in the constituency to deliberate on development matters in the ward and in the constituency within the first year of the commencement of a new parliament and at least once every two (2) years thereafter.

In the circumstances, the Management is in breach of the law.

2. Delays in Project Implementation

2.1. Construction of Laboratory in Kiseuni Secondary School

The Management budgeted for construction of laboratory at Kiseuni Secondary School during the financial year 2014/2015 and a sum of Kshs.1,000,00 disbursed to the project. Physical verification of the project in February, 2020 revealed the that it had stalled at 50% completion level. Plastering of the floor, verandah and walls were not done while the doors and windows had not been fixed. The project had not been prioritized hence the delay in completing the project within the stipulated time frame of three (3) years. This is contrary to Section 22 (i) and (j) of the National Government Constituencies Development Fund Act, 2015, requires the Project Management Committee (PMC) to rank project proposals in order of priority while ensuring on-going projects take precedence and also ensure that all projects receive adequate funding and are completed within three (3) years.

2.2. Construction of Fund Offices

The contract for construction of Fund offices was signed on 14 December, 2018 at contract sum of Kshs.17,560,138. The contract period was sixteen (16) weeks up to 2 May, 2019. However, physical verification in February, 2020 revealed the project was incomplete with project completion status estimated at 90%, nine (9) months after expiry of the contract period.

2.3. Projects Not Started

The project implementation status as of 30 June, 2019 indicated that three (3) projects with a budget allocation totalling to Kshs.1,062,262 had not commenced in the year as detailed below;

Beneficiary	Project Description	Amount (Kshs.)
Luuma Secondary School	Construction of Lab	440,000
Ekalakala Secondary School	Renovation of Dormitory	500,000
Katulye Chiefs Office	Renovation Toilets	122,262
		1,062,262

No explanations were provided for the delays in implementation of the projects.

Consequently, I am unable to confirm whether the public will obtain value for money on the delayed projects.

3. Unsatisfactory Implementation of Projects

3.1. Projects without Signage and Branding

Project verification in February, 2020 revealed that three (3) on-going projects did not have signage providing information on the scope, funding and contractors. The projects were: - Masinga Constituency Boys Secondary School-Construction of School Library; Kivaa Secondary School-Construction of School Dining hall and Kyeeteni Secondary School-Completion of Administration Block and staff quarters at Kithyoko police post.

This is contrary to Regulation 15 of the National Government Constituencies Development Fund Regulation, 2016, thus denying the stakeholders information regarding projects being implemented by the Fund.

3.2. Construction of Kaewa Assistant Chief's Office

The construction of Kaewa assistant Chief's Office was completed on 16 January, 2019 and full contract amount inclusive of the retention monies totalling to Kshs.1,500,000 paid out. However, physical verification of the project in February, 2020 revealed that the floor was not tiled as provided for in the bill of quantities and there were major cracks on the walls and the floor.

3.3. Kithyoko Police Post

Expenditure returns for Kithyoko Police Post were not filed. This is contrary to the provisions of section 15(d & f) of National Government -CDF Act, 2015 which requires the project management committee to prepare returns and file them with constituency committee on a timely basis and also undertake project closure, labelling and hand over upon completion.

In the circumstances, I am unable to confirm the validity and value for money for the unsatisfactory implemented projects.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me

to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with Governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the Fund monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to overall governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or

error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229 (7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


CPA Nancy Gathungu, CBS
AUDITOR-GENERAL


Nairobi


29 December, 2021

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**MASINGA CONSTITUENCY****Reports and Financial Statements****For the year ended June 30, 2019****IV. STATEMENT OF RECEIPTS AND PAYMENTS**

	Note	2018-2019	2017-2018
		Kshs	Kshs
RECEIPTS			
Transfers from the NG- CDF Board	1.	160,425,359	61,353,447
Proceeds from Sale of Assets	2.	-	-
Other Receipts	3.	-	-
TOTAL RECEIPTS		160,425,359	61,353,447
PAYMENTS			
Compensation of Employees	4	1,928,161	1,118,064
Use of goods and services	5	10,401,900	5,511,365
Transfers to other Government Units	6	63,012,110	25,139,999
Other Grants and transfers	7	66,457,787	26,849,745
Acquisition of Assets	8	14,957,482	-
Other Payments	9	4,677,027	749,817
TOTAL PAYMENTS		161,434,467	59,368,990
DEFICIT		(1,009,109)	1,984,457

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The MASINGA NG-CDF financial statements were approved on.....September 2019 and signed by:


Fund Account Manager
AURELIA NYIKA


Sub-County Accountant
Name: Michael M. Kairuhu
ICPAK Member Number: 11631



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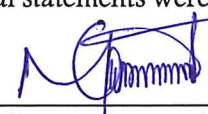
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NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**MASINGA CONSTITUENCY****Reports and Financial Statements****For the year ended June 30, 2019****V. STATEMENT OF ASSETS**

	Note	2018 - 2019 Kshs	2017 - 2018 Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	10A	6,362,422	6,465,817
Cash Balances (cash at hand)	10B	-	-
Total Cash and Cash Equivalents		6,362,422	6,465,817
Current Receivables			
Outstanding Imprests	11	-	-
TOTAL FINANCIAL ASSETS		6,362,422	6,465,817
FINANCIAL LIABILITIES			
Accounts Payable			
Retention	12A	-	-
Gratuity	12B	-	-
Total Financial Liabilities		-	-
NET FINANCIAL ASSETS		<u>6,362,422</u>	<u>6,465,817</u>
REPRESENTED BY			
Fund balance b/fwd 1st July...	13	6,465,817	3,925,801
Surplus/Deficit for the year		(1,009,109)	1,984,457
Prior year adjustments	14	905,714	555,559
NET LIABILITIES		<u>6,362,422</u>	<u>6,465,817</u>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-MASINGA Constituency financial statements were approved on 26th September 2019 and signed by:


Fund Account Manager
Name: AURELIA NYIKA


Sub-County Accountant
Name: Michael M. Kairuhu
ICPAK Member Number: 11631

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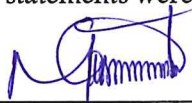
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NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**MASINGA CONSTITUENCY****Reports and Financial Statements****For the year ended June 30, 2019****VI. STATEMENT OF CASHFLOW**

CASH FLOWS FROM OPERATING ACTIVITIES			2018 - 2019	2017 - 2018
Receipts				
Transfers from CDF Board	1		160,425,359	61,353,447
Other Receipts	3		-	
Total Receipts			160,425,359	61,353,447
Payments				
Compensation of Employees	4		1,928,161	1,118,064
Use of goods and services	5		10,401,900	5,511,365
Transfers to Other Government Units	6		63,012,110	25,139,999
Other grants and transfers	7		66,457,787	26,849,745
Other Payments	9		4,677,027	749,817
Total Payments			146,476,985	59,368,990
Total Receipts Less Total Payments			13,948,374	1,984,457
Adjusted for:				
Prior Year adjustment	14		905,714	555,559
Net Adjustments			905,714	555,559
Net cash flow from operating activities			14,854,087	2,540,016
CASHFLOW FROM INVESTING ACTIVITIES				
Acquisition of Assets	8		14,957,482	-
Net cash flows from Investing Activities			(14,957,482)	-
NET INCREASE IN CASH AND CASH EQUIVALENT			(103,395)	2,540,016
Cash and cash equivalent at BEGINNING of the year	13		6,465,817	3,925,801
Cash and cash equivalent at END of the year			6,362,422	6,465,817

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-MASINGA Constituency financial statements were approved on 26th September 2019 and signed by:


Fund Account Manager
Name: AURELIA NYIKA


Sub-County Accountant
Name: Michael M. Kairuhu
ICPAK Member No. 11631

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II. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINE

The NGCDF-MASINGA Constituency financial statements were approved on 26 September 2019 and signed by:

Sub-County Accountant
Name: Michael M. Kairuhu
ICPAK Member Number: 11631



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Reports and Financial Statements
For the year ended June 30, 2019

BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES						
Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference	
	2018/2019		2018/2019	2018/2019	2018/2019	
	Kshs	Kshs	Kshs	Kshs	Kshs	
1.0 Administration						
Employees' Salaries	2,422,080.00	1,511,136.10	3,933,216.10	1,928,161.00	2,005,055.10	
Goods and Services	1,970,372.53		1,970,372.53	1,938,024.03	32,348.50	
Committee Expenses	1,700,000.00		1,700,000.00	1,700,000.00	0.00	
Strategic Plan		3,500,000.00	3,500,000.00	3,492,650.00	7,350.00	
Sub-Total	6,092,452.53	5,011,136.10	11,103,588.63	9,058,835.03	2,044,753.60	
2.0 Monitoring and Evaluation						
Goods and Services	523,226.27		523,226.27	523,226.27	0.00	
Committee Expenses	1,248,000.00		1,248,000.00	1,248,000.00	0.00	
Capacity Building of NG-CDFs/PMCs	1,500,000.00		1,500,000.00	1,500,000.00	0.00	
Sub-Total	3,271,226.27	-	3,271,226.27	3,271,226.27	0.00	
3.0 Emergency						
Emergency	5,738,993.45	812,931.03	6,551,924.48	6,663,993.40	-112,068.92	
Sub-Total	5,738,993.45	812,931.03	6,551,924.48	6,663,993.40	-112,068.92	
4.0 Bursary and Social Security Programme						
Bursary Secondary Schools	23,164,306.43	2,530,049.43	25,694,355.86	25,692,089.70	2,266.16	
Bursary Tertiary Schools	15,000,000.00	3,467,000.00	18,467,000.00	22,194,080.00	(3,727,080.00)	
		3,300,000.00	3,300,000.00		3,300,000.00	
Unvoted Balance		1,953,141.07	1,953,141.07		1,953,141.07	
Unvoted Balance (prior year)		905,713.95	905,713.95		905,713.95	



**Reports and Financial Statements
For the year ended June 30, 2019**

Sub-Total	38,164,306.43	12,155,904.45	50,320,210.88	47,886,169.70	2,434,041.18
5.0 Sports					
Sports Activity	480,817.51	1,646,906.00	2,127,723.51	2,127,623.51	100.00
Sub-Total	480,817.51	1,646,906.00	2,127,723.51	2,127,623.51	100.00
6.0 Environment					
Environment Project	480,817.51		480,817.51	0	480,817.51
Sub-Total	480,817.51	-	480,817.51	0.00	480,817.51
7.0 Primary School Projects					
Kathukini Primary School	3,600,000.00		3,600,000.00	3,600,000.00	0.00
Kasuvilo Primary School	1,850,000.00		1,850,000.00	1,850,000.00	0.00
Mukengesya Primary School	2,400,000.00		2,400,000.00	2,400,000.00	0.00
Kivuthi Primary School	1,200,000.00		1,200,000.00	1,200,000.00	0.00
Mukayauni Primary School	620,000.00		620,000.00	620,000.00	0.00
Isyukoni Primary School	4,140,000.00		4,140,000.00	4,140,000.00	0.00
Kwambengei Primary School	3,150,000.00		3,150,000.00	3,150,000.00	0.00
Kyaani Kivaa Primary School	2,400,000.00		2,400,000.00	2,400,000.00	0.00
Kikomba Primary School	1,200,000.00		1,200,000.00	1,200,000.00	0.00
Kwakalunde Primary School	1,860,000.00		1,860,000.00	1,860,000.00	0.00
Tulimiyumbu Primary School	1,200,000.00		1,200,000.00	1,200,000.00	0.00
Kwamulunga Primary School	800,000.00		800,000.00	800,000.00	0.00
Itooma Primary School		1,200,000.00	1,200,000.00	1,200,000.00	0.00
Misewani Primary School		700,000.00	700,000.00	700,000.00	0.00
Kingutheni Primary School		1,800,000.00	1,800,000.00	1,800,000.00	0.00
Kivani Primary School		1,800,000.00	1,800,000.00	1,800,000.00	0.00
Kaluluini Primary School		400,000.00	400,000.00	400,000.00	0.00
Kaliluni Primary School		1,200,000.00	1,200,000.00	1,200,000.00	0.00
Tumutumu Primary School		400,000.00	400,000.00	400,000.00	0.00
Kikomba Primary School		200,000.00	200,000.00	200,000.00	0.00

Reports and Financial Statements
For the year ended June 30, 2019

Kathiani Primary School		400,000.00	400,000.00	400,000.00	0.00
Kyaani Primary School		400,000.00	400,000.00	400,000.00	0.00
Munandani Primary School		400,000.00	400,000.00	400,000.00	0.00
Kyaani Primary School		1,800,000.00	1,800,000.00	1,800,000.00	0.00
Lulumba Primary School		500,000.00	500,000.00	500,000.00	0.00
Kimuuuni Primary School		600,000.00	600,000.00	600,000.00	0.00
Ikatini Primary School		700,000.00	700,000.00	700,000.00	0.00
Ndungoni Primary School		1,800,000.00	1,800,000.00	1,800,000.00	0.00
Masinga Primary School		1,572,110.00	1,572,110.00	1,572,110.00	0.00
Kyaani Primary School		400,000.00	400,000.00	400,000.00	0.00
Sub-Total	24,420,000.00	16,272,110.00	40,692,110.00	40,692,110.00	0.00
8.0 Secondary School Projects					
Nzukini Secondary School	1,500,000.00		1,500,000.00	1,500,000.00	0.00
Masinga Boys Secondary School	5,000,000.00		5,000,000.00	5,000,000.00	0.00
Kithoni Secondary School	400,000.00		400,000.00	400,000.00	0.00
Kakuku Secondary School	400,000.00		400,000.00	400,000.00	0.00
Kyeeteni Secondary School	800,000.00		800,000.00	800,000.00	0.00
Mutwamwaki Secondary School	2,000,000.00		2,000,000.00	2,000,000.00	0.00
Milaani Secondary School	760,000.00		760,000.00	760,000.00	0.00
St Johns Secondary School(Iiani)	500,000.00		500,000.00	500,000.00	0.00
Kangonde Secondary School	1,500,000.00		1,500,000.00	1,500,000.00	0.00
Kivaa Secondary School	2,210,000.00		2,210,000.00	2,210,000.00	0.00
Kamunyu Secondary School	400,000.00		400,000.00	400,000.00	0.00
Iuuma Secondary School	440,000.00		440,000.00	440,000.00	0.00
Kaonyweni Secondary School	500,000.00		500,000.00	500,000.00	0.00
Kyondoni Secondary School	500,000.00		500,000.00	500,000.00	0.00
Kituneni Secondary School	450,000.00		450,000.00	450,000.00	0.00
Musingini Secondary School		900,000.00	900,000.00	900,000.00	0.00



VIII. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-MASINGA Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.



SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2018, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

SIGNIFICANT ACCOUNTING POLICIES

5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Funds

Unutilized funds consist of bank balances in the constituency account and previous year(s) balances not yet disbursed by the Board to the constituency at the beginning of the financial year. These balances are available for use in the year under review to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(1) of NGCDF Act, 2015.

SIGNIFICANT ACCOUNTING POLICIES

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2018 for the period 1st July 2018 to 30th June 2019 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2019.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
MASINGA CONSTITUENCY**
Reports and Financial Statements
For the year ended June 30, 2019

IX. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description		2018-2019	2017-2018
		Kshs	Kshs
NGCDF Board			
AIE NO. B005118	1	48,084,483	
AIE NO. B005316	2	3,300,000	
AIE NO. B030099	3	10,000,000	
AIE NO. B005401	4	20,000,000	
AIE NO. B006408	5	6,000,000	
AIE NO. A754476		11,000,000	
AIE NO. B042800		7,000,000	
AIE NO. B047571		55,040,876	
AIE NO. A855925	1		5,500,000
AIE NO. A892599	2		17,648,275
AIE NO.	3		300,000
AIE NO. A892628	4		37,905,172
TOTAL		160,425,359	61,353,447

2. PROCEEDS FROM SALE OF ASSETS

	2018-2019	2017-2018
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment	0.00	0.00
Receipts from sale of office and general equipment	0.00	0.00
Receipts from the Sale Plant Machinery and Equipment	0.00	0.00
Total	0.00	0.00

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
MASINGA CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEIPTS

	2018- 2019	2017-2018
	Kshs	Kshs
Interest Received	0	0
Rents	0	0
Receipts from Sale of tender documents	0	0
Other Receipts Not Classified Elsewhere	0	0
Total	0	0

4. COMPENSATION OF EMPLOYEES

	2018-2019	2017-2018
	Kshs	Kshs
Basic wages of contractual employees	1,713,541	847,959
Basic wages of casual labour		
NHIF	59,100	19,250
Personal allowances paid as part of salary		
House allowance	0.00	0.00
Transport allowance	0.00	0.00
Employer contribution to NSSF	155,520	250,855
Staff Gratuity	0.00	0.00
Other personnel payments	0.00	0.00
Total	1,928,161	1,118,064



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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
MASINGA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. USE OF GOODS AND SERVICES

Utilities, supplies and services	219,550	250,000
Electricity	51,928	-
Water & sewerage charges	47,515	-
Office rent	-	-
Communication, supplies and services	230,999	50,000
Domestic travel and subsistence	646,100	200,000
Printing, advertising and information supplies & services	407,679	560,100
Rentals of produced assets	-	-
Training expenses	803,100	786,000
Hospitality supplies and services	160,500	120,000
Other committee expenses	2,071,000	-
Committee allowance	1,700,000	2,623,731
Insurance costs	-	-
Specialized materials and services	-	-
Office and general supplies and services	75,000	450,000
Fuel , oil & lubricants	57,600	312,000
Other operating expenses	-	-
Bank service commission and charges	45,651	130,365
Security operations	-	-
Routine maintenance - vehicles and other transport equipment	392,627	29,169
Routine maintenance- other assets	-	-
Strategic Plan	3,492,650	
TOTAL	10,401,900	5,511,365



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
MASINGA CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2018-2019 Kshs	2017-2018 Kshs
Transfers to National Government entities	0	0
Transfers to primary schools (see attached list)	40,692,110	10,762,068
Transfers to secondary schools (see attached list)	22,320,000	10,937,931
Transfers to tertiary institutions (see attached list)	0	3,440,000
Transfers to health institutions (see attached list)	0	0
TOTAL	63,012,110	25,139,999

7. OTHER GRANTS AND OTHER PAYMENTS

	2018-2019 Kshs	2017- 2018 Kshs
Bursary – secondary schools (see attached list)	25,692,090	5,198,445
Bursary – tertiary institutions (see attached list)	22,194,080	15,962,000
Bursary – special schools (see attached list)	0	0
Electricity project (see attached list)	0	0
Security projects (see attached list)	9,780,000	1,600,000
Sports projects (see attached list)	2,127,624	89,300
Environment projects (see attached list)	0	0
Emergency projects (see attached list)	6,663,993	4,000,000
Total	66,457,787	26,849,745



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
MASINGA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

Non-Financial Assets

	2018-2019	2017-2018
	Kshs	Kshs
Purchase of Buildings	0	0
Construction of Buildings	14,879,482	0
Refurbishment of Buildings	0	0
Purchase of Vehicles and Other Transport Equipment	0	0
Overhaul of Vehicles and Other Transport Equipment	0	0
Purchase of Household Furniture and Institutional Equipment	0	0
Purchase of Office Furniture and General Equipment	0	0
Purchase of ICT Equipment, Software and Other ICT Assets	78,000	0
Purchase of Specialized Plant, Equipment and Machinery	0	0
Rehabilitation and Renovation of Plant, Machinery and Equip.	0	0
Acquisition of Land	0	0
Acquisition of Intangible Assets	0	0
Total	14,957,482	0

9. OTHER PAYMENTS

	2018-2019	2017-2018
	Kshs	Kshs
Adjustment of omitted amount in the cash book total as at 30 th June 2017		749,817
ICT Hubs	4,677,027	0
	0	0
	4,677,027	749,817

Line 1

Line 2

Line 3

Line 4

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
MASINGA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

10A: Bank Accounts (cash book bank balance)

Name of Bank, Account No. & currency	2018-2019	2017-2018
	Kshs	Kshs
<i>Kenya Commercial Bank Matuu 1105310906</i>	6,362,422	6,465,817
<i>Name of Bank, Account No.</i>	0	0
<i>Name of Bank, Account No.</i>	0	0
Total	6,362,422	6,465,817
10B: CASH IN HAND		
Location 1	0	0
Location 2	0	0
Location 3	0	0
Other Locations (<i>specify</i>)	0	0
Total	6,362,422	6,465,817
<i>[Provide cash count certificates for each]</i>		



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11: OUTSTANDING IMPRESTS

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
Total				0

[Include an annex of the list is longer than 1 page.]

12. RETENTION

	2018 - 2019	2017-2018
	Kshs	Kshs
Contractor 1 Gaps Engineering & Construction Co. Ltd	1,331,556	0
Supplier 2	0	0
Supplier 3	0	0
Total	1,331,556	0

[Provide short appropriate explanations as necessary]
The retention money relates to NG-CDF Office building.

13. BALANCES BROUGHT FORWARD

	2018-2019	2017-2018
	Kshs	Kshs
Bank accounts	6,465,817	3,925,801
Cash in hand	0	0
Imprest	0	0
Total	6,465,817	3,925,801

[Provide short appropriate explanations as necessary]

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14. PRIOR YEAR ADJUSTMENTS

	2018- 2019	2017-2018
	Kshs	Kshs
Bank accounts	905,714	555,559
Cash in hand	0	0
Imprest	0	0
Total	905,714	555,559

15. OTHER IMPORTANT DISCLOSURES

15.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2017- 2018	2017-2018
	Kshs	Kshs
Construction of buildings	0	0
Construction of civil works	0	0
Supply of goods	0	0
Supply of services	0	0
	0	0

15.2: PENDING STAFF PAYABLES (See Annex 2)

	Kshs	Kshs
Senior management	0	0
Middle management	0	0
Unionisable employees	0	0
Others (<i>specify</i>)	0	0
	0	0

15.3: UNUTILIZED FUNDS (See Annex 3)

	Kshs	Kshs
Compensation of employees	2,005,055	1,511,136
Use of goods and services	39,798	3,500,000
Amounts due to other Government entities (see attached list)	940,000	22,172,110
Amounts due to other grants and other transfers (see attached list)	2,925,052	18,815,741
Acquisition of assets	452,518	8,080,000
Others (<i>specify</i>)		4,677,027
	6,362,422	58,756,015



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15.4: PMC account balances (See Annex 5)

	2018- 2019	2017-2018
	Kshs	Kshs
PMC account Balances (see attached list)	20,397,100	0.00
	20,397,100	0.00



100

100

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ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2016	Outstanding Balance 2014	Comments
	a	b	c	d=a-c		
Construction of buildings						
1.						
2.						
3.						
Sub-Total						
Construction of civil works						
4.						
5.						
6.						
Sub-Total						
Supply of goods						
7.						
8.						
9.						
Sub-Total						
Supply of services						
10.						
11.						
12.						
Sub-Total						
Grand Total						



1.

2.

3.

4.

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ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2016	Outstanding Balance 2014	Comments
Senior Management		a	b	c	d=a-c		
1.							
2.							
3.							
Sub-Total							
Middle Management							
4.							
5.							
6.							
Sub-Total							
Unionisable Employees							
7.							
8.							
9.							
Sub-Total							
Others (specify)							
10.							
11.							
12.							
Sub-Total							
Grand Total							



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ANNEX 3 – UNUTILIZED FUNDS

Name	Brief Transaction Description	Outstanding Balance 2018/19	Outstanding Balance 2017/18	Comments
Compensation of employees		2,005,055	1,511,136	
Use of goods & services		39,798	3,500,000	
Amounts due to other Government entities			22,172,110	
Iuuma Secondary School		440,000		
Ekalakala Secondary School		500,000		
Sub-Total		2,984,853	27,183,246	
Amounts due to other grants and other transfers				
Bursary		2,234,041	18,815,742	
Sports		100		
Environment		480,818		
Emergency		87,931		
Security		122,262		
Sub-Total		2,925,052	18,815,742	
Acquisition of assets				
NG-CDF Office		518	8,080,000	
Purchase of Photocopier		450,000		
Purchase of Computers and Photocopier		2,000		
Others (specify)				
Other payments – ICT Hubs			4,677,027	
Sub-Total		452,518	12,757,027	
Grand Total		6,362,423	58,756,015	



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ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2017/18	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2018/19
Land	200,000			200,000
Buildings and structures		14,879,482		14,897,482
Transport equipment	4,500,000			4,500,000
Office equipment, furniture and fittings	4,370,000	25,000		4,395,000
ICT Equipment, Software and Other ICT Assets	1,065,465	78,000		1,143,465
Other Machinery and Equipment				
Heritage and cultural assets				
Intangible assets				
Total	10,135,465	14,982,482		25,117,947

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PMC	Bank	Account number	Bank Balance 2018/19	Bank Balance 2017/18
Kamunyu Secondary School	KCB	1257676792	0	
Tulimyumbu Primary School	KCB	1252536054	200	
Kyaani Kivaa Primary School	KCB	1257874764	2,398,975	
Total			20,397,199.00	



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PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Referen ce No. on the externa l audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Time ame: (Put date when you expe the issue to be resol ed)

1-
2-
3-



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2
10

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